



Windlesham Parish Council

Joanna Whitfield
Clerk to the Council
Tel: 01276 471675
Email: clerk@windleshampc.gov.uk
Website: www.windleshampc.gov.uk

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S LIGHTWATER VILLAGE COMMITTEE

Held on Tuesday 2nd July 2024 at 7:00pm at St Anne's Church Centre, Church Road, Bagshot

Councillors	
Harris	P
Hartshorn	P
R Jennings-Evans	P
D Jennings-Evans	P
Malcaus Cooper	P
Stevens	P
Turner	P

In attendance: Sarah Wakefield- Assistant Clerk

John Herren- Lightwater Resident
Windsor Rackham- Lightwater Resident
Pam Newman- Lightwater Resident
Andrew Winfer- Lightwater Resident
Dee Short- Lightwater Resident

Cllr Harris outgoing Chair

Cllr R. Jenning-Evans took the Chair

P - present A – apologies PA – part of meeting - no information

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		Action
LVC/24/01	To appoint a Chair and Vice Chairman of the Committee for the ensuing year The Chairman of Lightwater Village Committee, Cllr Harris welcomed everyone to the meeting and asked for nominations for Chair of the Committee Cllr Turner proposed, Cllr Stevens seconded, and it was unanimously agreed to appoint Cllr R Jenning-Evans as Chairman.	

	<p>Cllr R Jennings- Evans took the chair and asked for nominations for Vice Chairman.</p> <p>Cllr Hartshorn proposed, Cllr Malcaus Cooper seconded, and it was agreed unanimously to appoint Cllr Stevens as Vice Chairman.</p>	
LVC/24/02	<p>Apologies for absence</p> <p>No apologies for absence.</p>	
LVC/24/03	<p>Declarations of Interest</p> <p>Cllr Malcaus Cooper, Cllr Harris and Cllr Turner declared a non-pecuniary interest in items 12 and 16 on the agenda.</p>	
LVC/24/04	<p>To note the Committee's Terms of Reference</p> <p>Members were asked to note the Committee's Terms of Reference which were unanimously approved at a Full Council meeting on 14th May 2024 (minute ref #C/24/09).</p> <p>The Terms of Reference were noted by all members, but the following points were discussed:</p> <p>Cllr Turner commented on points 4(g-i) in the Terms of Reference, which refer to the Committee's delegated powers on planning applications, appeals, and decisions within the village. He questioned whether these points are necessary, given that there is a separate Planning Committee and planning matters are not typically addressed in committee meetings.</p> <p>Cllr Malcaus Cooper also noted that since planning matters are non-financial, meetings can be held virtually. It was decided to fact-check this statement and to discuss the committee's planning functions further at the next committee meeting.</p> <p><i>* This has been checked by the Clerk and LGA 1972 Schedule 12, Paragraph 39 states: (1) Subject to the provisions of any enactment (including any enactment in this Act) all questions coming or arising before a local authority shall be decided by a majority of the members of the authority present and voting thereon at a meeting of the authority.</i></p> <p>Members remarked that the principle of CIL is to mitigate impacts in and around the development area and concerns were raised that, although CIL is paid to the council as a whole, the current agreement allocates funds to the village where the development occurs.</p> <p>Members also noted that although Hook Mill Lane, is located in Lightwater, according to the Terms of Reference, it is considered a Full Council asset.</p> <p>Members acknowledged that while Bagshot and Windlesham can generate CIL income, Lightwater cannot. Therefore, the committee wishes to discuss with Full Council the possibility of allocating proceeds from the sale of Hook Mill Lane to Lightwater Village to compensate for this lack of funding stream.</p>	

