



Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S BAGSHOT VILLAGE COMMITTEE

Held on Tuesday 12th November 2024 at 7:00pm at St Anne's Church Centre, Church Road, Bagshot

Councillors	
Bakar	P
Du Cann	P
Gordon	A
Hills	P
White	PA
Willgoss	P

In attendance: Sarah Wakefield– Assistant Clerk

Cllr Willgoss took the Chair

P - present

A – apologies

PA – part of meeting

- no information

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		Action
BVC/24/25	Apologies for Absence No Apologies for absence were received. It was communicated that Cllr White would be joining the meeting late due to a meeting at SHBC.	
BVC/24/26	Declarations of Interest There were no Declarations of Interest.	
BVC/24/27	Public question time No Public Questions.	
BVC/24/28	Exclusion of the press and public There were no exclusions to the press and public.	
BVC/24/29	Committee and Sub-Committee Minutes	

	<p>The minutes of the Bagshot Village Committee meetings held on the 30th July 2024 and the 23rd October 2024 were approved and signed by Cllr Willgoss.</p>	Cllr Willgoss
BVC/24/30	<p>Payment lists for approval</p> <p>The Assistant Clerk presented a list of retrospective expenditure transactions for approval, in the sum of £666.81.</p> <p>It was resolved payments to the total sum of £666.81 be authorised, and the Chair signed the Expenditure Transactions Approval List.</p>	Cllr Willgoss
BVC/24/31	<p>Committee finances – Income & Expenditure Report</p> <p>Members were presented with an income and expenditure report up until the 5th November 2024.</p> <p>Members noted the report.</p>	
BVC/24/32	<p>Bagshot Cemetery</p> <p>a) Fees and charges</p> <p>The Committee were asked to review the fees and charges for Bagshot Cemetery and to make a recommendation to Full Council for ratification. A price comparison of local cemeteries was provided and members were asked to decide if they wished to increase/amend any of the charges.</p> <p>Members unanimously resolved to recommend the following fee increases to Full Council for ratification:</p> <ul style="list-style-type: none"> • Ashes interred in a grave or at a memorial wall <ul style="list-style-type: none"> ○ Resident: Increase to £275 ○ Non-resident: Increase to £600 • Plaques at memorial wall (with or without ashes) <ul style="list-style-type: none"> ○ Resident: Increase to £85 ○ Non-resident: Increase to £95 <p>Members also agreed that all other fees will remain unchanged.</p> <p>b) Cemetery Improvements</p> <p>Members were reminded that at the July Committee meeting, members identified several areas in the cemetery needing attention and unanimously agreed to further investigate or obtain quotes for the necessary improvements. Members were asked to review the following updates and make any necessary decisions.</p> <ul style="list-style-type: none"> • Repair and reinstatement of the crosses on the memorials which are close to the chapel (the specific memorials are to be identified by members): 	

	<p>Members were informed that the Assistant Clerk is seeking quotes from stonemasons for the 11 identified memorials.</p> <ul style="list-style-type: none"> • Repair or replace broken tiles in the chapel entrance (obtain quotes): Members were informed that the Assistant Clerk is seeking quotes for the broken tiles and for the repair of some brickwork around the entrance to the Chapel. So far, no quotes had been received. • New memorial wall- refurbish to replace grass with shingle and edging: It was noted that the Assistant Clerk had contacted contractors and would be arranging site visits with them. • Remove/cut large Yew tree on large grave, remove dead Yew bush, reduction of a large shrub covering a grave and vault and tidy of an overgrown grave next to the pathway: Members were presented with a quote from a garden contractor to complete this work and the Assistant Clerk confirmed she is seeking further quotes from other contractors. Members unanimously resolved to delegate authority to the Clerk to seek a further 2 quotes for the required work and appoint a contractor based on price and/or suitability, with a budget up to £1,500, to be funded from the Bagshot Cemetery EMR. • Reinststate the pathways in the cemetery (obtain advice on the most suitable materials and methods to use, taking into account the upcoming drainage works and any additional considerations necessary when working in close proximity to graves. Seek quotes once advice received): Members noted that the Assistant Clerk is in the process of finding suitable contractors to provide quotes for the work. • Plant two new Cherry trees on the Chapel Lane side: The Assistant Clerk presented a quote for the planting of 2 x Cherry trees and the associated watering and maintenance required. Members unanimously resolved to delegate authority to the Clerk in conjunction with the Chair and Vice-chair to seek a further 2 quotes for the required work and appoint a contractor based on price and/or suitability, with a budget up to £2,000 to include the supply, planting and watering of the new trees for up to 2 years. This work is to be funded from the Bagshot Cemetery EMR. • Re plant the wildflower area: 	<p>Clerk</p> <p>Clerk, Chair & Vice-chair</p>
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	<p>The Assistant Clerk reported that contractors had been approached to quote for the required work but so far, no quotes have been received.</p> <p>Members unanimously resolved to delegate authority to the Clerk in conjunction with the Chair and Vice-chair to seek 3 quotes for the required work and appoint a contractor based on price and/or suitability, with a budget up to £500 to be taken from the Bagshot Cemetery EMR.</p> <p><i>Cllr White joined the meeting at 19:39</i></p>	Clerk, Chair & Vice-chair
BVC/24/33	<p>School Lane Field- to discuss the maintenance of School Lane Field Pond and improvements to the pathways and drainage</p> <p>It was reported to members that an SHBC Drainage Engineer had offered to discuss a suitable management plan for the pond, along with potential improvements to facilitate easier maintenance. This meeting was scheduled for the following day, and it was confirmed Cllr Willgoss and Du Cann would also be in attendance.</p> <p>Members unanimously resolved to defer making any further decisions regarding the pond until guidance had been received from the Drainage Engineer.</p>	
BVC/24/34	<p>Grants- to discuss a grant application from Earlswood Management Company and Windle Valley Fundraisers</p> <p><u>To consider a CIL funding application from Earlswood Park Management Company</u></p> <p>Members were reminded that at an EGM held in October, a CIL funding application from Earlswood Park Management Company, requesting £15,000 toward the new playground on Gomer Road was reviewed. During this meeting, members had expressed a positive inclination towards the application.</p> <p>Members reviewed the grant application and documentation and unanimously resolved to approve a £15,000 contribution from the Bagshot CIL toward the new playground on Gomer Road, Bagshot.</p> <p><u>To consider a Grant Application from Windle Valley Fundraisers</u></p> <p>Members reviewed a grant application from the Windle Valley Fundraisers, requesting £500 to help fund decorations and gifts from Santa at the Bagshot Village Christmas Light switch on event.</p> <p>Members unanimously resolved to grant the Windle Valley Fundraisers £500 for the above purposes.</p>	
BVC/24/35	<p>Clerks update</p> <p>The Assistant Clerk gave the following updates:</p> <p><u>Bagshot Phone Box</u></p>	

	<p>At the July meeting, members considered the idea of removing the glass from the Red Phone Box on Church Road and creating a flower display. While the Assistant Clerk has not yet found a company that can supply and maintain the display, efforts to locate a suitable contractor are ongoing.</p> <p>Members noted the update and asked that the disconnection of the phone box is investigated.</p> <p><u>Bagshot Cemetery Drainage</u></p> <p>A quote from a drainage company has been accepted to carry out the work. An exhumation license is required from the Ministry of Justice, and the Cemetery Coordinator is awaiting confirmation from the MoJ regarding any specific conditions that must be met for the license to be granted.</p> <p>Members noted the update.</p>	
BVC/24/36	<p>Correspondence</p> <p>No Correspondence.</p>	
BVC/24/37	<p>Exclusion of the press and public - To exclude members of the public, including the press, For consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p> <p>No exclusions to the press and public.</p>	

There being no further business, the meeting closed at 20:10

Bagshot PL for Month No 8				Order by Invoices Entered							
Nominal Ledger Analysis											
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
15/11/2024	BVC/24/34	109	GRANTS WPC	GRANTS	500.00	0.00	500.00	4650	340	500.00	Windle Val - Xmas switch on
TOTAL INVOICES					500.00	0.00	500.00			500.00	
VAT ANALYSISCODE OTS @ 0.00%					500.00	0.00	500.00				
TOTALS					500.00	0.00	500.00				

Bagshot PL for Month No 8				Order by Invoices Entered							
Nominal Ledger Analysis											
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
20/11/2024	3512	111	ZOOM	ZOOM	63.45	12.69	76.14	4160	310	63.45	Plate sign for Bagshot Pond
TOTAL INVOICES					63.45	12.69	76.14			63.45	
VAT ANALYSISCODE S @ 20.00%					63.45	12.69	76.14				
TOTALS					63.45	12.69	76.14				

**Item 7 - Committee Finances- An Income & Expenditure report prepared by the
Council's Responsible Financial Officer**

**INCOME AND EXPENDITURE REPORT AS AT 27 January 24
BAGSHOT VILLAGE (Cost centres 300-350)**

The schedule below reflects the Income and Expenditure report for Bagshot Village (extracted from the Windlesham Parish Council Income and Expenditure report) and covers the period to 27 January 25. Reference should be made to the 'Actual Year to Date' column as this reflects total income/expenditure in the period starting 1 April 24 with the 'Current Annual' reflecting the Annual Budget.

Councillors should note that the accounting records for 2024-25 reflect the Top-Level costs separately with the individual village accounts reflecting only those items over which the village has separate control. (Greenspace costs are included despite these being on a central contract as the intention is to re-tender which may result in individual village contracts).

Income

Income for the village is derived from the following sources:

	Actual YTD £	Budget Full Year - £
- Burial fees	656	0
- Precept	97,290	97,290
- Interest received	4,673	3,512
- Other income	13,000	0
- CIL income (see note below)	10,115	0

Income is budgeted as an annual total but is received periodically over the year, notably the Precept which is paid in two tranches. The first tranche was received on 1 April 24 and is reflected in the figures above with the second tranche received on 28 June as in 2023. Interest received arises from the balances held on deposit by the Council details of which are received in the early part of the following month.

Other income related to a grant received from SHBC for £13,000 towards the cost of the Freemantle Road playground. This had previously been offset against the Playground repairs and renewals account (310/4220) until we were advised by our auditors that it should be disclosed separately as income. The corresponding overspend is shown in 310/4220 but should be viewed as being offset by this income.

CIL income is also received periodically but is not budgeted for and is transferred to an EMR as and when received for use within the village. The current balance stands at £305,259 of which £222,500 has been committed to various projects.

Expenditure

Total expenditure for the period 1 April 23 to 5 November 2024 is £92,820 against a total budget of £105,953. Of the total expenditure £26,002 has been offset by transfers from EMRs.

For the period 1 April 24 to 18 July 24 the following points should be noted:

		Actual YTD £		Budget Full Year - £
- 300/4060	Maintenance	12,602	(1)	1,000
- 300/4062	Cemetery maintenance - EMR	0	(2)	25,000
- 310/4165	Greenspace contract	34,827	(3)	46,800
- 330/4500	Councillor allowances and training	7,685	(4)	10,876
- 340/650	Grants	2,658	(5)	5,000
- 305/4100	Bagshot War Memorial	0	(6)	4,050
- 310/4160	Greenspace contingency	2,463	(7)	1,000
- 310/4220	Playground repairs and renewal	28,310	(8)	3,400
		<u>88,545</u>		<u>97,126</u>
	Other items	4275		8,827
		<u>92,820</u>		<u>105,953</u>

- (1) Maintenance cost at the cemetery includes £10,931 in respect of repairs to the cemetery wall. This amount has been transferred from the Repairs and Maintenance EMR (330) - £8,500 and the Bagshot Village reserve (345) - £2,431. (BVC/23/59). In addition there were repairs to 5 memorials at a total cost of £1,380 which were offset by a transfer from the Cemeteries EMR (335) and £291 of miscellaneous maintenance costs.
- (2) The Cemetery maintenance – EMR covers an amount agreed during the budget process that would be allocated to a specified EMR to cover future maintenance of the cemetery. No expenditure on this cost element will be made and the amount has been transferred to the EMR along with similar amounts for Lightwater and Windlesham.
- (3) The Greenspace contract currently covers the three villages and, as noted above, has 33,860 been split to reflect the possibility that the contract will be split after the re-tendering process. The budget reflected an increase to cover inflationary pressures and general increases in greenspace costs anticipated (based on the same contract terms) plus an element (£10,000) for employing a procurement consultant. This was discussed at the March Full Council meeting (c/23/217). The revised monthly charge is £3,385.97 with a year to date total of £33,860. Additional costs have been incurred in respect of the contract procurement process of £967 to give the total cost of £34,827.

- (4) The budget for Councillors' Allowances is based on the rates in place at the time of the budget. In the February 24 Full Council meeting it was resolved to increase the individual allowance to £1,750pa (C/23/183) from £1,661.40pa. This will lead to an annual cost of £10,500 with any surplus over budget being taken from the general reserve. The current balance represent 9 months payments. Note that From December 24 the number of councillors reduced with the resignation of Cllr. Hills.

- (5) The grants budget stands at £5,000 with the movements in the year to date shown below:

		Bagshot
Budget for the year		£5,000
Reversal of year end accruals:		
- Bagshot PFA re: maintainence of facilities and open space	BVC23/62	(£957)
Grants awarded in 2024-25:		
- Bagshot PFA re: maintainence of facilities and open space	BVC/23/62	£957
- Bagshort Society re: venue hire, publicity, planting	BVC/23/78	£697
- Surrey Heath Neighbourhood Watch	C/24/67	£150
- Bagshot Events - mini Christmas trees on shop fronts	BVC/24/22	£1,311
- Windle Valley Fundraisers, Xmas lights switch on	BVC/24/34	£500
Grant expenditure per I&E		<u>£2,658</u>

- (6) No expenditure has been incurred in the year to date on the War Memorial but maintenance and repair is planned. It is anticipated that the budget will be spent in the period.
- (7) The cost allocated to the Greenspace contingency covers the replacement of a bin which had previously been vandalized, a charge of £1,908.19 relating to items at the pond which are required for insurance purposes, this includes signage, a depth marker and lifebouys and other costs of £246.67 to cover the repair to a gate and the installation of Tommy soldiers and poppies for Remembrance Day.
- (8) The major cost in the playground repair and renewal is the £26,500 cost of the Freemantle Road playground, £13,500 of which was taken from Bagshot CIL (EMR 380) with the remainder due from SHBC as landowners – see note above.