	<p>Cllr R. Jennings-Evans suggested recommending to Full Council that all members undergo independent CIL training to help them understand how CIL can be used to effectively benefit areas surrounding developments.</p>	
LVC/24/05	<p>Public question time</p> <p><u>John Herren, Lightwater resident posed the following question:</u> Due to the long grass, it is almost impossible to see oncoming traffic at the exit onto the Guildford Road going across the carriageway to Gordons School. When will this be addressed?</p> <p>Cllr R. Jennings-Evans acknowledged the issue and confirmed that a small section in this location was mown today. She also confirmed that she had reported the matter and escalated it to the lead officer at SCC. Additionally, she suggested that residents use the SCC online "Report It" function to report the issue as well.</p> <p>Cllr R. Jennings-Evans clarified that grass cutting in this area falls under the jurisdiction of SCC, and as a County Councillor, she has been actively pursuing the resolution of this matter.</p> <p>Lightwater resident, Andrew Winfer also commented that the grass cutting has not been completed to a high enough standard.</p> <p>Members of the Lightwater Village Committee agreed to draft a letter to Surrey County Council to address residents' concerns about the frequency and quality of grass cutting on Surrey Heath verges. It was decided to emphasise residents' desire for improved service levels and express concerns that some residents have taken it upon themselves to cut certain sections.</p>	<p>All Members of LVC</p>
LVC/24/06	<p>Exclusion of the press and public.</p> <p>Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>LVC/23/59- Lightwater Recreation Ground- to review an update</p> <p>LVC/23/60- Public Questions- to discuss a request from a Lightwater resident with regards a hedge.</p>	
LVC/24/07	<p>Committee and Sub-Committee Minutes:</p> <p>The minutes of the Lightwater Village Committee meeting held on the 16th April 2024 were approved and signed by Cllr R Jennings-Evans.</p>	<p>Cllr R Jennings-Evans</p>
LVC/24/08	<p>Payments for approval</p> <p>There were no payments for approval.</p>	

LVC/24/09	Committee finances – Income & Expenditure Members were presented with an income and expenditure report up until the 25 th June 2024. Members noted the report.	
LVC/24/10	Lightwater Cemetery <p style="text-align: center;">a) Topographical survey of the land at Lightwater Cemetery</p> <p>Members were reminded that at the April 2024 committee meeting it was agreed to give delegated authority to the Clerk in conjunction with the Chair and vice chair to seek quotes and appoint a surveyor for a topographical survey of Lightwater Cemetery, based on a criterion drawn up by Cllr Harris. Members also agreed an upper spend limit of £10K to be taken from the Lightwater Cemetery EMR.</p> <p>The Assistant Clerk reported that although several surveyors have expressed an interest in quoting for the work, she was awaiting the criterion and therefore members were presented with a suggested criteria to use to seek quotations from surveyors.</p> <p>All members reviewed the suggested criteria, and Cllr. Harris remarked that he did not believe one company would be able to quote for all items. He suggested that some areas could be considered after the survey had been received and reviewed.</p> <p>Members unanimously resolved to incorporate the following into the specification for the topographical survey quote:</p> <ol style="list-style-type: none"> 1. Boundary Identification: Clearly define and mark the existing and proposed boundaries of the cemetery. 2. Elevation and Contour Mapping: Provide detailed elevation data and contour mapping to understand the terrain and identify any slopes or elevation changes. 3. Drainage Patterns: Assess natural and man-made drainage patterns to address potential water management issues. 4. Vegetation Analysis: Document existing trees, shrubs, and other vegetation, including species identification and health status. 5. Infrastructure Mapping: Identify and map existing infrastructure, including pathways, roads, fences, gates, and utility lines. 6. Environmental Considerations: Highlight any environmentally sensitive areas, such as wetlands or special protection areas (SPAs), that must be preserved. 7. Potential Obstacles: Identify any physical obstacles, such as large rocks, that may need to be removed or worked around during expansion. 8. Existing Plot Locations: Document the locations of existing burial plots to ensure proper planning and avoid disturbances. 9. Accessibility: Assess accessibility for vehicles and pedestrians, including current and potential future access points. 10. Legal Boundaries and Easements: Identify any legal boundaries, easements, or rights of way that may impact the expansion plans. 	Assistant Clerk

	<p>It was also agreed that the topographical survey should encompass the entire cemetery, extending from the frontage up to the edge of the nearside kerb on the Avenue, with an additional 20 meters on each side of the boundary. Where feasible, the survey should also include the locations of building outlines of adjacent buildings.</p> <p>Members also agreed to incorporate the previous specification and criteria used to award the topographical survey work for the Lightwater Recreation Ground.</p> <p>It was also discussed that the following areas could be considered after the topographical survey had been received and reviewed:</p> <ul style="list-style-type: none"> • Soil Composition: Conduct soil sampling and analysis to determine soil types, composition, and suitability for burial purposes. • Environmental Considerations: Highlight any environmentally sensitive areas, such as wetlands or special protection areas (SPAs), that must be preserved. • Potential Obstacles: Identify any physical obstacles, such as large rocks, that may need to be removed or worked around during expansion. <p>b) To discuss fencing costs</p> <p>Members were presented with two quotes for chestnut pale fencing to replace the old fence which borders Lightwater Cemetery.</p> <p>Members discussed each quote and agreed that Quote 2 (value £18,300 +VAT) would be the most suitable.</p> <p>The Assistant Clerk noted that as the quote was over £3,000 in value, at least 3 fixed-price quotes should be sought.</p> <p>Members were informed that the fencing could be funded as follows: Maintenance budget line- £16,300 (with £5k budgeted for the fencing costs) Lightwater Cemetery EMR- £25,000</p> <p>Members unanimously resolved to seek a third fencing quote delegating authority to the Clerk, Chair, Vice chair and Cllr Harris to review all quotes and appoint a contractor based on best value/suitability. Members also agreed if after best endeavours a third quote was not received, they would proceed with quote 2.</p> <p>Members unanimously resolved to put a motion to Full Council to request that the cemetery fencing, and topographical survey of the cemetery is a top-level expense. They also resolved that if it was not approved as a top-level expense, the fencing should be funded from the maintenance budget line and the Lightwater Cemetery EMR.</p> <p>It was also noted that work should not commence on the fencing until the work required to identify the cemetery boundary was completed.</p>	<p>Clerk, Chair Vice-chair & Cllr Harris</p>
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LVC/24/11	<p>To consider a request by 1st Lightwater Scouts for the use of the Recreation Ground to host their annual firework and bonfire event</p> <p>Members discussed a request from 1st Lightwater Scouts to use the Recreation Ground to host their annual firework and bonfire event and were presented with their risk assessment, application form and public liability insurance.</p> <p>Members discussed the issues that arose from last year's event, including ground damage caused by wet weather and heavy footfall, as well as the absence of a fire guard around the smouldering bonfire after the event.</p> <p>A representative from the Scouts attended the meeting and confirmed that this year, there will be more stewards in attendance, the BBQ will be moved to the other side of the field, with the boggiest areas fenced off to help prevent damage to the ground. He also confirmed that the bonfire will be cordoned off to prevent access until the area is cleared the next day.</p> <p>Members unanimously agreed to allow the 1st Lightwater Scouts to hold the event on the Recreation Ground.</p>	
LVC/24/12	<p>To discuss work untaken by volunteer groups on Parish Council owned land</p> <p>Members were asked to consider how work untaken by volunteer groups on Parish Council owned land is dealt with.</p> <p>Members firstly wanted to express their thanks to L-VIS for all their hard work beautifying the village.</p> <p>The Assistant Clerk confirmed that the council's greenspace contractor is responsible for the cutting of the grass and the weeding in both the memorial garden and around the war memorial, but volunteers could assist with the following tasks: winter and summer bedding, water and weed additional planting and maintenance of any additional planters.</p> <p>During the meeting it was confirmed that L-VIS is insured under The Lightwater Society's insurance policy.</p> <p>Members unanimously agreed that for any future work on Parish owned land to proceed, a nominated L-VIS volunteer must write to the Clerk for approval beforehand, outlining the proposed work. It was also noted that the request should include a risk assessment, if necessary.</p>	
LVC/24/13	<p>To discuss the request for a new bin provision on Curley Hill Road</p> <p>Members were informed that following resident's comments to SHBC Councillors, a new bin provision be provided on Curley Hill Road where the pathway leads into the Country Park.</p> <p>Members were informed that initial indications from land registry show that the indicated preferred location for the bin is not Parish owned.</p> <p>Members were asked to confirm whether they would like to initiate enquiries to identify a suitable location for an additional bin on the High Curley land.</p>	