Detailed Income & Expenditure by Budget Heading 27/01/2025

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Bagshot								
<u>300 Bagshot Cemetery</u>								
1000 Burial fees	0	656	0	(656)			0.0%	
Bagshot Cemetery :- Income	0	656	0	(656)				0
4005 Ashes interment	0	466	0	(466)		(466)	0.0%	
4050 Rates	79	786	857	71		71	91.7%	
4060 Maintenance	0	12,602	1,000	(11,602)		(11,602)	1260.2%	12,311
4062 Cemetery maintenance - general	0	0	25,000	25,000		25,000	0.0%	
Bagshot Cemetery :- Indirect Expenditure	79	13,854	26,857	13,003	0	13,003	51.6%	12,311
Net Income over Expenditure	(79)	(13,198)	(26,857)	(13,659)				
6000 plus Transfer from EMR	0	12,311	0	(12,311)				
Movement to/(from) Gen Reserve	(79)	(887)	(26,857)	(25,970)				
<u>305 Bagshot Heritage</u>								
4100 War Memorial	0	0	4,050	4,050		4,050	0.0%	
4105 Bagshot Clock	0	0	500	500		500	0.0%	
Bagshot Heritage :- Indirect Expenditure	0	0	4,550	4,550	0	4,550	0.0%	0
Net Expenditure	0	0	(4,550)	(4,550)				
<u>310 Bagshot Grounds Maintenance</u>								
1800 Other Income	0	13,000	0	(13,000)			0.0%	
Bagshot Grounds Maintenance :- Income	0	13,000	0	(13,000)				0
4160 Greenspace Contingency	0	2,463	1,000	(1,463)		(1,463)	246.3%	
4165 Greenspace Contract	3,386	34,827	46,800	11,973		11,973	74.4%	
4185 Planting	0	1,798	1,857	59		59	96.8%	
4190 Christmas Trees	0	0	1,953	1,953		1,953	0.0%	
4220 Playground Repairs & Renewal	65	28,310	3,400	(24,910)		(24,910)	832.6%	13,691
Bagshot Grounds Maintenance :- Indirect Expenditure	3,451	67,398	55,010	(12,388)	0	(12,388)	122.5%	13,691
Net Income over Expenditure	(3,451)	(54,398)	(55,010)	(612)				
6000 plus Transfer from EMR	0	13,691	0	(13,691)				
Movement to/(from) Gen Reserve	(3,451)	(40,707)	(55,010)	(14,303)				

Detailed Income & Expenditure by Budget Heading 27/01/2025

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>315 Bagshot Allotments</u>								
1030 Allotment Fees	0	0	729	729			0.0%	
Bagshot Allotments :- Income	<u>0</u>	<u>0</u>	<u>729</u>	<u>729</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>0</u>	<u>0</u>	<u>729</u>	<u>729</u>				
<u>325 Bagshot Administration</u>								
1076 Precept	0	97,290	97,290	0			100.0%	
1900 Interest Received	84	4,673	3,512	(1,161)			133.1%	
1950 CIL Income	0	10,115	0	(10,115)			0.0%	10,115
Bagshot Administration :- Income	<u>84</u>	<u>112,079</u>	<u>100,802</u>	<u>(11,277)</u>			<u>111.2%</u>	<u>10,115</u>
4950 Hall Hire	0	390	1,268	878		878	30.8%	
Bagshot Administration :- Indirect Expenditure	<u>0</u>	<u>390</u>	<u>1,268</u>	<u>878</u>	<u>0</u>	<u>878</u>	<u>30.8%</u>	<u>0</u>
Net Income over Expenditure	<u>84</u>	<u>111,689</u>	<u>99,534</u>	<u>(12,155)</u>				
6001 less Transfer to EMR	0	10,115	0	(10,115)				
Movement to/(from) Gen Reserve	<u>84</u>	<u>101,573</u>	<u>99,534</u>	<u>(2,039)</u>				
<u>330 Bagshot Councillors</u>								
4500 Cllr Allowances, Training & Ex	0	7,685	10,876	3,191		3,191	70.7%	
Bagshot Councillors :- Indirect Expenditure	<u>0</u>	<u>7,685</u>	<u>10,876</u>	<u>3,191</u>	<u>0</u>	<u>3,191</u>	<u>70.7%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(7,685)</u>	<u>(10,876)</u>	<u>(3,191)</u>				
<u>335 Bagshot Council Buildings</u>								
4525 Bagshot Chapel Building Costs	14	127	0	(127)		(127)	0.0%	
Bagshot Council Buildings :- Indirect Expenditure	<u>14</u>	<u>127</u>	<u>0</u>	<u>(127)</u>	<u>0</u>	<u>(127)</u>		<u>0</u>
Net Expenditure	<u>(14)</u>	<u>(127)</u>	<u>0</u>	<u>127</u>				
<u>340 Bagshot Grants</u>								
4650 Grants	0	2,658	5,000	2,342	1,000	1,342	73.2%	
Bagshot Grants :- Indirect Expenditure	<u>0</u>	<u>2,658</u>	<u>5,000</u>	<u>2,342</u>	<u>1,000</u>	<u>1,342</u>	<u>73.2%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(2,658)</u>	<u>(5,000)</u>	<u>(2,342)</u>				
<u>350 Bagshot Capital Projects</u>								
4915 Festive Lights	0	708	2,392	1,684		1,684	29.6%	
Bagshot Capital Projects :- Indirect Expenditure	<u>0</u>	<u>708</u>	<u>2,392</u>	<u>1,684</u>	<u>0</u>	<u>1,684</u>	<u>29.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(708)</u>	<u>(2,392)</u>	<u>(1,684)</u>				

Detailed Income & Expenditure by Budget Heading 27/01/2025

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Bagshot :- Income	84	125,735	101,531	(24,204)			123.8%	
Expenditure	3,545	92,820	105,953	13,133	1,000	12,133	88.5%	
Net Income over Expenditure	(3,460)	32,915	(4,422)	(37,337)				
plus Transfer from EMR	0	26,002	0	(26,002)				
less Transfer to EMR	0	10,115	0	(10,115)				
Movement to/(from) Gen Reserve	(3,460)	48,801	(4,422)	(53,223)				
Grand Totals:- Income	84	125,735	101,531	(24,204)			123.8%	
Expenditure	3,545	92,820	105,953	13,133	1,000	12,133	88.5%	
Net Income over Expenditure	(3,460)	32,915	(4,422)	(37,337)				
plus Transfer from EMR	0	26,002	0	(26,002)				
less Transfer to EMR	0	10,115	0	(10,115)				
Movement to/(from) Gen Reserve	(3,460)	48,801	(4,422)	(53,223)				

Item 8- Bagshot Cemetery Improvements

Members have identified several areas in the cemetery needing attention and agreed to further investigate or obtain quotes for the necessary improvements. Members are requested to review the following updates and make any necessary decisions.

- **Repair and reinstatement of the crosses on the memorials which are close to the chapel (the specific memorials are to be identified by members)**

Update: The Assistant Clerk is seeking quotes from stonemasons.

- **Repair or replace broken tiles in the chapel entrance (obtain quotes)**

Update: The Assistant Clerk is seeking quotes for the broken tiles and also for the repair of some brickwork around the entrance to the Chapel. So far, no quotes have been received.

- **Remove/cut large Yew tree on large grave**

At the last committee meeting, members were presented with a quote to tidy up a grave next to the pathway, the removal of a dead shrub on a grave, the reduction of a shrub on a grave and the major reduction of a shrub covering a grave and vault. Delegated authority was given to the Clerk to seek a further 2 quotes for the required work and appoint a contractor based on price and/or suitability, with a budget up to £1,500. It was also resolved to fund the work from the Bagshot EMR.

The Assistant Clerk has contacted 5 contractors, but so far only one quote has been received.

Quote = £1,198.28 EX VAT (Quote 1 attached)

Members are asked to consider if they wish to proceed with the presented quote or instruct the Assistant Clerk to continue to seek further quotes.

- **New memorial wall- put down shingle**

The Assistant Clerk has obtained a quote from a contractor for the renovation of the new memorial wall. In accordance with Financial Regulations, three quotes are required, and the Assistant Clerk has contacted two additional contractors to obtain the necessary quotes.

Quote = £3,551.90 EX VAT (Quote 2 attached)

Members are asked to decide if they would like to delegate authority to the Clerk in conjunction with the Chair and Vice chair to view 3 quotes when obtained and award on suitability and/or best value. Members are also asked to set a budget for the work and decide how they would like to fund it.

- **Reinstate the pathways in the cemetery**

The Assistant Clerk has sought quotes from 3 contractors to reinstate the pathways in Bagshot Cemetery and hopes to bring indicative pricing to the meeting.

Members are advised that the drainage works in the cemetery are still ongoing, with delays arising due to the need to obtain permission from the Ministry of Justice for excavation near graves.

- **Plant two new trees on the Chapel Lane side. Possibly Cherry trees**

The Clerk has sought 3 quotes for the planting and watering of 2 x Cherry trees in the cemetery. So far, only one quote has been received.

Quote for supply & Planting = £720

Quote for watering & maintenance package for 2 years * = £1,200

*It is recommended that newly planted trees are watered with 20L water/week from April until September for 2 years after planting.

At the last meeting members agreed to set a budget of £2,000 for the work to include supply, planting and watering of the new trees for 2 years. They also delegated authority to the Clerk to appoint a contractor based on suitability and/or price.

Members are asked to decide if they would like the Assistant Clerk to continue to seek for further quotes or if they would like to proceed with the quote presented.

- **Remove the green plastic grass and replace with an industrial mat.**

Update- The plastic grass matting has been removed and replaced with new matting. New safety matting has also been installed in front of the chapel entrance.

- **Re plant the wildflower area**

Contractors have been approached to quote for the required work but so far, no quotes have been received. At the last meeting, members agreed to delegate authority to the Clerk to seek 3 quotes for the required work and appoint a contractor based on price and/or suitability, with a budget up to £500. The Assistant Clerk will continue to seek quotes.

- **New carpet in the Chapel**

Update: The Assistant Clerk has contacted a local carpet fitting company for quotes and will arrange a site visit when the workload permits.

03/11/2024

QUOTATION

Thank you for the opportunity to provide you with a quotation. Our price for the requested works is given below.

Summary of Works	Conditions of Works / Price
Bagshot Cemetery - Tidy up the grave. - Remove the dead shrub from the grave. - Reduction of the shrub situated on the grave. - Conduct a major reduction of the shrub covering the grave and vault area.	- The work will be conducted with care and respect for the surrounding gravesites. - Any removal or reduction of shrubs will be performed carefully to avoid causing damage to the graves and vaults. - If any extra work is needed or if unexpected issues arise, we will communicate these quickly for approval.
Quote Valid Until	Payment Terms
03/12/2024	from date of invoice
Quote ID	Total Price exc. VAT
Q2024-008124	£1198.28

All works will be completed by fully trained, qualified operatives and waste will be disposed of at a licensed facility unless otherwise agreed. Our price is inclusive of all labour, materials and delivery charges.

I look forward to hearing from you in due course, however, if you require any clarification please do not hesitate to contact me.

Yours sincerely,

[Redacted signature]

[Redacted address]

[Redacted] Dated ____/____/____ Print Name _____

[Redacted footer]

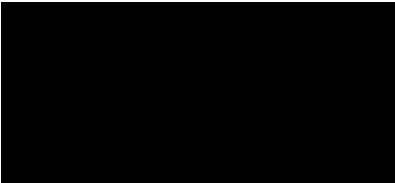
Client: Windlesham Parish Council

Address: Council Offices, The Avenue, Lightwater, GU18 5RG

Date:

Description: Memorial Wall Landscaping

28/11/2024



Item	Description	Unit	Rate £	Total £	Drawing Ref:	Notes
A	Site set up, surveys & preliminaries	0.5	£575.00	£287.50		Inc management & Risk Assessment Rams
				£287.50		
	1 Site Works					
1.1	Record position and set aside memorial pots and assoc	0.8	£575.00	£71.88		
1.2	Excavate to an approx . depth of 50mm across marked area and remove/disposal	2	£513.00	£1,026.00		
1.3	Excavate to an approx. depth of 600mm to create trench for edging stones instalation	2	£223.25	£446.50		
1.4	Supply & install 14m of edging stones on concrete base	4	£222.50	£890.00		
1.5	Lay & peg heavy duty weedproof membrane across approx 20m2 of floor space	3	£102.30	£307.00		
1.6	Supply & distribute 20mm gravel to cover 20m2 area	3	£174.30	£522.50		
1.7	Reposition memorial pots and assoc.	0.8	£575.00	£71.88		
	Total			£3,551.90		
	Overall Total:			£3,839.40		VAT applicable at the current rate

Item 9- School Lane Field- Drainage Update

At the previous committee meeting, members decided to defer making any further decisions regarding the pond until guidance had been received from the SHBC Drainage Engineer.

SHBC's Drainage Engineer, Wayne Purdon from SHBC visited the Council Offices in December to discuss potential approaches for maintaining the pond at School Lane Field. Here is a summary of the key points from the discussion:

- **Dredging:** Frequent dredging is unnecessary as long as the pond maintains a depth of at least 4 feet.
- **Silt Testing:** It was suggested to monitor silt buildup every two years.
- **Previous Methods:** The previous dredging method is not one Wayne has used before. He would suggest fully draining the pond before dredging.
- **Valve Installation:** The pond currently lacks a drainage valve, which would be beneficial. Wayne has offered to design a valve system which would allow the water level to be lowered when required.
- **Path and Drainage:** It was proposed a porous path with a single line of pipework could work to help with drainage of the field.
- **Next Steps:** Wayne planned to visit the pond with his team at the end of 2024 and report back with his recommendations.

Unfortunately, Wayne and his team were unable to visit the site as planned at the end of last year, and we are waiting for him to advise a suitable date.

Members are requested to decide whether, following Wayne's site visit and recommendation for a valve system, they would like him to proceed with designing the valve system for the pond, with pricing to be obtained based on the design.

Item 10- Bagshot Conservation Area – Conservation Appraisal

The Bagshot Conservation Area was established to safeguard the area's distinctive character and heritage.

Conducting regular Conservation Area Appraisals is a statutory duty of local planning authorities. These appraisals help ensure that conservation areas remain protected and that future planning decisions align with heritage and conservation objectives. The last appraisal of the Bagshot Conservation Area was conducted by SHBC in 2015. Therefore, Cllr Willgoss requests that the committee consider formally requesting that SHBC undertake such an appraisal.

The Committee is asked to decide whether they would like to request the Clerk to contact SHBC to request that a Conservation Area Appraisal is considered for the Bagshot Conservation Area.

Attachments

- Bagshot Village Conservation Area Appraisal and Management Proposals, Sept 2015

Surrey Heath Borough Council

Bagshot Village Conservation Area Appraisal and Management Proposals



September 2015



Great Place • Great Community • Great Future

Bagshot Village Conservation Area Character Appraisal and Management Proposals

September 2015

The original draft of this document was produced in 2008 by:

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1 INTRODUCTION

- 1.1 Designated by local authorities, conservation areas are those places of special architectural or historic interest that it is desirable to preserve and enhance; their designation reflects the value attached to cherished places by their communities.
- 1.2 Section 71 of the Planning (Listed Buildings and Conservation Areas) Act 1990 requires local planning authorities to formulate and publish proposals for the preservation and enhancement of these conservation areas. Section 72 of the Act also specifies that, in making a decision on an application for development within a conservation area, special attention must be paid to the desirability of preserving or enhancing the character or appearance of that area.
- 1.3 In response to these statutory requirements, this document provides a comprehensive appraisal of the Bagshot Village Conservation Area. It seeks to define and record the special architectural and historic interest of the Bagshot Village Conservation Area and identifies opportunities for enhancement.
- 1.4 Although the appraisal seeks to cover the main aspects of the designated area, it cannot be completely comprehensive; the omission of any feature in either the appraisal or the management proposals does not imply that it is of no interest.

The Bagshot Village Conservation Area

- 1.5 Bagshot lies in north Surrey on the line of the A30, the historic route between London and the West Country, although a bypass has provided relief from through traffic since 1925. There is now a 7.5T weight limit for traffic (other than for access and buses) passing on the historic route through the village centre. To the north and west lies the Bagshot Park Estate. Suburban development and a railway line mark the other boundaries.

- 1.6 The conservation area is centred on the junctions of High Street, Bridge Road and Guildford Road, creating a village centre marked by a notable late 19th century signpost in the middle of The Square. A collection of listed buildings, some of them dating to the 16th century, are interspersed with mainly late 19th or early 20th century buildings, many of them judged to be 'positive' in their contribution to the special interest of the conservation area. Overall, Bagshot still retains some of the character of an historic Surrey village, assisted by the domestic scale of the buildings and the vernacular details.
- 1.7 The Bagshot Village Conservation Area was designated in October 1988 by Surrey Heath Borough Council and was last reviewed in June 1997 when a 'Conservation Area Statement' was produced.



Above: The northern end of Bagshot High Street.

The appraisal

- 1.8 This appraisal offers an opportunity to re-assess the Bagshot Village Conservation Area and to evaluate and record its special interest. It is important to note that designation as a conservation area will not in itself protect the area from incremental changes that can erode character over time. Undertaking this appraisal offers the opportunity to draw out the key elements of the Conservation Areas character and quality as it is now, define what is positive and negative and identify opportunities for beneficial change. The information contained within the appraisal can be used to guide the form of new development within the conservation area and will be not only helpful to those considering investment in the area but also informative for the local community, planners and developers alike. This document is divided into two parts:

Part I: The character appraisal highlights what is architecturally and historically important about the Bagshot Village Conservation Area, identifies any problems within it and assesses whether its boundary is still appropriate. The character appraisal is supported by photographs to illustrate the general character of the conservation area and highlight both its good and bad features. Where a bad feature has been identified a cross is shown to indicate that the feature should not be replicated in future development. Features of the conservation area considered to make a negative contribution to the area have been highlighted in green boxes.

Part II: The management proposals identify opportunities for preserving and/or enhancing the character of the conservation area based on the negative features identified in Part 1.

- 1.9 The appraisal is based on site visits undertaken between February 2008 and July 2014, primary sources including historical maps and aerial photographs from the local authority's Geographic Information System as well as secondary sources.

2 THE PLANNING POLICY CONTEXT

What is a conservation area?

- 2.1 Conservation areas are designated under the provisions of Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990. A conservation area is defined as “an area of special architectural or historic interest the character or appearance of which it is desirable to preserve or enhance”.
- 2.2 It is the duty of the local authority to designate and review such areas, preferably with input from the local community. In designating and reviewing conservation areas, the quality and interest of the overall built historic environment, rather than of individual buildings is the prime consideration. Although conservation area designation may result in resource implications for owners, developers and residents, because of the increased statutory controls, designation also offers the opportunity to enhance economic well-being and quality of life, as well as offer a certain amount of continuity and stability in a rapidly changing world.
- 2.3 The Bagshot Village Conservation Area was designated prior to 1990 when there was no statutory requirement for an in-depth character appraisal. The opportunity has consequently been taken to review and appraise the area in accordance with current guidance from English Heritage¹. This has the additional advantage of producing a robust and consistent document that can be of greater influence in the planning process.

The national planning policy framework

- 2.4 Paragraph 127 of the National Planning Policy Framework advises that “when considering the designation of conservation

¹ English Heritage (2011) Understanding Place: Conservation Area Designation, Appraisal and Management, available at: <https://www.english-heritage.org.uk/publications/understanding-place-conservation-area/>

areas, local planning authorities should ensure that an area justifies such status because of its special architectural or historic interest”.

The local planning policy framework

- 2.5 The Council’s policies for conservation areas, together with other site-specific policies relating to Bagshot Village are contained within the Surrey Heath Core Strategy and Development Management Policies 2011-2028 and Local Plan 2000 (as saved). These include:

Policy DM17 (Heritage). This relates to designated and undesignated heritage assets, including statutory and locally listed buildings and structures, conservation areas and areas of high archaeological potential, all of which can be found within the Bagshot Village Conservation Area;

Policy DM12 (District and Local Centres and Neighbourhood Parades). A number of properties within the High Street and The Square fall within a primary shopping area or a Secondary Shopping Frontage;

Policy E8 (Land at Half Moon St, Bagshot). This seeks to encourage redevelopment for mixed uses (industrial, offices, residential and retail) on land to the north west of, and partly within the Bagshot Village Conservation Area.

Community engagement

- 2.6 This document was initially drafted following a walkabout and discussion session on 26th February 2008 with Councillors representing Windlesham Parish Council, Councillors and Officers representing Surrey Heath Borough Council and local historians. Following this meeting, a first draft was prepared but was not consulted on at the time. The Planning Policy and Conservation team have subsequently revisited the document and a revised version has been drafted following a further walkabout in July 2014. This draft document is now available

for public consultation and will be reviewed in the light of comments received.

Summary of special interest

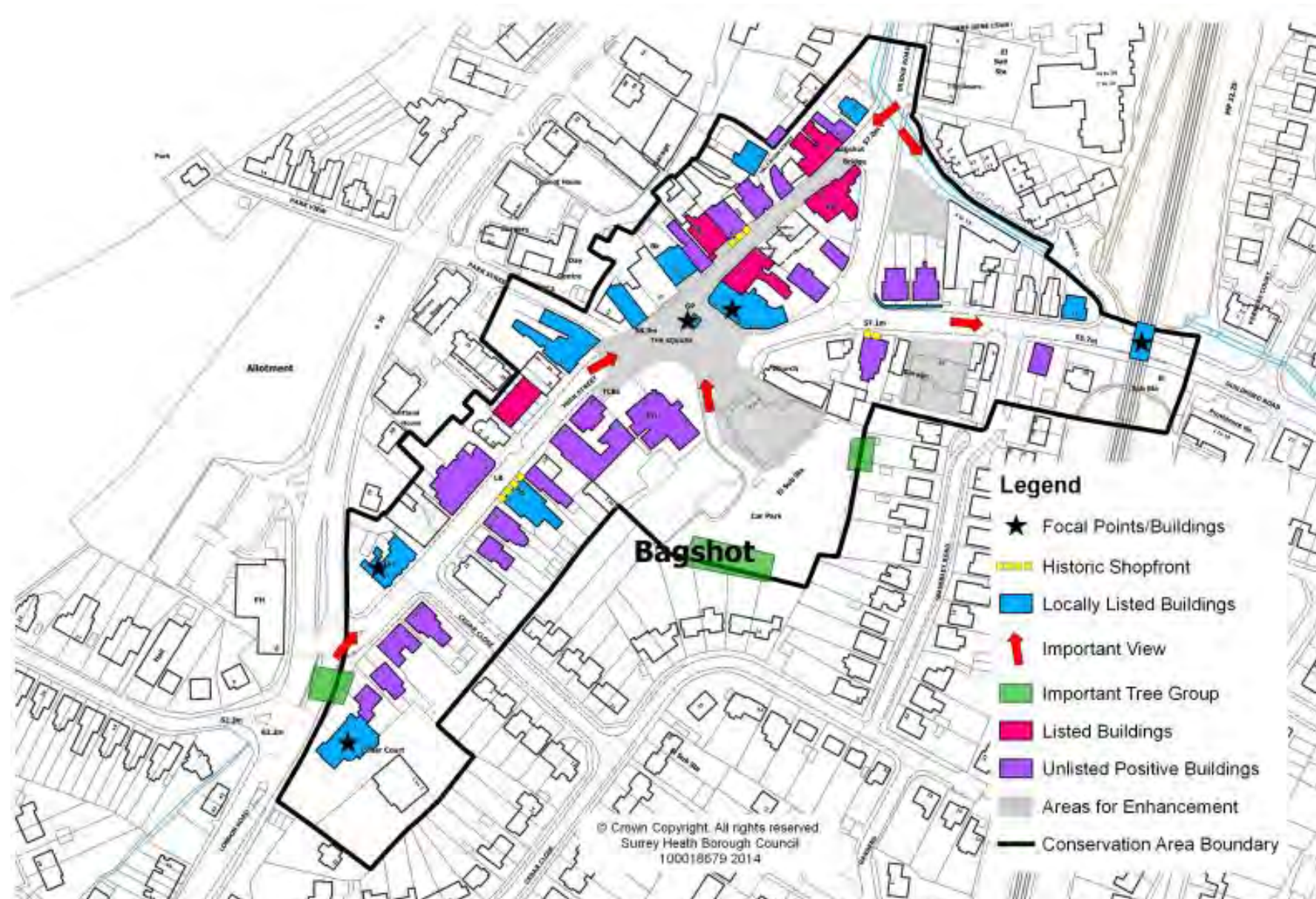
- 2.7 The purpose of this character appraisal is to define the special interest of the Bagshot Village Conservation Area that warrants its designation. The key positive characteristics of the Bagshot Village Conservation Area are identified in detail in Part 1 (Appraisal) but can also be summarised as follows:

- Historic Surrey village located on the former main road between London and the West Country that traditionally supported a broad range of services and craft based industries necessary to support the practicalities of travel;
- A number of historic buildings, including some former inns, dating to the 16th century and later;
- Use of timber-framing for these earlier buildings, although now largely concealed behind later brick facades;
- Use of natural slate and brick for the 18th and 19th century buildings;
- Listed and Locally Listed buildings cluster around the junction of Guildford Road and High Street;
- Survival of Queen Victoria Signpost and Lamp dated 1897 and historic wall clocks on no. 41 High Street;
- Mainly vernacular buildings with steeply pitched roofs and informal layouts;
- Some more prestigious 19th century villas e.g. Cedar Court;
- Some good quality historic shop fronts which should be protected.



Part 1: Appraisal

Townscape Appraisal Map



3 LOCATION AND LANDSCAPE SETTING

Location and activities

- 3.1 Bagshot is located in north Surrey close to Junction 3 of the M3 motorway. The village lies on the A30, which was diverted to the north-west of the historic core of the settlement during the 1920's to create a by-pass. The larger settlement of Camberley lies further to the west along the A30, and to the east, the main road connects Bagshot to Sunningdale. The historic village of Windlesham is about two miles to the east.



Above: Map showing location of the Bagshot Village Conservation Area

- 3.2 Bagshot Village Conservation Area provides a traditional village centre with mixed uses including a wide variety of local shops, offices and other community facilities, such as the public library at 63 High Street. A Health Centre and Community Hall lie off Park Street, just outside the conservation area boundary. There is one supermarket (a Co-Operative) in The Square,

accommodated within a regrettable, albeit well-used, modern building. Residential uses are concentrated along the north side of Guildford Road, although there is evidence that some of the upper floors of the retail units may be used as flats. There are three public houses within Bagshot Village Conservation Area. These are the Cedar Tree (no. 1 High Street and formerly known as 'The Fighting Cocks'), The Kings Arms (facing The Square) and the Three Mariners (56 High Street). There are also a number of restaurant, cafe and take-away units.

- 3.3 Bagshot originally fell within the ecclesiastical parish of Windlesham, served by the 17th century church of St John the Baptist in Church Road, Windlesham. Bagshot Village gained its own parish church, St Anne's (which lies outside of the Bagshot Village Conservation Area to the west of the A30 London Road) in 1884, after Bagshot became its own ecclesiastical parish. Within the conservation area a more modern religious building, the Brook Church (part of the Newfrontiers family of churches), overlooks The Square.

Topography and geology

- 3.4 Bagshot Village Conservation Area lies on relatively flat land that follows the line of the Windle Brook, which rises from a lake in Bagshot Park. The stream then passes through the conservation area below Bridge Road and around the back of the houses on the north side of Guildford Road. To the west, the landscape is far more undulating, providing attractive views across to trees in Bagshot Park.
- 3.5 The soil of Bagshot is the barren Bagshot sand, with extensive peat beds. Digging in the peat reveals the former existence of a forest of small oaks. This peat provided the raw material for a local industry raising rhododendrons and azaleas.
- #### Relationship of the conservation area to its surroundings
- 3.6 Bagshot sits in a mainly rural setting of natural heathland which has been improved in places to create managed forests or

parkland, as can be seen in Bagshot Park to the west and north. To the east, the land drops slightly towards the flattish Windle valley, much of which is liable to flooding. This open, agricultural area separates Bagshot from Windlesham. To the south of Bagshot, the M3 creates a strong boundary which defines the edge of the 20th century suburban extensions to the original village. Beyond this is the only surviving remnant of Bagshot Heath, part of which now forms the Lightwater Country Park. Further areas of heathland are used by the Ministry of Defence (MOD) for vehicle testing.

provided a completely new church. By 1256 it is recorded that the priory of Newark held land in Windlesham and also controlled the advowson, the right to appoint the vicar. In 1522 the prioress of Broomhall made a voluntary surrender of her property and the next year the lands and incomes from Windlesham manor were granted to St John's College, Cambridge. The grant or sale of other pieces of land in Windlesham and Bagshot, including a second manor, are recorded in a complex list of transactions from the 13th century onwards.

4 HISTORIC DEVELOPMENT AND ARCHAEOLOGY

Historic Development

- 4.1 Recent excavations have shown that there was both pre-Roman and Roman occupation in Bagshot. Evidence has been found of late Bronze Age settlements in the area, and iron smelting appears to have been an important local industry. There is a confluence of Roman roads just to the north of Bagshot.
- 4.2 The name 'Bagshot' appears to be of Saxon origin and may relate to land belonging to 'Bacga', a tribal name. Following the Norman Conquest, the area was declared part of a Royal Forest; used for hunting, there appears to have been a hunting lodge on the site of what is now Bagshot Park since at least the 16th century. The Manor of Bagshot was therefore a royal demesne and may have formed part of the forest of Windsor. The oldest map of England (c1360), includes Bagshot among the limited number of places shown.
- 4.3 The Manor of Windlesham belonged in the Middle Ages to the small convent of Broomhall, and land at Bagshot was granted to the prioress of Broomhall by Henry III in 1228. The first mention of a church at Windlesham is soon after in 1230, suggesting that the prioress either rebuilt an existing building or



John Rocque 1767

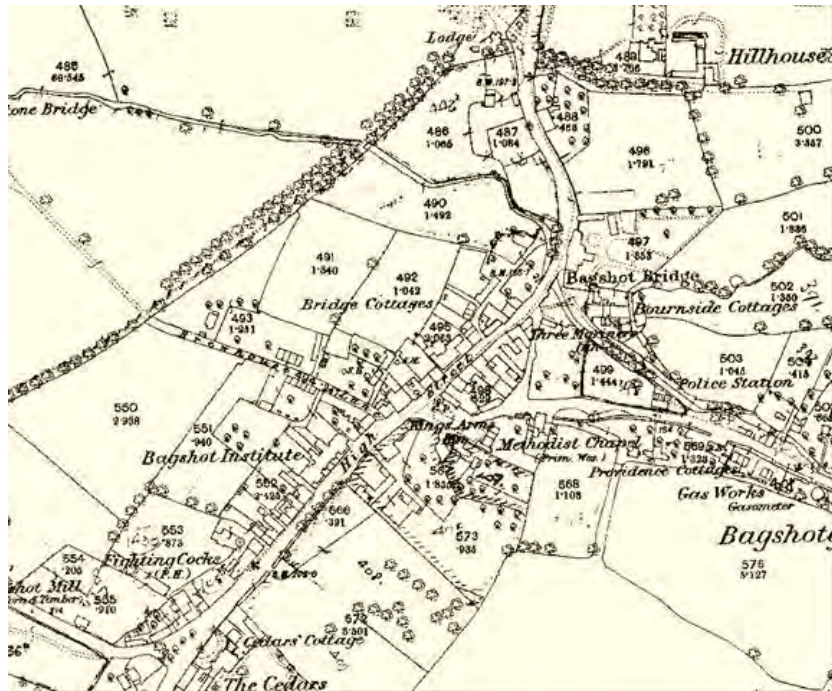
- 4.4 Bagshot appears to have developed as more than a purely agricultural centre at some stage in the late 16th century when the Great West Road, the present A30, was upgraded to provide the principal link from London to the West Country. The provision of coaching inns and other facilities for travellers became its primary function and this provided evident prosperity for the settlement until the construction of the railways from the 1840s onwards took away much of the road traffic. A period of decline then followed, although the construction of a new station in Bagshot in 1878 did provide an impetus for new housing. The station was on the Ascot to Farnham branch of the London and South Western main line, connecting London to Bristol via Reading.