	<p>Members agreed that, as a first step, the land ownership of the pathway should be established before proceeding further.</p>	<p>Assistant Clerk</p>
LVC/24/14	<p>Aerial Drone Images of Lightwater Cemetery</p> <p>Members were shown aerial drone images of Lightwater Cemetery which had been taken by an amateur photographer. They were asked if they would like to accept the image in exchange for an endorsement on the council's social media platforms.</p> <p>Members unanimously resolved to not accept the photographs.</p>	
LVC/24/15	<p>Running Event at Lightwater Country Park</p> <p>Members reviewed details of a request to use a small section of Curley Hill for an annual running event.</p> <p>Members unanimously resolved to approve the use of the identified section of Curley Hill for the running event.</p>	
LVC/24/16	<p>Grant Applications- Grant Policy and Application from Lightwater Community Cinema</p> <p><u>Grant Policy</u></p> <p>Members were asked to review the draft grant policy for 2024/25 and were asked if they would like to adopt or amend it.</p> <p>Members discussed the draft grant policy and unanimously decided to form a working party to review it in more detail. The working party will include Cllrs R. Jennings-Evans, Stevens, Turner and Malcaus Cooper and it was agreed their recommendations will be presented at the next Committee meeting.</p> <p><u>Grant application from Lightwater Community Cinema</u></p> <p>Members were reminded that at the April 2024 Committee meeting it was unanimously agreed to award £750 to the Lightwater Community Cinema, contingent upon the submission of the organisation's constitution.</p> <p>Members were satisfied with the groups Terms of Reference and unanimously resolved to award the grant of £750.</p>	<p>Chair, Vice Chair, Cllr Turner & Cllr Malcaus Cooper</p>
LVC/24/17	<p>Clerks Update</p> <p><u>Lightwater Recreation Ground grass cutting</u></p> <p>The Assistant Clerk reported that a resident had complained about the long grass behind the line of lime trees at the Recreation Ground. It was confirmed that, following a grass cut this week, the area was inspected. While the grass had been satisfactorily cut, the grass around the trees remained long.</p> <p>Members discussed this area and decided with 6 members for and 1 against to leave the area around the trees long.</p>	

	<p><u>Lamp Post of Guildford Road</u></p> <p>It was reported that Milestones have agreed to paint the burgundy posts at the crossing on Guildford Road black during their next round of painting.</p> <p>Cllr Malcaus Copper requested that the wiring on the post is checked to ensure both beacons are on at the same time.</p>	
LVC/24/18	<p>Correspondence</p> <p>No correspondence.</p>	
LVC/24/19	<p>Exclusion to the press and public – To exclude members of the public, including the press, for consideration of items excluded under s1(2) of the Public Bodies (Admission to Meeting) Act 1960.</p>	
LVC/24/20	<p>Lightwater Recreation Ground- Pavilion Project Update</p> <p>Members were presented with an update on the Pavilion Project.</p> <p>Members noted the update.</p>	
LVC/24/21	<p>To discuss a section of hedge at Lightwater Cemetery</p> <p>Members resolved to carry out actions as per the confidential report.</p>	

There being no further business, the meeting closed at 20:52



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Surrey
GU18 5RG

**MINUTES OF AN EXTRAORDINARY MEETING OF WINDLESHAM PARISH COUNCIL'S
LIGHTWATER VILLAGE COMMITTEE**
**Held on Wednesday 17th July 2024 at 6:00pm at Lightwater Library, 83A Guildford Road,
Lightwater**

Councillors	
Harris	P
Hartshorn	-
R Jennings-Evans	P
D Jennings-Evans	P
Malcaus Cooper	P
Stevens	P
Turner	P

In attendance: Jo Whitfield – Clerk to the Council
John Herren- Lightwater Resident
Mike Potter - Lightwater Resident
Andrew Winfer- Lightwater Resident

Cllr R. Jennings-Evans in the Chair

P - present A – apologies PA – part of meeting - no information

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		Action
LVC/24/22	Apologies for absence No written apologies for absence were received, however, it was noted that Cllr Hartshorn had verbally notified the Clerk that she was unable to attend the meeting.	
LVC/24/23	Declarations of Interest Cllr Malcaus Cooper declared a non-pecuniary interest in item 7 on the agenda noting that she was involved with the management of this group.	
LVC/24/24	Public question time There were no questions from the public.	
LVC/24/25	Exclusion of the press and public. Agreed that there were no items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:	