William Mudge 1819

- 4.5 Bagshot and its surrounding area saw many other changes in the 19th century. The Enclosure Act of 1812 enclosed much of Bagshot Heath and also the common fields of Windlesham, a process which had actually started in 1768 when the lords of the manors and other local freeholders gave land enclosed from the waste for charitable purposes. An Institute and Reading Room were built in Bagshot in 1862, and a new parish church (St Anne's) was provided on land donated by the Duke of Connaught in 1884. This replaced a chapel-of-ease, also called St Anne's, which was located on the eastern side of the main road next to Lambourne House. The first edition Ordnance Survey map of 1871 (over page) shows a nucleated village, centred on the three road junction of High Street, Bridge Street and Guildford Road, with the greatest concentration of buildings along the north-west side of High Street, facing what is now Bridge Road. Bagshot Mill, used to grind corn, is shown

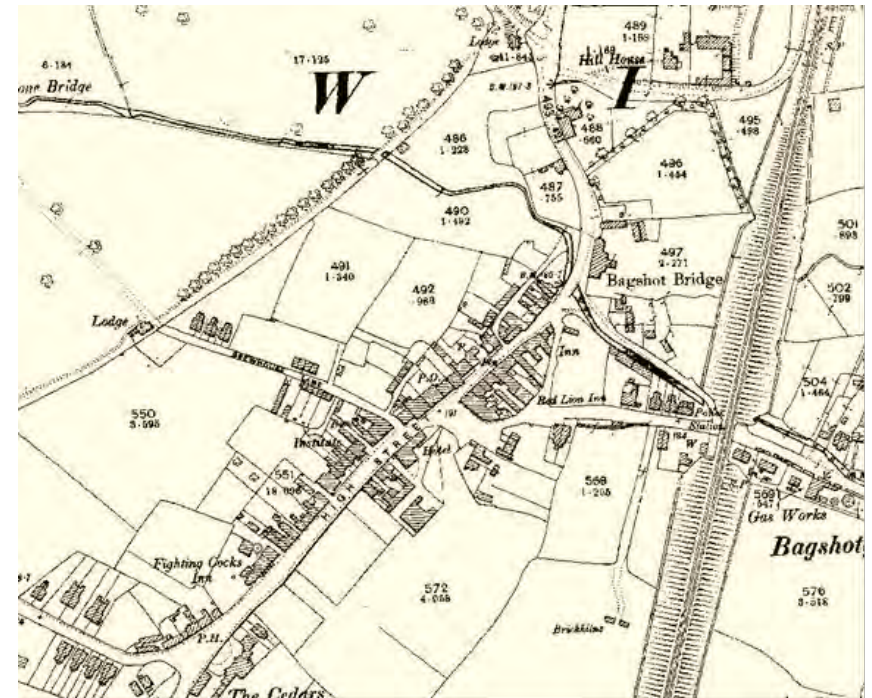
in what is now Church Road, which at this point has no development. Of note are the spacious villas with large gardens and sweeping driveways to the south of Bagshot, clearly provided for the gentry.



1st Edition Ordnance Survey c.1871

- 4.6 Once the railway (see 2nd Edition Ordnance Survey map) had established links to London and beyond, Bagshot became more of a dormitory village with its residents travelling out of the area every day for work. With the growth in car traffic, a new bypass was built in 1925 to provide relief to the narrow streets in the centre of the village. This required the total rebuilding of the Fighting Cocks (now the Cedar Tree) Public House in the Arts and Crafts style popular at the time. At the same time, the 18th century bridge over the Windle was replaced. New housing has

been added to Bagshot since, particularly to the south of the village.



2nd Edition Ordnance Survey c.1898

- 4.7 In the 1980s there was much pressure for new offices in the area, resulting in new blocks being built between the High Street and the by-pass. Whilst providing local employment, these large office buildings tend to be over dominant in the street scene, in comparison to the more domestic scale of the historic development within the village centre.
- 4.8 Bagshot was the name, and administrative centre, for the Bagshot Rural Borough Council until the reorganisation of local government which took place in 1974-5. It is now part of the borough of Surrey Heath and lies within the lay parish of Windlesham.

Archaeology

- 4.9 As noted in Paragraph 4.1, recent excavations have shown that there was both pre-Roman and Roman occupation in Bagshot. The neighbourhood has also yielded bronze implements, now in the Archaeological Society's Museum in Guildford, together with a number of Neolithic flints.
- 4.10 There are no Scheduled Monuments within the conservation area, although most of the conservation area lies within an *Area of High Archaeological Potential* (Policy DM17).

5 THE BUILDINGS OF THE CONSERVATION AREA

Introduction

- 5.1 The conservation area contains a high concentration of both listed and locally listed buildings and structures, particularly in the northern section of the High Street and around The Square. Most of the listed buildings were built as coaching inns or as houses and they therefore retain a domestic scale, being largely two storey. The oldest, such as the Three Mariners Inn (nos. 54-56 High Street) date to the 16th century and are built from timber, although later re-facing provides a more 19th century appearance. The locally listed buildings tend to date to the 18th or 19th centuries and some were built as shops or have been converted subsequently. A list of listed and locally listed buildings and structures is included at Appendix 1.
- 5.2 There are no 'grand' buildings in the conservation area, such as church, town hall or school. There is only one building in community use, the public library at no. 63 High Street. This dates to the late 18th century and was built originally as a house; a subsequent flat roofed addition to the front of the building has somewhat reduced its architectural interest. There are also two substantial public houses - the Kings Arms and The Cedar Tree. Both are of the 1920s Arts and Crafts style,

the second being the most architectural worthy. Brook Church is a modest single storey building, probably dating to the 1920s. The tallest building is 57/59 High Street, a three storey high building with neo-Georgian details. Behind no. 36 High Street is a long, barn-like brick structure dating to the 19th century which may well have originally been a stable block.

Negative Attributes – Satellite Dishes

A number of buildings within the conservation area are provided with satellite dishes attached to front or visible side elevations or visible parts of the roofs. Most, if not all of these are likely to be unauthorised. These detract from the character of the conservation area, creating 'visual clutter' and encouraging other owners to carry out similar installations.

Over Page:

Top row: The Three Mariners Inn viewed from Bridge Road; Attractive detail on a gateway sign serving the Three Mariners Inn; Properties to the northern part of the High Street, 41-45 High Street, to the north side of the Square.

Middle row: The Bagshot Public Library at 63 High Street – an attractive building but served by an unsympathetic and incongruous flat-roofed extension to the front; The Cedar Tree Public House at No.1 High Street; Attractive lamps serving the Cedar Tree Public House; The Kings Arms Public House in The Square.

Bottom row: An attractive bay window serving the Kings Arms is a striking feature of the frontage of the Public House; Window details at 57-61 High Street; 57-59 High Street; The Brook Church.



Listed buildings

- 5.3 There are 9 statutory listed buildings in the conservation area, which are highlighted in pink on the Townscape Appraisal Map. All of these are listed grade II, apart from 44 High Street which is listed grade II* for the rare 16th century wall painting in the ground floor.
- 5.4 The earliest listed buildings date to the 16th century and are timber-framed, namely nos. 75-79 (odd) High Street, the Three Mariners Inn and 44 High Street. These are all long and low, with the timber-framing usually concealed by 18th or 19th century brick refacing. Steeply pitched clay tiled roofs confirm their antiquity.
- 5.5 No. 63 High Street (the public library) retains a fine red brick Georgian façade but the windows have been altered to plate glass in the mid-19th century and one of them is probably 20th century. It does however have a very pretty Georgian doorcase with its original six flush-panelled front door.
- 5.6 Finally, nos. 25-31 (odd) High Street make up a regular terrace of four houses, built in the early 19th century from yellow brick with red brick dressings. They have been heavily altered as part of a scheme to convert them into flats.

Top row: Grade II listed 44 High Street; grade II listed The Three Mariners Inn. Both properties exhibit a 'long and low' form;*

Middle row: Detail of the steeply pitched clay tile roof at grade II listed 44 High Street; A similar roof form is also found at grade II listed 75-79 High Street.*

Bottom row: The attractive Georgian doorcase serving the grade II listed public library at 63 High Street; Heavily altered grade II listed properties at 25-31 (odd) High Street.



Locally listed buildings and structures

- 5.7 The Borough Council has produced a list of structures of local significance. These are identified in blue on the Townscape Appraisal Map. There are 23 locally listed buildings or structures in the Bagshot village conservation area, ranging from the Queen Victoria Signpost and Lamp in The Square to the ornate cast iron railings outside nos. 1-7 Guildford Road. A number of quite modest but well detailed shops and houses of the late 19th or even early 20th centuries are also locally listed. Of note are the three largest buildings or structures in the conservation area: Cedar Court (2 London Road); The Cedar Tree Public House (1 High Street at the junction of London Road and the High Street) and the railway viaduct (Guildford Road). No. 27 Guildford Road, the former Police Station, is a well detailed mid-19th century building which might be eligible for statutory listing.

Positive buildings

- 5.8 In addition to the statutory and locally listed buildings, a further number of unlisted buildings can be considered as positive buildings of townscape merit. These are identified in purple on the Townscape Appraisal Map. Buildings identified as being positive will vary, but commonly they will be good examples of relatively unaltered historic buildings where their style, detailing and building materials provides the streetscape with interest and variety. Most importantly, they make a positive contribution to the special interest of the conservation area. Where a building has been heavily altered and restoration would be impractical, they are excluded. Examples of positive buildings include:
- Nos. 1-7 and 15-25 (odd) Guildford Road – well preserved semi-detached or detached houses or small villas dating to the mid to late 19th century;
 - No. 45 High Street – a mid-19th century property considered 'positive' although improvements, such as the removal of the

kitchen vent at the back of the property, would be most welcome.

- Nos. 14 and 16 High Street – a pair of symmetrical houses dating to c1890 built from red brick with yellow brick dressing – judged to be 'positive' despite the regrettable uPVC windows (which could be removed and the correct sash windows reinstated as the original openings remain unaltered).

- 5.9 Government guidance in the NPPF advises that the loss of a building (or other element) which makes a positive contribution to the significance of a conservation area should be treated either as substantial harm under paragraph 133 or less than substantial harm under paragraph 134, as appropriate, taking into account the relative significance of the element affected and its contribution to the significance of the Conservation Area as a whole.

Opposite page:

Top row: The attractive, locally listed Queen Victoria Signpost and Lamp, located within The Square; Sign detail on the Queen Victoria Signpost and Lamp; Ornate, locally listed gates at 1-3 Guildford Road; Detail of gates at 1-3 Guildford Road;

Middle row: Cedar House, a large locally listed villa at 2 High Street; The locally listed Cedar Tree Public House at 1 High Street; The imposing, locally listed railway viaduct; 45 High Street, considered to be an unlisted building that makes a 'positive' contribution to the conservation area.

Bottom row: A cluster of 'positive' buildings at 21-25 Guildford Road, punctuated by the locally listed buildings at 27 Guildford Road and the railway viaduct; Properties at 1-7 Guildford Road are considered to make a positive addition to the conservation area; 'Positive', unlisted buildings at 14-16 High Street.



Negative Attributes – Loss of Architectural Detail

Some buildings that are not statutory listed are being incrementally changed and their original details and materials eroded. Many buildings have lost their original windows and replacements frequently do not replicate the details, proportions or materials of the original. Many properties and particularly the commercial properties also suffer from a plethora of signs, lights and untidy elevations which all detract from the character of the conservation area.

Negative Attributes – Negative Sites

A number of 20th century buildings within in the conservation area are of little or no architectural merit, making little or no contribution to the character of the area. A number of sites would benefit from improvements or even complete redevelopment. These are:

- Co-Operative Supermarket in The Square;
- Regal House in the High Street;
- Bagshot Tyre and Exhaust Centre at 10 Guildford Road;
- The car park off Bridge Road, next to the Windle Brook.

Top row: Banners and 'A' boards outside the Three Mariners Inn on Bridge Road detract from the character of the grade II listed inn; Advertisements at 30 High Street detract from an attractive but poor conditioned corbel; An unsympathetic window at 9-11 High Street does not reflect the detail, material or proportion of the original;

Middle row: Posters clutter a poor quality door and doorcase at the Co-Operative Supermarket; The Co-Operative Supermarket to the south east of the Square does not reflect the character or scale of other buildings within the conservation area and is served by an unattractive parking forecourt;

Bottom row: The car park on Bridge Road creates a sense of openness at the northern gateway to the conservation area that is uncharacteristic of a historic village centre; The Bagshot Tyre and Exhaust Centre at 10 Guildford Road is not in keeping with the character of surrounding development and adds an uncharacteristic sense of openness on the approach to the junction of Guildford and Bridge Roads.



Boundaries

- 5.10 The majority of the buildings within Bagshot Village Conservation Area, and particularly those along the High Street, front directly onto the pavement; subsequently there are only very limited opportunities for front boundary treatments. From historic photographs, where they do occur they have been mainly built from local brick or were defined by cast iron railings, presumably also made locally. The best example, and identified as a Local Heritage Asset, are the ornate railings outside nos. 1 to 7 Guildford Road. Similar original railings can also be seen outside nos. 14 and 16 High Street. Historic photographs show more cast iron railings in the High Street, but these appear to have been removed, presumably during World War II. The spear-headed railings outside nos. 25-31 High Street (a listed building) are clearly quite recent. Another example, outside nos. 10/12 High Street, is not so well designed.
- 5.11 Boundaries along the north side of Guildford Road are very mixed with some remaining features of historic interest, such as the railings at nos. 1-7 (mentioned above) and further cast iron railings outside no. 17, although these are rather fragmentary. Elsewhere in Guildford Road, boundary treatments are more varied, including mid height brick walls and close board fencing, which do not accurately reflect the character of the conservation area. 27 Guildford Road (Peel House) was formerly provided with white painted timber palisade fencing which evoked the character of an 'old Surrey village', however this has subsequently been removed and at present the property does not benefit from any front boundary treatment.
- 5.12 Some of the properties in both the High Street and Guildford Road have small front gardens which retain some tall well clipped hedging and give some softening to views along the streets.

- 5.13 The front garden to the Kings Arms is defined by metal railings supported on wooden posts, with a low hedge behind. This is in keeping with the 1920s building behind. Less attractive is the brick wall in front of Brook Church, which features star-shaped copings and the low brick wall to the front boundary of the Co-Operative supermarket.

Negative Attributes - Boundary treatments

Boundary treatments in several locations are of poor quality and are too varied. In some instances, historic boundaries are being eroded, to the detriment of the conservation area. This is particularly the case where there is a desire to provide off-street parking. Examples of poor or eroded boundary treatments include:

- Variety of boundary treatments at 15-25 Guildford Road;
- Loss of white palisade fencing to the front of 27 Guildford Road (Peel House);
- Poor condition of Locally Listed front railings to nos. 1-7 Guildford Road;
- Loss of hedging at 22 High Street to provide off-street parking.

Over page:

Top row: Properties fronting directly on to the street at 41-45 High Street; Ornate, locally listed railings above a dwarf wall at 1-7 Guildford Road; Attractive railings at 14-16 High Street.

Middle row: Spearheaded railings at 25 – 31 High Street; A less well designed example of cast iron railings at 10/12 High Street; A low post and rail fence at the Kings Arms Public House with hedging behind; Hedging at 20 High Street softens the street scene..

Bottom row: Attractive white painted timber palisade fencing outside of 27 Guildford Road (Peel House) in 2008 that has since been removed; The front boundary treatment at 22 High Street has been removed to make way for off-street parking; An uncoordinated variety of boundary treatments found within a short stretch of Guildford Road at nos. 19-27 Guildford Road, with some boundary treatments detrimental to the character of the conservation area; An unattractive brick wall with star shaped copings above in front of the Brook Church.



Building styles, materials and colours

- 5.14 The historic buildings of the conservation area that are listed, locally listed or considered to be 'positive' make up about 85% of the total number of buildings, providing an intensity of well detailed historic buildings that justifies the conservation area designation. Most of the historic buildings in the conservation area date to the 19th or early 20th century and are domestic in scale, with a mixture of Georgian, Victorian and Edwardian detailing. Earlier building provide examples of more typical 'Surrey vernacular' – long and low, with steeply pitched roofs.
- 5.15 In terms of historic materials, the overall impression is of the use of red brick with orangey-red or brown clay tiles, with pitched roofs. There is some painted render, such as the 16th century buildings in the northern part of the High Street. Eaves heights vary immensely although in the northern part of the High Street are generally lower (due to the age of the buildings) and more uniform, providing a more cohesive townscape which is somewhat lacking in Guildford Road and in the southern part of the High Street, due to modern infilling. Many of the 19th century sash windows have been replaced with uPVC. The two 1920s public houses, The Kings Arms (in The Square) and The Cedar Tree (in the High Street), both retain well detailed facades, including timber casement or sash windows, and are unusually well preserved. Along the north side of Guildford Road, some of the early 19th century cottages retain their original sash windows and slate roofs, which have a much more shallow pitch than the clay tiled roofs in the High Street. The Three Mariners Inn is probably the best example of an historic building in the conservation area, particularly given its prominent position. Whilst the casement windows are 19th century in character, the general form of the principal part of the building confirms its timber-framed structure and 16th century date.

Opposite: A palette of materials characteristic of the Bagshot Village conservation area.



Retail Premises and Shop Fronts

- 5.16 The conservation area exhibits a relatively commercial character. Although many commercial premises were built as houses and have had shop fronts inserted subsequently (including a few 'build-outs') there are also some examples of purpose-built commercial properties. Examples include nos. 41-45 High Street, nos. 26-28 High Street (locally listed and a fine example of Queen Anne Revival) and no. 4 Guildford Road. There are several well detailed historic shop fronts in the conservation area, as well as some which retain elements of original features. The best examples are:

The Maple Tree Beauty Salon, 4 Guildford Road – a well detailed late 19th century shop front with the original panelled front door;

Woking Hospice and New China Restaurant, nos. 26 and 28 High Street c1880 – giant corbels remain supporting a deep fascia, although the advertisements detract from the character and quality of the shop fronts. The New China Restaurant retains the original mullions and low stallriser;

Tans and Hands and the RSPCA Shop, 65 High Street – both retain late 19th or early 20th century shop fronts with slim mullions and moulded fascias.

These are marked in yellow on the Townscape Appraisal map.

Top row: Retail premises fronting directly on to the High Street at 41-45 High Street; An attractively detailed shop front at The Maple Tree Beauty Salon, 4 Guildford Road;

Middle Row: Detailed shop fronts at Woking Hospice and New China Take Away, 26 and 28 High Street; A corbel detail at 26 High Street.

Bottom Row: An attractive corbel at Tans and Hands, 65 High Street; Slim mullions and moulded fascias can be found at Tans and Hands and the RSPCA Shop, 65 High Street.



Negative Attributes – Poor Quality Shop Fronts and Advertising

A large number of modern shop fronts and advertisements can be found in the conservation area. Many are poorly designed and fail to integrate with their host building, often owing to over-dominant, deep fascias, garish colour schemes, the use of plastic lettering or inappropriate lighting. Examples of poor quality shop fronts/advertisements include:

- 57-61 High Street – plastic and garishly coloured advertisements for Ladbrokes, Herbies Pizza and Dominos all detract from otherwise pleasantly detailed shop fronts;
- 38-40 High Street – the shop fronts are poorly detailed and advertisements unbalance the pair of semi-detached properties. Air conditioning units to the side of 38 High Street do not contribute to the character of the conservation area;
- 36 High Street – the size, colour and number of advertisements (which accommodate Lloyds Pharmacy) detract from the detailing of the premises;
- The banners serving the Kings Arms and Three Mariners Public Houses create inappropriate clutter;
- Advertising hoardings situated in the bus shelter in The Square and to the flank of 36 High Street are unattractive.

Top row: Advertisements at 61 High Street (Dominos) detract from the attractive corbels and pilasters of the shop front; Garishly coloured advertisements at 57-59 High Street (Ladbrokes and Herbies Pizza) draw the eye away from the pleasant brick detailing and doorcases found to the shop frontages;

Middle row: At 38-40 High Street, the poor detailing of the shop fronts and size and position of the advertisements unbalance the semi-detached properties; A collection of garishly coloured fascia signs and window graphics at 36 High Street (Lloyds Pharmacy) overwhelm the premises and detract from the character of the conservation area.

Bottom row: Banners serving the Kings Arms and Three Mariners Public Houses create clutter; Advertising hoardings situated in the bus shelter in The Square and to the flank of 36 High Street have a negative impact upon the character of the conservation area.



6 SPATIAL ANALYSIS

Layout and street pattern

- 6.1 The Bagshot Village Conservation Area is based on the High Street from its junction with Bridge Road to its junction with London Road (the bypass) and also a short stretch of Guildford Road from the its junction with the High Street as far as the railway viaduct. Part of Bridge Road is also included, although it was widened in the 1920s to remove traffic from the narrower section of the High Street, revealing the backs of the historic buildings on the south side of the High Street.
- 6.2 The principal spatial feature of the conservation area is 'The Square', at the confluence of the High Street and Guildford Road. The short stretch of High Street to the north of The Square reflects its historic origins being narrow and somewhat enclosed by the buildings although they are only two storeys high. The southerly section of the High Street is wider and more open in character with some front gardens and planting. To the south east of The Square, the townscape has been adversely affected by the construction of the Co-Operative Supermarket building and the modern single storey church, together with their associated front parking areas and the access road to the main public car park behind. The large public house forecourt adds to the lack of enclosure.
- 6.3 Guildford Road is another wide street with mainly 19th century development interspersed by some poor quality 20th century buildings. The principal feature is the view to the railway viaduct, which marks the boundary to the conservation area.

Top row: The Square, considered to be the principal spatial feature of the conservation area; The broader southerly section of the High Street looking towards the A30 London Road.

Middle Row: A garden within the southerly, more open part of the High Street; A view across the forecourt of the Kings Arms Public House towards the Co-Operative Supermarket and the Brook Church- all considered to detract from the townscape.

Bottom Row: The broad Guildford Road; The railway viaduct.



Negative Attributes – Economic Issues

Bagshot enjoyed a degree of prosperity in the 1980's when a number of new office buildings were built in or on the edges of the conservation area. Generally these were not in scale with the surrounding historic environment, particularly Lipient House, whose rather ugly mansard roof is unfortunately visible in many views across the conservation area and along the by-pass. There is now sign of a lessening in demand for commercial space with a number of commercial premises 'to let'.

Negative Attributes – No Sense of Arrival in the Village

There is currently little sense of entering either a conservation area or a traditional Surrey village when approaching Bagshot from any direction. The viaduct provides some drama but the poor quality of the townscape along the south side of Guildford Road reduces its impact. At the junction of Guildford and Bridge Roads, the 1920's road widening has resulted in a very wide street with little sense of containment, as could be expected in a historic village centre. Street clutter is detrimental to the conservation area. The attractive and historic street sign commemorating the 60th year of Queen Victoria's reign in 1897 lies in an isolated position in the middle of busy traffic.

Top row: The south side of Guildford Road and junction between Guildford and Bridge Roads – the broad road and interspersed modern buildings do not give the impression of arrival within a historic centre.

Middle row: Street clutter and broad roads detract from the southern approach to the conservation area; The Square exhibits a sense of spaciousness that is uncommon for a historic village centre – the attractive Queen Victoria Signpost and Lamp is lost amidst the dominant highway network and street clutter.

Bottom row: Views of Lipient House from the conservation area. Empty commercial premises can be found in the conservation area, including this property at 69 High Street.



Focal points

6.4 A key focal point is the Square, centred on the Queen Victoria Signpost and Lamp. An important historical feature in Bagshot, the sign post was erected to commemorate Queen Victoria's Diamond Jubilee of 1897 and now incorporates a plaque to commemorate the bicentenary of the victory at the Battle of Trafalgar and the death of Lord Admiral Nelson, the Trafalgar dispatch having stopped at Bagshot en-route from Falmouth to London. The signpost is however 'lost' in the townscape of The Square, owing to the dominance of the roads, the narrow pavements and the poorly defined 'edges' to the space. Other focal buildings are:

- The Railway Viaduct in Guildford Road;
- No. 1 The Square;
- The King's Arms Public House, facing The Square;
- The Cedar Tree Public House (no.1 High Street), at the junction of London Road and High Street;
- Cedar House (no.2 High Street), marking the southern entrance into the conservation area.

The key focal points in the conservation area are identified by a star on the townscape appraisal map.

Views and vistas

6.5 Views within the conservation area are limited by the enclosed nature of the built form to vistas along the main streets, often terminating in a building or group of buildings. There are few views out of the conservation area apart from the glimpses of Bagshot Park which can be seen in the distance from some vantage points. Other important views are those across The Square, along the northern end of High Street and along the Windle Brook. Important views and vistas are identified by an arrow on the townscape appraisal map.

Negative Attributes - Historic townscape

The cohesiveness of the historic townscape has been eroded by a number of negative features including modern and 20th Century buildings which do not replicate the domestic scale of the historic buildings.

Opposite page:

Top row: One of the largest structures in the conservation area, the railway viaduct marks the eastern boundary of the conservation area in Guildford Road; No.1 The Square – these commercial premises punctuate views from the southern part of the High Street looking northwards; The Kings Arms Public House – the size and position of this building render it dominant within the street scene of The Square; The Cedar Tree Public House at 1 High Street marks the south western boundary of the conservation area and appears particularly prominent from the A30 London Road.

Middle row: Together with the Cedar Tree Public House, Cedar House (2 High Street) marks the south westerly access to the conservation area; The view south easterly along the line of the Windle Brook is an important view, providing a green corridor that appears to terminate with the railway viaduct; From the northern perimeter of the conservation area on Bridge Road, views towards grade II listed Queen Anne House and trees in Bagshot Park can be obtained.

Bottom row: The Square is a key focal point when exiting the public car park to the rear of the Co-Operative Supermarket; Views of The Square are obtainable from the southern part of the High Street, terminating in No.1 The Square and the Queen Victoria Signpost and Lamp; The Cedar Tree at Cedar House (2 High Street) gives the appearance of 'framing' the view into the Conservation Area from the A30 London Road; The northern end of the High Street.



The Public Realm

- 6.6 The public realm (those areas used as communal spaces, movement spaces and transitional spaces, including roads, pavements, street furniture, lighting and signage) in the conservation area is generally uncoordinated and of poor quality (see negatives on following page). However 150 mm wide 19th century granite kerbs do remain in places and street lighting is appropriately provided in the form of special design 'Heritage' columns painted black in the High Street. Street names are provided by standard aluminium plates, with black letters on white plates, usually set on short black poles. Opposite the Post Office, the pavement has been built out to create a crossing point.
- 6.7 Some attempts have been made to improve the area around The Square with black steel bollards to prevent parking, black litter bins and a large black planter provided by the Bagshot Women's Institute (WI) for the Millennium. Many premises have also been provided with a flag of St George to display.

Top row: Flags of St George displayed on premises bring a co-ordinated appearance to the southern part of the High Street; A well-kept, large black planter provided by the Bagshot Women's Institute (WI) for the Millennium is situated to the north eastern part of The Square, close to the Queen Victoria Signpost and Lamp;

Middle Row: A standard street sign; Heritage street lighting within The Square complements the character of the conservation area but are not used throughout the area.

Bottom Row: Granite kerbs can be found in some locations in the conservation area; Co-ordinated black bollards, bins and a hanging basket standard improve the appearance of the public realm.



Negative Attributes - Poor quality public realm

The conservation area generally suffers from an uncoordinated and poor quality public realm. The following negative items have been noted:

- Dominance of cars and other traffic;
- Lighting in Guildford Road and Bridge Road is provided by standard modern fittings;
- Most of the pavements are covered in concrete slabs with concrete kerbs. In some places the pavements are covered in tarmacadam, often patchily repaired. There is little higher quality or historically appropriate paving;
- The Queen Victoria Signpost and Lamp sits isolated on a small traffic island;
- There are very few public seats within the Conservation Area;
- Street furniture is varied in design e.g. both black plastic and wooden bins (with removable lining) can be found in the conservation area;
- The railings outside the Kings Arms would benefit from redecorating and the removal of advertisements;
- The modern bus shelter is detailed but includes two large and unattractive advertising hoardings;
- Highways and other street signage is dominant throughout the conservation area creating clutter and is poorly maintained.

Top row: Modern street lighting in Bridge Road (foreground) with 'heritage' street lighting visible in The Square in the background; Poor repairs to the carriageway detract from the character of the conservation area.

Middle row: The bus shelter in The Square features dominant advertising hoardings; Patchy repairs to concrete pavements detract from the character of the conservation area.

Bottom row: A cluttered and car dominant environment in The Square; Banners outside of the Kings Arms Public House create clutter.



Open spaces, trees and landscape

- 6.8 There is very little green open space in the conservation area apart from private gardens along High Street and Guildford Road. Back gardens are usually hidden by frontage buildings. There are a few notable trees, most particularly the large Cedar which is located outside Cedar Court (2 High Street), providing a very important focal point in views up the High Street and along London Road. There are some mature trees at the back of the public car park behind Co-Operative Supermarket. The line of the Windle Brook is marked by shrubbery, grass and trees, providing pleasant views from Wardle Court and from Bridge Road. Important tree groups are marked in green on the townscape appraisal map.
- 6.9 There are no special designations for the natural environment in the Bagshot Conservation Area. The Windle Brook provides a suitable habitat for a variety of wildlife.

Conservation Area Boundary Review

- 6.10 A requirement of the Town and Country Planning (Listed Building and Conservation Areas) Act 1990 is that local planning authorities periodically review the boundaries of conservation areas in their care. The boundary of the Bagshot Village Conservation Area has not been reviewed since its designation in 1988; as such it is considered appropriate to review the boundary of the conservation area as part of the appraisal process.
- 6.11 The boundaries of the Bagshot Village Conservation Area as originally designated are for the most part satisfactory. The northern part of the original boundary however appears to have been somewhat arbitrarily drawn and is not considered to take full account of the historic development of the settlement; consequently a small, but nonetheless historically significant building to the northern side of Half Moon Street was omitted from the conservation area. As such the extent of the original conservation area is proposed to be retained, but an extension

of the boundary is proposed to incorporate 3a Half Moon Street.