LVC/24/26	<p>To review and agree the grant policy for 2024</p> <p>At the previous committee meeting held on the 2nd July 2024, Members discussed the draft grant policy and unanimously decided to form a working party to review it in more detail and make recommendations to the committee. Members were asked to review the policy presented and decide to either:</p> <p>Adopt the policy as presented</p> <p>Or</p> <p>Amend and adopt the policy in line with the following suggestions:</p> <ul style="list-style-type: none"> a) Only one application will be considered from any one organisation in any one financial year except for umbrella organisations, where one application per member group will be considered. b) Each grant will be subject to a maximum of £1,000 per project <p>Or</p> <p>Make additional amendments and adopt the policy</p> <p>Cllr Harris proposed, Cllr Malcaus Cooper seconded, and it was resolved unanimously that the policy be amended to reflect that each organisation can make multiple applications with each grant being subject to a maximum of £1000.</p>	
LVC/24/27	<p>To consider a grant application from Lightwater Library to fund a hearing loop for the Library meeting room.</p> <p>It was resolved unanimously to fund this project in its entirety to the value of £930</p>	
LVC/24/28	<p>To consider a request from Lightwater Connected to carry forward unspent 23/24 grant funds.</p> <p>Members were reminded that in January 2023 the Lightwater Committee granted Lightwater Connected £2,350 to cover revenue costs in the financial year 23-24.</p> <p>Lightwater Connected has now informed the Clerk that they have £400 unspent funds remaining from this grant and have requested that the Committee consider allowing this balance to be carried forward to the 24/25 year or beyond to offset administration costs.</p> <p>Cllr Malcaus Cooper refrained from voting.</p> <p>It was resolved unanimously to allow the unspent funds to be carried forward.</p>	
	<p>Exclusion to the press and public – To exclude members of the public, including the press, for consideration of items excluded under s1(2) of the Public Bodies (Admission to Meeting) Act 1960.</p>	

There being no further business, the meeting closed at 18:30

Lightwater PL for Month No 6

Order by Invoices Entered

							Nominal Ledger Analysis				
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/08/2024	10733	57	ONE CALL	ONECA	97.65	19.53	117.18	4060	400	97.65	Repair to LW Cemetery trough
TOTAL INVOICES					97.65	19.53	117.18			97.65	
VAT ANALYSISCODE S @ 20.00%					97.65	19.53	117.18				
TOTALS					97.65	19.53	117.18				

Item 8- Committee Finances- An Income & Expenditure report prepared by the Council's
Responsible Financial Officer

**INCOME AND EXPENDITURE REPORT AS AT 26 September 2024
LIGHTWATER VILLAGE (Cost centres 400-450)**

The schedule below reflects the Income and Expenditure report for Lightwater Village (extracted from the Windlesham Parish Council Income and Expenditure report) and covers the period to 26 September 24. Reference should be made to the 'Actual Year to Date' column as this reflects total income/expenditure in the period starting 1 April 24 with the 'Current Annual' reflecting the Annual Budget.

Councillors should note that the accounting records for 2024-25 reflect the Top Level costs separately with the individual village accounts reflecting only those items over which the village has separate control. (Greenspace costs are included despite these being on a central contract as the intention is to re-tender which may result in individual village contracts).

Income

Income for the village is derived from the following sources:

	Actual YTD £	Budget Full Year - £
- Burial fees	8,585	22,351
- Precept	97,290	97,290
- Interest received	3,088	3,512
- CIL income (see note below)	0	0

Income is budgeted as an annual total but is received periodically over the year, notably the Precept which is paid in two tranches. The first tranche was received on 1 April 24 with the second tranche received on 28 June 24. Interest received arises from the balances held on deposit by the Council details of which are received in the early part of the following month.

CIL income is also received periodically but is not budgeted for and is transferred to an EMR as and when received for use within the village. Lightwater currently has no CIL reserves.