- 6.12 In justifying the proposed amendment to the boundary of the conservation area, it is necessary to revisit the historic development of the village. Located on the main coaching route from London to the West Country, Bagshot traditionally supported a broad range of services and craft-based industries; these were necessary to support the practicalities of travel and would have engendered a thriving industrial town. A number of buildings were required to support the services and industries being carried out in Bagshot at that time, and, whether for storage, workshops, accommodation or the keeping of animals, would have been essential to the success of the village. In this way the village thrived until the arrival of the railway during the 19th Century, which began to undermine the industrial role of the village, ultimately resulting in the loss of many of the once indispensable service and industrial buildings.
- 6.13 Today, only a handful of buildings connected to Bagshot's service and industrial heritage remain within the town. The proposed boundary change would allow the incorporation of a further building linked with Bagshot's service and industrial past into the conservation area. The 19th century building at 3a Half Moon Street is situated to the northern side of the highway, just beyond the current conservation area boundary. Early OS maps suggest that historically the building would have been one of a number of similar buildings on Half Moon Street; these were likely to have been used to support activities taking place on the adjoining High Street. However following the decline of the role of the village as a service and industrial centre, many of these buildings have subsequently been lost or converted, with modern materials eroding the former utilitarian appearance of the buildings. 3a Half Moon Street is the only building that remains in a relatively unaltered state. The small, single storey building completed in red brick with a part red clay tiled and part corrugated metal roof, is not only a valuable reminder of Bagshot's past, but also makes a positive contribution to the

- [illegible]



Part 2: Management Proposals

7 MANAGEMENT PROPOSALS

Introduction

- 7.1 The character area appraisal set out in Part 1 of this document identifies and explains the special qualities that make the conservation area unique and identified the negative elements that detract from its historic quality. However the ongoing challenge lies in managing development pressure and addressing inattention, so that the conservation area retains the qualities for which it was designated and continues to prosper. A management plan is essential to meeting this challenge and can help to channel development pressure in a way that conserves and enhances the special character of the conservation area.
- 7.2 Part 2 (Management Proposals) of this document has evolved from the character appraisal set out in Part 1; it considers each of the issues identified during the appraisal and supports these with a series of recommendations to better encourage positive change within the conservation area as it evolves.
- 7.3 **Issue: Satellite Dishes** Class H of the Town and Country Planning (General Permitted Development) Order 1995 as amended does allow for the provision of satellite dishes on dwelling houses, however Class H does not allow for the provision of dishes on walls or roof slopes fronting on to a highway within conservation areas. The character appraisal notes that throughout the conservation area there are a large number of satellite dishes which are visible from public vantage points that are likely to be unauthorised. This may be because property owners are not aware of the requirements of Class H. Cumulatively, these create visual clutter and encourage other owners to undertake similar instalments.

Recommendation The Parish and Borough Councils may wish to work together to produce and publicise an article about

satellite dishes in conservation areas that can be included in local publications and on the Parish Council or town websites. This could set out the permitted development rights for satellite dishes and encourage property owners to install satellite dishes in appropriate locations. The Borough Council may also wish to undertake a street-based photographic survey of the buildings within the conservation area so that it is better placed to enforce against unauthorised satellite dishes in the future.

- 7.4 **Issues: Loss of Architectural Detail and Erosion of the Historic Townscape (Historic Features)** Even in the Bagshot Village Conservation Area, many alterations to buildings are 'permitted development' and do not require planning permission. Consequently many small scale alterations to windows, doors, roofs and boundary walls etc. do not require permission. Individually many of these changes are fairly minor but cumulatively they can have a marked effect on the appearance of the conservation area. The preceding appraisal notes that the incremental loss of historic architectural detail and inappropriate alterations to locally listed and unlisted historic buildings is a negative issue affecting the special character of the conservation area.

Recommendation The Borough Council may wish to consider introducing an Article 4(2) Direction. Article 4(2) Directions allow the Local Authority to withdraw specific 'permitted development' rights across a defined area. An Article 4(2) Direction does not prevent the development to which it applies, but rather requires that planning permission is first obtained from the local planning authority. Article 4(2) Directions should only be used in exceptional circumstances where evidence suggests that the exercise of permitted development rights would harm local amenity². The preceding appraisal has suggested that the character of the Bagshot Village Conservation Area is being eroded through small-scale works

² Paragraphs 036 (ref.13-036-20140306) – 040 (ref.13-040-20140306) of the National Planning Practise Guidance notes.

to locally listed and unlisted properties that are 'permitted development' but that cumulatively undermine the visual amenity of the historic environment; as such the application of an Article 4(2) Direction is considered appropriate.

Having an Article 4(2) Direction in place will not inhibit development, but will ensure that the development that does take place is appropriate; in the case of the Bagshot Village Conservation Area, an Article 4(2) Direction covering some works that would otherwise be permitted development would ensure that changes to buildings and structures within the conservation area are well-designed and maintain its unique historic integrity. Studies³ have shown that economic and social benefits can arise from encouraging better design within the historic environment, including reinforcing a strong sense of identity and public pride, encouraging visitors to dwell longer and increasing the desirability of the commercial and residential environment. The introduction of any Article 4(2) direction would be subject to a separate public consultation. In order to address the issues that have been identified in respect of the loss of historic features and erosion of the historic townscape, it is envisaged that any Article 4(2) Direction should bring under control the following types of development:

- The improvement or other alteration of property frontages, including the exterior painting of any part of the frontage and works affecting a frontage roof slope;
- The erection, construction, alteration or demolition of a porch on the frontage of a dwelling;
- The erection, alteration or removal of any gate, fence, wall or other means of enclosure that lies adjacent to a highway;
- The erection, alteration or removal of a chimney.

³ An assessment of the effects of conservation areas on value (London School of Economics and Political Science May 2012); The Value of Design (Cabe 2006).

7.5 Issues: Negative Sites and Erosion of the Historic Townscape (Modern Buildings) The preceding character appraisal noted that a number of sites within the conservation area (including the Co-Operative Supermarket, Bagshot Tyre and Exhaust Centre on Guildford Road, the Car Park on Bridge Road and Regal House on the High Street) make little or no contribution to the character of the area and have a negative effect upon the cohesiveness of the historic environment.

Recommendation The Borough Council would be keen to engage with current landowners and businesses and would support pre-application approaches from stakeholders who are seeking to improve and enhance their properties, prior to the preparation of plans. In determining any planning application in respect of these, or other sites within the conservation area, the Council will have due regard to the preceding appraisal and relevant policies within the Surrey Heath Core Strategy and Development Management Policies DPD 2011-2028. Planning applications for new development will not be permitted where they fail to preserve or enhance the character of the conservation area.

7.6 Issue: Poor Quality Boundary Treatments The appraisal noted that boundary treatments in several locations within the Bagshot Village Conservation Area are poor quality and that in a number of cases, historic boundary treatments are being lost or eroded.

Recommendation To a degree, planning controls already regulate the erection and demolition of boundary walls within conservation areas. Currently Planning Permission is required for:

- The erection of walls, gates and fences adjacent to a highway where the height would exceed 1 metre;
- The erection of walls, gates and fences exceeding 2 metres in height in all other cases;

- The demolition of walls, gates or fences exceeding 1 metre in height where adjacent to a highway, or 2 metres in height in all other locations.

Listed Building Consent will also be required for the erection or demolition of walls and fences of any height within the curtilage of a listed building.

As noted above however, to better conserve and enhance the character of the Conservation Area the Borough Council may also wish to consider serving an Article 4(2) Direction to bring other changes to front boundary treatments under planning control (see Paragraph 7.4). Where such control exists, the Borough Council will have greater capacity to assess alterations to boundaries to ensure that the historic environment of the conservation area is enhanced and not eroded, in line with Policy DM17 (Heritage) of the Core Strategy and Development Management Policies DPD 2011-2028. Where works to a boundary treatment require planning consent, the Council would expect any proposal to be guided by the content of the preceding appraisal. The Borough Council or the Parish Council may also wish to provide additional guidance in respect to boundary treatments within other planning documents.

- 7.7 **Issue: Shop fronts and Advertising** The character of the Bagshot Village Conservation Area is adversely affected by an abundance of poorly designed advertisements and shop fronts which are often unsympathetic, over-dominant, garishly coloured or inappropriately illuminated.

Recommendation The Borough Council could undertake a street-based photographic survey of the commercial buildings within the conservation area so that they are better placed to understand where unauthorised changes have been made to commercial premises and pursue enforcement action where necessary. The Borough Council will ensure that new applications for shop fronts, advertisements and other

alterations to commercial premises are dealt with rigorously and that the historic shop fronts identified on the townscape appraisal map are fully retained. These include the Maple Tree Beauty Salon (4 Guildford Road), Woking Hospice and New China Restaurant (nos. 26 and 28 High Street) and Tans and Hands and the RSPCA Shop, (nos. 65 High Street). The Borough or Parish Council may also wish to introduce design advice for advertisements and shop fronts through other planning documents.

- 7.8 **Issue: Economic Concerns** It has been identified that a number of commercial premises are vacant and impact negatively upon the conservation area, particularly where they result in unoccupied premises at ground floor level. The character appraisal also notes that a number of commercial premises outside of the conservation area are not in keeping with the scale and character of development within the conservation area.

Recommendation The Parish Council may, in partnership with the Borough Council, wish to engage with the owners of vacant commercial premises within the Bagshot Village Conservation Area and scope the potential for a strategy to encourage the use or enhancement of empty premises. This could be through encouraging an arts-based 'pop-up shop' arrangement or through the provision of false shop fronts. In respect of unsympathetic sites that lie outside of the conservation area, the Borough Council would be keen to engage with current landowners and businesses and would support pre-application approaches from stakeholders who are seeking to improve and enhance their properties, prior to the preparation of plans.

- 7.9 **Issues: No Sense of Arrival and Poor Quality Public Realm** The conservation area lacks a sense of arrival, owing in part to an uncoordinated and poor quality public realm that has a detrimental impact upon the character and historic integrity of the Bagshot Village Conservation Area.

Recommendation The Parish Council may wish to engage with the Borough Council and County Council to identify a suite of proposals to improve the public realm and also to enhance the historic character of the town. Proposals could include the provision of appropriately designed 'gateway' signs and the identification of a pallet of high quality street furniture, material and heritage street lighting to be used in future public realm improvements, with the purpose of providing a more cohesive appearance to public open spaces and to add a sense of arrival within the conservation area. The Parish Council may also wish to engage with the Borough Council, County Council Highways Authority and the Public Realm Information and Advice Network (PRIAN) to discuss the possibility of an enhanced, pedestrian friendly environment that better integrates traffic management with the historic character of the conservation area. Such approaches have been successfully employed by other local councils to deliver improved environments in historic village settings (see below).

Case Study: Shamley Green

Shamley Green is a small village within the Surrey Hills Area of Outstanding Natural Beauty, situated between Guildford to the north and Cranleigh to the south. The village is characterised by a memorable and historic double village green that borders both sides of the main road. However, whilst the green lends the village an attractive rural feel, its open character was thought to encourage drivers along the main road to go faster than appropriate for the village setting.

The Public Realm Information and Advice Network (PRIAN) facilitated discussions between Wonerh Parish Council, Waverley Borough Council, Surrey County Council and English Heritage to identify new ways of calming traffic within the village centre, but that were also appropriate to the rural village character. The suite of traffic calming measures

identified included:

- Providing place specific signage and rural roadside furniture to give a pleasant rural feel and a sense of activity;
- Narrowing parts of the main road and in other places using wooden posts to create the illusion of a narrower road;
- Provision of gateway signage to encourage drivers to feel that they are entering someone special;
- Removal of white lines to moderate drivers speed in response to what they see in the road; and,
- Encouraging local groups and businesses to adopt rural roadside furniture (such as planters) to promote local events and businesses and to create a visible, lively village.

The identified suite of works is now nearing completion.



Issue: Conservation Area Boundary Review A requirement of the Town and Country Planning (Listed Buildings and Conservation Areas) Act 1990 is that local planning authorities periodically review the boundaries of the conservation areas in their care. As part of the appraisal process, the boundary to the Bagshot Village Conservation Area was reviewed for the first time since its designation in 1988. The review concluded that the conservation area boundary should be revised to include 3a Half Moon Street, in recognition of the historical importance of the building and the contribution it continues to make to the character of the area.

Recommendation It is considered that the contribution the identified building makes to the Bagshot Village Conservation Area should be formally recognised through the revision of the conservation area boundary to include the building. The Local Planning Authority is consulting on the proposed change to the conservation area boundary in conjunction with the consultation on this appraisal.

Appendix 1: List of Listed and Locally Listed Buildings and Structures in Bagshot Village Conservation Area

Property/Structure	Status
44 High Street	Grade II*
The Three Mariners Inn	Grade II
63 High Street (Library)	Grade II
Nos. 75-79 (odd) High Street	Grade II
Nos. 25-31 (odd) High Street	Grade II
2 (The Cedars) High Street	Local List
Nos. 26 and 28 High Street	Local List
The Cedar Tree Public House (No 1) High Street	Local List
Nos. 41, 43 and 45 High Street	Local List
The Queen Victoria Signpost and Lamp	Local List
Nos. 57-59 High Street	Local List
Nos. 1-3 The Square	Local List
Railings in front of 1-7 Guildford Road	Local List
Peel House (No.27) Guildford Road	Local List
Railway Viaduct, Guildford Road	Local List
Nos. 85 and 87 High Street	Local List
Nos. 49 and 51 High Street	Local List
Nos. 1, 2 and 3 Half Moon Street	Local List

Appendix 2: Bibliography

Bennett, M.A. (2007) *Life and Work in Surrey Heath*, Chichester: Phillimore & Co Ltd

Eedle, M. (1977) *A History of Bagshot and Windlesham*, Chichester: Phillimore & Co Ltd

Mills, J. (1995) *A Guide to the Industrial History of Surrey Heath*. Guildford: Surrey Industrial History Group.

Surrey County Council in association with Colin Davis Associates (2012) *Shamley Green – Combining Safe Highways with Rural Village Character*, available at: <http://www.surreyhillis.org/content/uploads/2013/07/Item-6-appendix-1.pdf>

Item 11- Grants

To consider a Grant Application from Bagshot Good Companions

Members have received a grant application from Bagshot Good Companions, requesting £500 to help fund the groups outings and events.

Members are asked to confirm if they wish to grant the Bagshot Good Companions £500 for the above purposes.

To consider a Grant Application from Curley Park Rangers

Members have received a grant application from Curley Park Rangers, requesting £2,323 to help fund their annual fund pitch maintenance.

Members are asked to confirm if they wish to grant Curley Park Rangers £2,323 for the above purposes.

Bagshot Grant Expenditure to date = £2,658

Grant budget available = £2,342

To consider a CIL funding application from Bagshot Cricket Club

Members have received a CIL funding application from Bagshot Cricket Club to help fund new outdoor training net facilities.

Members are asked to confirm if they wish to grant Bagshot Cricket Club the requested £10,000 for the above purposes.

Bagshot CIL = £305,258.59 of which £222,500 has been committed to various projects.



WINDLESHAM PARISH COUNCIL

APPLICATION FORM

GRANT UNDER £500

Please complete all details in BLOCK CAPITALS

Please Indicate which village fund you wish to apply to:

Bagshot ☒

Lightwater ☐

Windlesham ☐

Name of Organisation/Group	BAGSHOT GOOD COMPANIONS
Contact Name	MRS ANGELA NUTBROWN
Position within the organisation/group	CHAIR PERSON
Telephone number	
Address of organisation/group	
Postcode	
Email address	
For what purpose/project is the grant requested? What is the evidence/need for the purpose/project?	We meet in the Parish Hall on the last Friday of the month. We have an afternoon tea, Bingo and raffle for £5. The yearly subscription is £6. The members have a gift at Christmas. This year instead of coach outings we decided to give the Members a lunch at The Inn at West End. Also a trip to the Panto - Snow White at Cambridge Theatre. Both outings Free to Members.
Total cost of purpose/project	£ Nil
Amount of grant requested:	£ 500

Statement of understanding: I have read and understood Windlesham Parish Council's Grant Awarding Policy and if our application is successful, we agree to abide by the conditions:

Signature 

Name..... Mrs. Angela Nutbrown.....

Position in organisation..... Chair Person.....

Date...16th January 2025.....

NB. If your bid is successful you will need a nominated bank account to receive the funds. If you have any queries please contact clerk@windleshampc.gov.uk.

The completed form should be returned to The Clerk to Windlesham Parish Council,
The Council Office, The Avenue, Lightwater, GU18 5RG or to one of the Parish Councillors.