Expenditure

Total expenditure for the period 1 April 24 to 25 June 2024 is £27,480 against a total budget of £133,071. For the period 1 April 24 to 26 Sep 24 the following points should be noted:

	Actual YTD £		Budget Full Year - £
- 400/4060 Maintenance	347	(1)	16,300

-	400/4062	Cemetery maintenance - EMR	0	(2)	25,000
-	410/4165	Greenspace contract	16,334	(3)	46,800
-	430/4500	Councillor allowances and training	6,073	(4)	12,688
-	440/4650	Grants	430	(5)	3,000
-	405/4100	Lightwater War Memorial	0	(6)	610
-	410/4160	Greenspace contingency	0	(7)	1,000
-	455/4905	Pavilion Capital Project	0	(8)	15,000
			<u>23,184</u>		<u>120,398</u>
		Other items	<u>4,296</u>		<u>12,673</u>
			<u>27,480</u>		<u>133,071</u>

- (1) The Cemetery maintenance budget includes £5k for a cemetery survey, £5k for work on the fence to the rear and £5k for work on the hedge at the front of the cemetery. No work on these items has been undertaken in the year to date with the only cost booked being for the maintenance on a plinth and installation of a plaque.
- (2) The Cemetery maintenance – EMR covers an amount agreed during the budget process that would be allocated to a specified EMR to cover future maintenance of the cemetery. No expenditure on this cost element is currently anticipated rather the amount will be transferred to the EMR along with similar amounts for Bagshot and Windlesham.
- (3) The Greenspace contract currently covers the three villages and, as noted above, has been split to reflect the possibility that the contract will be split after the re-tendering process. The budget reflected an increase to cover inflationary pressures and general increases in greenspace costs anticipated (based on the same contract terms) plus an element (£10,000) for employing a procurement consultant. This was discussed at the March Full Council meeting (C/23/217). The charge in the year to date reflects six months costs at the revised monthly rate of £2,598.53, Lightwater currently absorbing 33% of the total cost, plus an element of the consultants charges.
- (4) The budget for Councillors' Allowances is based on the rates in place at the time of the budget. In the February 24 Full Council meeting it was resolved to increase the individual allowance to £1,750pa (C/23/183) from £1,661.40pa. This will lead to an annual cost of £12,250 with any surplus over budget being taken from the general reserve. The additional payment to the Chairman that was agreed in the February 24 meeting has not been actioned to date.
- (5) The grants budget stands at £3,000 though includes a credit in respect of the closing accrual of £1,250 for a grant of £1,000 to the Lightwater Community Cinema and for £250 to the Lightwater Connected fete. The Community Cinema was paid £750 (LVC24/16) and a grant of £930 was paid to the Lightwater Library Association re: an induction loop installation (LVC24/27).

- (6) No expenditure has been incurred in the year to date on the War Memorial but a budget of £500 is included for re-lettering. It is anticipated that the budget will be spent in the period.
- (7) No costs have been incurred that would be posted to the Greenspace contingency.
- (8) The Pavilion Capital Project budget covers the next steps in the development of a plan and preliminary works for the Lightwater Pavilion. There has been no expenditure in the year.