For official use

Date Received	
Date of Council meeting	
Council decision	Fund / Fund in part / Reject
Amount to be funded	£
Date of notification of decision	
Minute number	



WINDLESHAM PARISH COUNCIL
GRANT APPLICATION FORM GRANTS OVER £1000
 Please complete all details in BLOCK CAPITALS

Please Indicate which village fund you wish to apply to:

Bagshot ☒

Lightwater ☐

Windlesham ☐

Name of Organisation	CURLEY PARK RANGERS FC
Registered Charity Number (if applicable)	
Contact Name	SUSAN SHORT
Position within the organisation	ASSISTANT CWP Secretary
Telephone number	[REDACTED]
Address of organisation	CORNWALL PAVILION WHITMEOR ROAD BAGSHOT, SURREY GU19 5QE
Postcode	GU19 5QE
Email address	[REDACTED]
Total cost of purpose/project	£ 23 239.24
Amount of grant requested	£ 2323.00 10%
Detail grants received (or applied for but not yet determined) from other sources:	NONE

<p>What are your organisation's objectives?</p>	<p>To provide Grass routes football from the age of 6 years up to 18 yrs. To encourage & facilitate sport for wellbeing & regular exercise. To teach how to be a team player and deliver transferable skills in all that the players do as they move through life. To provide Referee education to young people.</p>
<p>For what purpose / project is the grant requested, and what is the evidence-based need for the grant?</p>	<p>Our accounts show that our Pitch maintenance fees for the last season was £23,239.00. In order to provide a safe playing site we have to maintain our pitches to the highest degree. We usually do this over the summer months. We have to pay for grass cutting, seeding, fertilising & verticising. In addition we have to pay for paint lining paint and have the pitches marked every week. BAGSHOT is our home ground.</p>
<p>How will you monitor and evaluate achievement of your objectives?</p>	<p>We have an executive group that manage the club. We provide a framework to educate coaches and first aiders & child welfare. We also provide referee education which is vital to keep the matches played. We have a greenkeeper that marks the pitches and evaluates the condition of the pitches and advises on the maintenance requirements to deliver football.</p>
<p>How does the application meet the criteria for this fund?</p>	<p>We are based in Bagshot. We have members totalling 592. These members come from the surrounding areas of Windlesham PC. We support our community by providing education, emotional & mental stimulation that supports the community. We are a centre for excellence that encourages sport.</p>

How will you ensure that the services provided are fully accessible to the community? If there are any restrictions placed on who can use / access your service you must provide details here:	The Community already is accessible to the community. The Club grows every year. We make new teams to accommodate new members. We train the coaches so that we can expand every year. We also have a waiting list and from this we make new teams. No restrictions
Has community engagement been undertaken?	We recently purchased a defibrillator for use of community on our outside wall. We regularly engage by training coaches & providing support. We also maintain & mark the school pitches next to us for our use.

Total number of users of your organisation	592 Players
Number of your users resident in Windlesham Parish who will directly benefit from the grant	80% of our club are resident
Where expenditure is for maintenance or refurbishment of a community building or land please specify the number of years left on the lease	No lease.

Current bank balance	£	date / /
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Supporting documentation to be submitted with the grant application.

A copy of the written constitution



Copies of the last financial year-end accounts



A copy of your latest bank statement



If the grant relates to property matters, a copy of the lease



Additional documentation required for grant requests over £3,000

Tendering process



Additional documentation required for grants for tree surgery or tree maintenance


Up to date tree survey or tree management plan



I confirm that the above organisation has read and will conform with Windlesham Parish Council's Equality and Diversity Policy.

Yes ☒ No ☐

Statement of understanding: I have read and understood Windlesham Parish Council's Grant Awarding Policy and if our organisation's application is successful we agree to abide by the conditions:

Signed 

Name Mrs S. Short

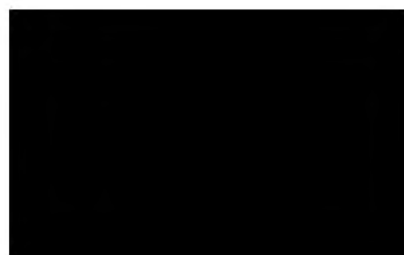
Position in organisation Assistant Club Secretary

Date 2/12/24

NB. If your bid is successful, you will need a bank account in the name of your organisation. If you have any queries, please contact clerk@windleshampc.gov.uk. The completed form should be returned to The Clerk to Windlesham Parish Council, Council Offices, The Avenue, Lightwater, GU18 5RG or return this form to one of your local Parish Councillors.

For official use

Date Received	
Date of Council meeting	
Council decision	Fund / Fund in part / Reject
Amount to be funded	£
Date of notification of decision	
Minute number	



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 06 December 2024

Business Current Accounts

Community Account Statement	£34,615.77
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Business Savings Accounts

Business Premium Account	£75,000.00
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[This is the end of your account summary.](#)

Profit and Loss

Curley Park Ranger FC

For the year ended 31 May 2024

	2024	2024 % OF TURNOVER
Turnover		
200 - Subscriptions income	112,852.50	78.87%
201 - Clubhouse income	95.00	0.07%
202 - Grants income	3,481.00	2.43%
204 - Sales - Small Items	24.00	0.02%
205 - Canteen Sales	15,482.32	10.82%
206 - Sponsorship	7,851.57	5.49%
207 - Bank interest	949.06	0.66%
210 - 50th Celebration Ticket Sales	250.00	0.17%
250 - Soccerfest Revenue	2,097.45	1.47%
Total Turnover	143,082.90	100.00%
Gross Profit	143,082.90	100.00%
Administrative Costs		
405 - Streamline Creditcard Fees	540.20	0.38%
408 - Cleaning	949.20	0.66%
445 - Light, Power, Heating	5,451.14	3.81%
461 - Printing & Stationery	75.98	0.05%
463 - IT Software and Consumables	952.27	0.67%
485 - Subscriptions	65.00	0.05%
489 - Telephone & Internet	577.11	0.40%
501 - Pitch Rental	8,409.30	5.88%
502 - Training Venue	33,365.83	23.32%
503 - League Fees	5,358.50	3.75%
504 - Referee Fees	13,612.50	9.51%
505 - DBS check costs	460.00	0.32%
506 - Coaches Courses	1,753.00	1.23%
507 - Canteen Stocks	5,825.06	4.07%
508 - Canteen Staff related	1,713.55	1.20%
509 - Soccerfest Costs	933.77	0.65%
510 - Cost of subscriptions	1,550.78	1.08%
511 - Equipment - Pitches	834.50	0.58%
512 - Equipment - Players Kit	23,987.92	16.77%
513 - Pitch Maintenance	23,239.24	16.24%
514 - Clubhouse Maintenance	7,754.49	5.42%
516 - Trophies	2,260.70	1.58%
517 - League Fines	(23.00)	-0.02%
518 - First Aid Equipment	341.23	0.24%
519 - Player Fines	1,183.00	0.83%
520 - Player Fines - Re-imbursements	(653.00)	-0.46%
550 - Miscellaneous Costs	189.00	0.13%

	2024	2024 % OF TURNOVER
599 - 50th Celebration Costs	1,595.88	1.12%
Total Administrative Costs	142,303.15	99.46%
Operating Profit	779.75	0.54%
Profit on Ordinary Activities Before Taxation	779.75	0.54%
Profit after Taxation	779.75	0.54%



Curley Park Rangers Football Club, Connaught Pavilion, Whitmoor Road, Bagshot GU19 5QE

CONSTITUTION

1. **NAME** The club shall be called CURLEY PARK RANGERS F.C. (the Club)
2. **OBJECTS** The objects of the Club shall be to arrange association football matches for boys and girls up to 18 years of age as at 1st September.
3. **STATUS OF RULES** These rules (the Club Rules) form a binding agreement between each member of the Club.
4. **RULES AND REGULATIONS**
 - (a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
 - (b) No alteration to the Club Rules shall be effective without prior written approval by the parent Association.
 - (c) The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.
5. **CLUB MEMBERSHIP**
 - (a) The members of the Club from time to time shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary.
 - (b) Any person who wishes to be a member must apply on the Membership Application Form, which shall be signed by a parent/guardian, and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.
 - (c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
 - (d) The Football Association and parent County Association shall be given access to the Membership Register on demand.
6. **ANNUAL MEMBERSHIP FEE**
 - (a) An annual fee payable by each member shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable except at the discretion of the Club Committee.
 - (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.
7. **RESIGNATION AND EXPULSION**
 - (a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.
 - (b) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. No member shall be expelled without first having the opportunity with his/her parent/guardian to appear before the Committee to answer the complaint made against the member. There shall be no appeal procedures.
 - (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.
 - (d) The Club Committee shall have the power to expel a manager or coach when, in their opinion, it would not be in the interests of the Club for them to remain a manager or coach. No manager or coach shall be expelled without first having the opportunity to appear before the Committee to answer the complaint made against the manager or coach. There shall be no appeal procedures.



Curley Park Rangers Football Club, Connaught Pavilion, Whitmoor Road, Bagshot GU19 5QE

8. CLUB COMMITTEE

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary, Assistant Secretary, all those holding appointed roles and all year group co-ordinators, their deputies or nominated year group spokesperson throughout the whole club, plus up to 10 other members, elected at an Annual General Meeting.
- (b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at an Extraordinary General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or, in their absence, the Vice Chairperson. The quorum for the transaction of business of the Club Committee shall be 5.
- (c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- (d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.
- (e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- (f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

9. ANNUAL AND EXTRAORDINARY GENERAL MEETING

- (a) An Annual General Meeting (AGM) shall be held not later than June in each year to:
 - (i) receive a report of the activities of the Club over the previous year
 - (ii) receive a report of the Club's finances over the previous year
 - (iii) elect the members of the Club Committee
- (b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made by the proposer and seconder, both of whom must be existing members of the Club, at the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.
- (c) An Extraordinary General Meeting (EGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by parents/guardians of not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
- (d) The Secretary shall give members notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- (e) The quorum for a General Meeting shall be five.
- (f) The Chairperson or, in their absence, a member selected by the Club Committee, shall take the chair. Each parent/guardian and Club Committee member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- (g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

10. CLUB TEAMS

- (a) After the AGM, persons shall be appointed to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of that team along with their nominated deputy.
- (b) The club colours will be those approved by the club executive & will be amber & black shirts, black shorts, amber & black socks where possible.



Curley Park Rangers Football Club, Connaught Pavilion, Whitmoor Road, Bagshot GU19 5QE

11. CLUB FINANCES

- (a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- (b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.
- (c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- (d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time.
- (e) The Club Property, other than the Club Account, shall be vested in the Officers of the Club, who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.
- (f) The Officers shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

12. DISSOLUTION

- (a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the attendees present.
- (b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- (c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.

22 January 2013



WINDLESHAM PARISH COUNCIL

**COMMUNITY INFRASTRUCTURE LEVY FUNDING
APPLICATION FORM GRANTS OVER £1000**

Please complete all details in BLOCK CAPITALS

Please Indicate which village fund you wish to apply to:

Bagshot ☒

Lightwater ☐

Windlesham ☐

Name of Organisation	BAGSHOT CRICKET CLUB
Registered Charity Number (if applicable)	Community Amateur Sports Club (CASC) CH8947
Contact Name	MICHAEL WHITE
Position within the organisation	MEMBERSHIP SECRETARY
Telephone number	
Address of organisation	BAGSHOT CRICKET CLUB BAGSHOT PARK BAGSHOT< SURREY
Postcode	GU19 5HS
Email address	membership@bagshotcc.co.uk
Total cost of purpose/project	£ 47,000
Amount of grant requested	£ 10,000
Detail grants received (or applied for but not yet determined) from other sources:	Applied for: Sport England and Biffa funding. Application to be submitted February 2025: ECB small grants The Club has also raised £15,000 from various in house initiatives towards the project.

<p>What are your organisation's objectives?</p>	<p>Our Mission statement:- Bagshot Cricket Club aims to make cricket accessible to the whole community, whilst maintaining ECB Clubmark status. We aim to do so by providing a friendly atmosphere in which everyone is welcome to play cricket in the spirit of the game. We intend to continually improve our facilities and opportunities for all so that we improve our standards of cricket. We aim to do this by: Being the focus for cricket in our community. Providing coaching and practice facilities. Encouraging good sportsmanship and behaviour.</p>
<p>For what purpose / project is the grant requested, and what is the evidence-based need for the grant?</p>	<p>Bagshot Cricket Club offers an open to all inclusive sports and leisure opportunity to the local community. Sport is a recognised outlet for the community to engage with each other, to exercise in order to maintain physical and mental wellbeing. A safe and appropriate training facility is essential to allow this to continue. The village cricket club has provided cricket in the community since 1867. The outdoor training net facilities on the ground are over 20 years old, ageing and becoming unsafe due to uneven ground and loss of grip to the surface. The club is the only facility offering cricket to the community of the village and its immediate surrounds. The current net facility is close to being closed due to safety issues and it is important that current & future playing adult and child members have the opportunity to continue to train in a safe environment.</p>
<p>How will you monitor and evaluate achievement of your objectives?</p>	<p>We have a Committee who meet each month and monitor our compliance with the Club Constitution and Safeguarding responsibilities. This enables us to keep our England Cricket Board (ECB) Clubmark status. With a new training facility we can offer current and future membership a safe and functional place to train and develop. The club keep accurate membership records and drive to increase numbers. The Club also seeks to engage with the local community, offering the facilities to local schools and businesses free of charge. Examples of this are the use of the ground for training and games by Hall Grove School and visits from members of the local care home, Bagshot Gardens, to enjoy Sunday afternoons watching cricket. The club will continue to develop relationships with the community.</p>
<p>How does the application meet the criteria for this fund?</p>	<p>The Community Vision for Surrey 2030 notes a desire for people to live healthy & fulfilling lives, where they are enabled to achieve their full potential & contribute to their community. Sport, when open for all, is a recognised contributor to this vision. Additional ambitions are that young people feel safe & confident & that everyone lives healthy, active, fulfilling lives. The Club complies with the ECB requirements to ensure a safe & secure place to participate in sport. Another objectives is to deal with the health of a growing & ageing population & the impacts to mental & social health. Offering access for all to sports and leisure in our village, fits well with this objective. We provide Walking Cricket, aimed at older participants, but is open to anyone with mobility or other issues.</p>

How will you ensure that the services provided are fully accessible to the community? If there are any restrictions placed on who can use / access your service you must provide details here:	The Club has a paying membership which provides for the maintenance and development of our facilities. We seek to engage with the local community and offer the use of our facilities to local schools and businesses, free of charge, albeit outside of regular match and club training times.
Has community engagement been undertaken?	Each spring we offer open days for adult and children to come along and experience the Club. We seek to advertise the club as always open to new members in local magazines and on socila media. The Club is actively looking to continue to grow our youth, ladies and walking cricket sections. We have the assistance of the Surrey Cricket Foundation in this end and their extensive reach through County wide contacts and social media presence is a positive for this drive. The Club has also secured the support of Coucillor Richard Wilson for the net rebuild project.

Total number of users of your organisation	160-200
Number of your users resident in Windlesham Parish who will directly benefit from the grant	160-200
Where expenditure is for maintenance or refurbishment of a community building or land please specify the number of years left on the lease	N/A

Current bank balance	£ 3,598.39	date 18/01 / 2025
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Supporting documentation to be submitted with the grant application.

A copy of the written constitution ☒

Copies of the last financial year-end accounts ☒

A copy of your latest bank statement ☒

If the grant relates to property matters, a copy of the lease ☐

Additional documentation required for grant requests over £3,000

Tendering process ☒

Additional documentation required for grants for tree surgery or tree maintenance

Up to date tree survey or tree management plan ☐

I confirm that the above organisation has read and will conform with Windlesham Parish Council's Equality and Diversity Policy.

Yes ☒ No ☐

Statement of understanding: I have read and understood Windlesham Parish Council's Grant Awarding Policy and if our organisation's application is successful we agree to abide by the conditions:

Signed Michael White

Name MICHAEL WHITE

Position in organisation Membership Secretary

Date 18th January 2025

NB. If your bid is successful, you will need a bank account in the name of your organisation. If you have any queries, please contact clerk@windleshampc.gov.uk. The completed form should be returned to The Clerk to Windlesham Parish Council, Council Offices, The Avenue, Lightwater, GU18 5RG or return this form to one of your local Parish Councillors.

For official use

Date Received	
Date of Council meeting	
Council decision	Fund / Fund in part / Reject
Amount to be funded	£
Date of notification of decision	
Minute number	

Balance Sheet

Bagshot Cricket Club As at 31 October 2024

31 OCT 2024

Current Assets	
Cash at bank and in hand	
Bagshot Cricket Club	10,555.96
BCC Savings	44.39
Total Cash at bank and in hand	10,600.35
Bar Stock Held	750.00
Total Current Assets	11,350.35
Creditors: amounts falling due within one year	
2024 Net Fund	6,553.16
Total Creditors: amounts falling due within one year	6,553.16
Net Current Assets (Liabilities)	4,797.19
Total Assets less Current Liabilities	4,797.19
Net Assets	4,797.19
Capital and Reserves	
Current Year Earnings	(2,820.20)
Retained Earnings	7,617.39
Total Capital and Reserves	4,797.19

Profit and Loss

Bagshot Cricket Club

For the year ended 31 October 2024

2024

Turnover

100 Club	2,892.80
Adult subs	12,616.40
Bar income	13,981.20
BCC Dinner	1,700.00
Colts subs	7,025.50
Donations	1,241.99
Fantasy	154.00
Ladies Subs	7.50
Mower Raffle	95.00
Other Revenue	411.15
Social Events	1,269.75
Sponsorship	1,500.00
Total Turnover	42,895.29

Gross Profit

42,895.29

Administrative Costs

100 club prizes	1,160.00
Advertising & Marketing	121.08
Bar expense	9,675.27
BCC awards dinner	1,515.20
Bins	753.27
Charitable and Political Donations	250.00
Cleaning	616.99
Cricket costs	5,950.47
General Expenses	170.97
Groundwork	13,016.15
Insurance	3,563.39
League fines	60.00
Machinery repairs	3,195.35
Other Social Event Costs	1,930.42
Pavillion costs	392.68
Playing equipment	315.18
Postage, Freight & Courier	22.50
Repairs & Maintenance	442.80
Subscriptions	416.08
Teas	871.55
Telephone & Internet	534.14
TV license	159.00
Umpires	165.00

	2024
Website	418.00
Total Administrative Costs	45,715.49
Operating Profit	(2,820.20)
Profit on Ordinary Activities Before Taxation	(2,820.20)
Profit after Taxation	(2,820.20)



Bagshot Cricket Club Constitution

1. Name

The name of the Club is Bagshot Cricket Club, hereafter to be referred to as "the Club" and the Club shall be affiliated to the England and Wales Cricket Board through the Surrey Cricket Board.

2. Aims and Objectives

The Club and main ground are located at Bagshot Park, Bagshot GU19 5HS.

To provide facilities for, foster and promote participation in the sport of amateur cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.

To manage the Club and ensure that all members, playing and non-playing, abide by ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket, to encourage all members to participate in the Club.

To ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the policy.

To ensure a duty of care to all members of the Club by adopting and implementing ECB Cricket Equity Policy and any future versions of the Policy.

To ensure a duty of care to all members of the club by adopting and implementing the ECB Anti-Discrimination Code and any future versions of the Policy.

The provision and maintenance of the ground. The protection of the environment, conservation and enhancement of the natural habitat.

3. Membership

- (a) Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- (b) The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.



Bagshot Cricket Club Constitution

- (c) Application for membership of the Club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the Club.
- (d) No person shall be eligible to take part in the business of the Club or eligible for selection for any Club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the Committee.
- (e) The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or cricket into disrepute. Appeal against, refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.
- (f) All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept these regulations and any Codes of Conduct that the Club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

4. Classes of Membership

There shall be four classes of membership available. These are:

- (a) With voting rights at General Meetings
 - Playing member
 - Honorary/Life member
- (b) With no voting rights at General Meetings
 - Non playing member
 - Junior members (under the age of 18 years of age at the start of the current year)

A list of members in each category shall be maintained by the Membership Secretary.

5. Officers of the Club shall be as follows:

- Chair
- Secretary
- Treasurer
- Welfare and Clubmark Officer
- Fixture Secretary
- Membership Secretary
- Colts Manager
- Ladies Representative
- Communications Manager



Bagshot Cricket Club Constitution

- Grounds Manager
- Pavilion Manager
- League Representative
- Team Captains

Honorary Officers

- Trustee
- President
- Vice President
- Honorary/Life Member

6. Election of Officers

All Executive Officers be elected at the Annual General Meeting of the Club from, and by, the members of the Club.

All Honorary Officers shall be appointed by the Committee.

All Executive Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

7. Management Committee

The affairs of the Club shall be conducted by a Management (General) Committee (the Committee) comprising the Executive Officers of the Club and other members elected from, and by, the voting Members of the Club. Only these members of the Committee shall be entitled to vote at Committee meetings.

The Committee will be convened by the Secretary and shall meet at agreed intervals and not less than four times per year.

The quorum required for business to be agreed at General Committee meetings shall be six and must include either the Chair, the Secretary or the Treasurer.

The duties of the Committee shall be:

- (a) To control the affairs of the Club on behalf of the members.
- (b) To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to transact on the account – any two from the Chair, Treasurer, Secretary or Membership Secretary.



Bagshot Cricket Club Constitution

- (c) To co-opt additional members of the Committee as the Committee feels is necessary. Co-opted members shall not be entitled to vote on the Committee and shall serve until the next Annual General Meeting.
- (d) To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.

The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non-club members invited to advise on specialist subjects.

An elected Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given a chance of putting their case to the Committee. The Committee shall fairly decide time limits and formalities for these steps.

The Committee has the power to:

- (a) Acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities.
- (b) Provide coaching, training, medical treatment and related social and other facilities.
- (c) Take out any insurance for the Club, employees, contractors, players, guests and third parties.
- (d) Raise funds by appeals, subscriptions, loans and charges.
- (e) Borrow money and give security for the same and open bank accounts.
- (f) Buy, lease or licence property and sell, let or otherwise dispose of the same.
- (g) Make grants and loans and give guarantees and provide other benefits.
- (h) Set aside funds for special purposes or as reserves.
- (i) Invest funds in any lawful manner.
- (j) Employ and engage staff and others and provide services.
- (k) Co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket, secondly any club or body involved with cricket and thirdly with government and related bodies.



Bagshot Cricket Club Constitution

- (l) Do all other things reasonably necessary to advance the aims and objectives of the club.

None of the above powers may be used other than to advance the aims and objectives in a manner consistent with the rules and general law.

8. General Meetings

The Annual General Meeting (AGM) of the Club shall be held not later than the end of December each year. Twenty one (21) clear days written notice of the AGM shall be given to members by circulating a copy of the notice to every member. Members must advise the Secretary in writing of any other business to be moved at the AGM at least fourteen (14) days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to members not less than seven (7) days before a meeting.

The business of the AGM shall be to:

- (a) Confirm the minutes of the previous AGM and any General Meetings held since the last AGM.
- (b) Receive the audited accounts for the year from the Treasurer.
- (c) Receive the annual report of the Committee from the Secretary.
- (d) Elect and auditor.
- (e) Elect the Officers of the Club.
- (f) Review Club subscription rates and agree for the following year.
- (g) Transact such other business received in writing by the Secretary from members fourteen (14) days prior to the meeting and included on the agenda.

Nominations of candidates for election of Executive Officers shall be notified to the Secretary at least fourteen (14) days in advance of the AGM date. Nominations can only be made by Voting Members and must be seconded by another member.

Special General Meetings (SGMs) may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than seven (7) Voting Members. At least twenty one (21) days notice of the meeting shall be given.

At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by Voting Members attending the meeting. Decisions made at a General Meeting



Bagshot Cricket Club Constitution

shall be by a simple majority vote from those Voting Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for the AGM shall be ten (10) Voting Members (as outlined by the Membership section of this Constitution) and Officers of the Club including at least two (2) from the Chair, Secretary or Treasurer.

Each Voting Members of the Club shall be entitled to one vote at General Meetings.

9. Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an AGM or SGM, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Voting Members of the Club and seconded by another Voting Member. Such alterations shall be passed if supported by not less than two-thirds of those Voting Members present at the meeting, assuming that a quorum has been achieved.

10. Finance

All Club monies shall be banked in an account in the name of the Club.

The Treasurer shall be responsible for the finances of the Club and for providing a report on the financial position as required by the Committee.

The Treasurer shall ensure that the Club maintains adequate and appropriate insurance to cover the activities of the Club.

The financial year will end on the 31st of October.

The Treasurer will present an audited statement of annual accounts at the AGM.

Any transactions on club funds should hold the signatures of the Treasurer plus two (2) officers listed in section 7b above.

11. Property and Funds

(1) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the rules and all surplus income or profits shall be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.

(2) The Club may also in connection with the sports purposes of the Club:

(a) Sell and supply food, drink and related sports clothing and equipment.

Bagshot Cricket Club Constitution

- (b) Employ members (though not for playing) and remunerate them for providing goods and services on fair terms set by the Committee without the person concerned being present.
- (c) Pay for reasonable hospitality for visiting teams and guests.
- (d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

12. Discipline and Appeals

All complaints regarding the behaviour of members should be lodged in writing with the Secretary.

The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within twenty one (21) days of a complaint being lodged. Any members requested to attend a Disciplinary sub-committee hearing shall be entitled to be accompanied by a representative and to call witnesses. The Committee has the power to take appropriate disciplinary action, including termination of membership. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within fourteen (14) days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed, or both, following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three members) which shall not include members involved with the initial disciplinary hearing, but may not include non-members of the Club. The Appeals Committee shall consider the appeal within seven (7) days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

13. Dissolution

- (a) If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club. The Secretary shall immediately convene a SGM of the Club to be held not less than one (1) month thereafter to discuss and vote on the resolution.
- (b) If at that Special Meeting, the resolution is carried by at least three quarters of the Voting Membership present at the meeting, the Committee shall thereupon, or at such a date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

Bagshot Cricket Club Constitution

- (c) The Committee will then be responsible for the orderly winding up of the Club's affairs.
- (d) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - To another club with similar sports purposes which is a registered charity and/or
 - To another club with similar sports purposes which is a registered Community Amateur Sports Club and/or
 - To the Sports governing body for use by them for related community sports.

14. Trustees

- (a) All the freehold or leasehold property of the Club shall be vested in Trustees. The number of Trustees shall not be more than four (4) nor less than two (2). It is advisable, but not essential, that two shall be current Committee members. They shall in the first instance be elected at a Special General Meeting called for the purpose and thereafter by the Committee by resolution. They shall hold office until death or resignation unless removed by resolution of the Committee upon such resolution being confirmed at the next AGM or SGM of the Club, called for that purpose.
- (b) The freehold and leasehold property of the Club shall be vested in the Trustees upon trust, with power to sell the same subject to such conditions as to management or otherwise as the Committee may think fit. The Committee's directions to that end to purpose, dispose by sale, mortgage or otherwise of any property required or not required for the purposes of the Club, shall, in favour of any person acquiring any interest in property for valuable consideration in money or monies worth, and subject only to express notice to the contrary, be conclusive evidence that the document is binding on the Club and every member thereof.
- (c) They shall, save as in these rules otherwise provided, deal with the property of the Club as directed by resolution of the committee. They shall be indemnified against all risks, loss and expenses out of the Club property.

15. Declaration

Bagshot Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members at the Annual General Meeting held on the 6th of November 2024.



Bagshot Cricket Club Constitution

Signed (Club Chairman)

Name

Matt Pettet

Date 6th November 2024

Signed (Club Secretary)

Name

Neil Harris

Date 6th November 2024

QUOTATION

Our ref: LT

7th November 2024

QUOTATION

BAGSHOT CRICKET CLUB

'T' BASE SYSTEM WITH WOVEN CARPET

32 METRE LONG FULLY ENCLOSED TWO LANE PRACTICE FACILITY

Installation of a 32 metre long x 7.3 metre wide fully carpeted two lane practice facility in our 'T' Base System incorporating two woven Cricketweave carpets each 32 metre long x 3.65 metre wide (training lines included if required)

Installation of a 32 metre long x 7.3 metre wide x 4 metre high fully enclosed double bay cricket cage with heavy duty galvanised tubular uprights and 2.5mm thick x 40mm square knotless netting in either black or dark green. Our unique tunnel netting system will be hung inside the steelwork with tensioned aircraft wire within a 100mm PVC sleeve. There will be a lockable gate hung at the end of the facility for access

To supply and install five 3.65 metre long x 2 metre high protective sheets with eyelets in either green or white to go around each side of the batting ends

To supply and hang a 750mm high vermin skirt around the perimeter of the cricket cage

Total Price – £34,720.00

ADDITIONAL OPTIONS

- There would be an additional cost of **£1,750.00** if the cricket club required all the excavated aggregates/spoil removing from site in grab lorries (approximately 70 tonnes)
- There would be an additional cost of **£800.00** if the cricket club required our team to take down and remove all the existing netting, cricket cage and carpets from site
- To supply and lay 50mm wide x 150mm high concrete kerb edgings around all four sides of the facility, haunched onto a concrete foundation. The kerb edgings could also be laid flat to create a 150mm **concrete mowing strip** around the cricket cage as an alternative option to the carpet mowing strip quoted above - **£2,020.00**

All prices quoted are exclusive of VAT

CONTINUATION...

Our ref: LT

7th November 2024

QUOTATION

BAGSHOT CRICKET CLUB

'T' BASE SYSTEM WITH T10 TUFTED CARPET

32 METRE LONG FULLY ENCLOSED TWO LANE PRACTICE FACILITY

Installation of a 32 metre long x 7.3 metre wide fully carpeted two lane practice facility in our **'T' Base System** incorporating two T10 tufted carpets each 32 long x 3.65 metre wide (training lines included if required)

Installation of a 32 metre long x 7.3 metre wide x 4 metre high fully enclosed double bay cricket cage with heavy duty galvanised tubular uprights and 2.5mm thick x 40mm square knotless netting in either black or dark green. Our unique tunnel netting system will be hung inside the steelwork with tensioned aircraft wire within a 100mm PVC sleeve. There will be a lockable gate hung at the end of the facility for access

To supply and install five 3.65 metre long x 2 metre high protective sheets with eyelets in either green or white to go around each side of the batting ends

To supply and hang a 750mm high vermin skirt around the perimeter of the cricket cage

Total Price – £32,850.00

ADDITIONAL OPTIONS

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All prices quoted are exclusive of VAT

CONTINUATION...

Our ref: LT

7th November 2024

QUOTATION

BAGSHOT CRICKET CLUB

HARD POROUS SYSTEM WITH WOVEN CARPET

32 METRE LONG FULLY ENCLOSED TWO LANE PRACTICE FACILITY

Installation of a 32 metre long x 7.3 metre wide fully carpeted two lane practice facility in our **Hard Porous System** incorporating two woven Cricketweave carpets each 32 metre long x 3.65 metre wide (training lines included if required)

Installation of a 32 metre long x 7.3 metre wide x 4 metre high fully enclosed double bay cricket cage with heavy duty galvanised tubular uprights and 2.5mm thick x 40mm square knotless netting in either black or dark green. Our unique tunnel netting system will be hung inside the steelwork with tensioned aircraft wire within a 100mm PVC sleeve. There will be a lockable gate hung at the end of the facility for access

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