Detailed Income & Expenditure by Budget Heading 26 Sep 24

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Lightwater								
<u>400 Lightwater Cemetery</u>								
1000 Burial fees	16,476	8,585	22,351	13,766			38.4%	
Lightwater Cemetery :- Income	16,476	8,585	22,351	13,766			38.4%	0
4005 Ashes interment	1,430	740	1,527	787		787	48.5%	
4050 Rates	761	457	830	373		373	55.1%	
4060 Maintenance	4,230	347	16,300	15,953		15,953	2.1%	
4062 Cemetery maintenance - EMR	0	0	25,000	25,000		25,000	0.0%	
Lightwater Cemetery :- Indirect Expenditure	6,421	1,544	43,657	42,113	0	42,113	3.5%	0
Net Income over Expenditure	10,055	7,041	(21,306)	(28,347)				
6000 plus Transfer from EMR	1,940	0	0	0				
Movement to/(from) Gen Reserve	11,995	7,041	(21,306)	(28,347)				
<u>405 Lightwater Heritage</u>								
4100 War Memorial	183	0	610	610		610	0.0%	
Lightwater Heritage :- Indirect Expenditure	183	0	610	610	0	610	0.0%	0
Net Expenditure	(183)	0	(610)	(610)				
<u>410 Lightwater Grounds Maintenance</u>								
4160 Greenspace Contingency	3,245	0	1,000	1,000		1,000	0.0%	
4165 Greenspace Contract	36,723	16,334	46,800	30,466		30,466	34.9%	
4185 Planting	1,941	2,049	2,117	68		68	96.8%	
4190 Christmas Trees	1,711	0	1,839	1,839		1,839	0.0%	
4195 Tree Maintenance/Surgery	12,204	0	0	0		0	0.0%	
4220 Playground Repairs & Renewal	45,611	392	2,200	1,808		1,808	17.8%	
4420 Finance System	0	0	0	0		0	0.0%	
Lightwater Grounds Maintenance :- Indirect Expenditure	101,436	18,775	53,956	35,181	0	35,181	34.8%	0
Net Expenditure	(101,436)	(18,775)	(53,956)	(35,181)				
6000 plus Transfer from EMR	43,972	0	0	0				
Movement to/(from) Gen Reserve	(57,464)	(18,775)	(53,956)	(35,181)				
<u>415 Lightwater Allotments</u>								
1030 Allotment Fees	660	16	729	713			2.1%	
Lightwater Allotments :- Income	660	16	729	713			2.1%	0

Detailed Income & Expenditure by Budget Heading 26 Sep 24

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4060 Maintenance	300	0	0	0		0	0.0%	
4070 Allotment Refunds	4	0	0	0		0	0.0%	
Lightwater Allotments :- Indirect Expenditure	304	0	0	0	0	0		0
Net Income over Expenditure	356	16	729	713				
<u>420 Lightwater Staffing</u>								
4300 Salaries	35,320	0	0	0		0	0.0%	
4340 Local Government Pension	10,439	0	0	0		0	0.0%	
4345 HMRC Payroll	9,345	0	0	0		0	0.0%	
4350 Training	543	0	0	0		0	0.0%	
Lightwater Staffing :- Indirect Expenditure	55,647	0	0	0	0	0		0
Net Expenditure	(55,647)	0	0	0				
<u>425 Lightwater Administration</u>								
1076 Precept	132,161	97,290	97,290	0			100.0%	
1800 Other Income	557	0	0	0			0.0%	
1900 Interest Received	6,091	3,000	3,512	424			87.9%	
Lightwater Administration :- Income	138,808	100,378	100,802	424			99.6%	0
4380 Elections	1,933	0	0	0		0	0.0%	
4400 Legal/HR/Recruitment Costs	1,951	0	0	0		0	0.0%	
4415 Insurance	1,761	0	0	0		0	0.0%	
4420 Finance System	492	0	0	0		0	0.0%	
4425 External Finance Support	159	0	0	0		0	0.0%	
4430 Licences & Subscription	1,545	0	0	0		0	0.0%	
4435 Office Expenses	789	0	0	0		0	0.0%	
4440 ICT Costs	3,588	0	0	0		0	0.0%	
4445 Audit	587	0	0	0		0	0.0%	
4455 Telecoms & Security	658	0	0	0		0	0.0%	
4550 Office Building Costs	145	0	0	0		0	0.0%	
4555 HMLD Building Costs	15	0	0	0		0	0.0%	
4600 Annual Meeting & Civic Costs	919	0	0	0		0	0.0%	
4950 Hall Hire	480	194	1,268	1,074		1,074	15.3%	
Lightwater Administration :- Indirect Expenditure	15,020	194	1,268	1,074	0	1,074	15.3%	0
Net Income over Expenditure	123,788	100,184	99,534	(650)				
6000 plus Transfer from EMR	3,117	0	0	0				
Movement to/(from) Gen Reserve	126,905	100,184	99,534	(650)				

Detailed Income & Expenditure by Budget Heading 26 Sep 24

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>430 Lightwater Councillors</u>								
4500 Cllr Allowances, Training & Ex	11,434	6,073	12,688	6,615		6,615	47.9%	
Lightwater Councillors :- Indirect Expenditure	11,434	6,073	12,688	6,615	0	6,615	47.9%	0
Net Expenditure	(11,434)	(6,073)	(12,688)	(6,615)				
<u>435 Lightwater Council Buildings</u>								
4060 Maintenance	2,714	0	0	0		0	0.0%	
4525 Bagshot Chapel Building Costs	1,017	0	0	0		0	0.0%	
4550 Office Building Costs	2,528	0	0	0		0	0.0%	
4555 HMLD Building Costs	2,635	0	0	0		0	0.0%	
Lightwater Council Buildings :- Indirect Expenditure	8,892	0	0	0	0	0		0
Net Expenditure	(8,892)	0	0	0				
<u>440 Lightwater Grants</u>								
4650 Grants	4,900	430	3,000	2,570	1,250	1,320	56.0%	
Lightwater Grants :- Indirect Expenditure	4,900	430	3,000	2,570	1,250	1,320	56.0%	0
Net Expenditure	(4,900)	(430)	(3,000)	(2,570)				
<u>450 Lightwater Capital Projects</u>								
4915 Festive Lights	4,498	464	2,392	1,928		1,928	19.4%	
Lightwater Capital Projects :- Indirect Expenditure	4,498	464	2,392	1,928	0	1,928	19.4%	0
Net Expenditure	(4,498)	(464)	(2,392)	(1,928)				
<u>455 Lightwater Pavilion</u>								
4055 Pavilion Utilites	50	0	500	500		500	0.0%	
4905 Pavilion Capital Project	0	0	15,000	15,000		15,000	0.0%	
Lightwater Pavilion :- Indirect Expenditure	50	0	15,500	15,500	0	15,500	0.0%	0
Net Expenditure	(50)	0	(15,500)	(15,500)				
<u>456 Windlesham field of Remembranc</u>								
1040 Field of Remembrance Income	402	0	0	0			0.0%	
Windlesham field of Remembranc :- Income	402	0	0	0				0
Net Income	402	0	0	0				
Lightwater :- Income	156,346	108,978	123,882	14,904			88.0%	
Expenditure	208,784	27,480	133,071	105,591	1,250	104,341	21.6%	
Net Income over Expenditure	(52,438)	81,499	(9,189)	(90,688)				
plus Transfer from EMR	49,029	0	0	0				

Detailed Income & Expenditure by Budget Heading 26 Sep 24

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(3,409)	81,499	(9,189)	(90,688)				
Grand Totals:- Income	156,346	108,978	123,882	14,904			88.0%	
Expenditure	208,784	27,480	133,071	105,591	1,250	104,341	21.6%	
Net Income over Expenditure	(52,438)	81,499	(9,189)	(90,688)				
plus Transfer from EMR	49,029	0	0	0				
Movement to/(from) Gen Reserve	(3,409)	81,499	(9,189)	(90,688)				

Item 8- Lightwater Cemetery

a) To review fencing costs

At the July Lightwater Committee meeting, members reviewed two quotes for chestnut pale fencing to replace the old fence which borders Lightwater Cemetery. Members resolved to proceed with Quote 2 if a third was not received.

A third quote has now been received, and members are asked to review all quotes. Please note that only one contractor carries the recommended £10 million public liability insurance. It is to be considered that the council assumes responsibility for any risk beyond the contractor's £10 million coverage.

Quote 1

Chestnut Paling- 3 wire at 1.22 in height

To use 63mm diameter stakes/ posts **£14,092.00 EX VAT**

To use 75mm diameter stakes/ posts **£14,686.00 EX VAT**

Public Liability Insurance - £10 million

Quote 2-

Take down and take away existing chestnut paling posts and cut back bushes and trees to clear fence line.

Supply and fix 410m x 1.2m high chestnut paling and posts on 1.8m x 100-125 peeled and pointed half round stakes driven into ground at approx. 3m centres.

£18,3900.00 EX VAT

Public Liability Insurance- £5 million

Quote 3-

All timber used to manufacture the support posts, struts and anchor posts are (Jakcure® treated softwood guaranteed for 25 years)

- To use 75mm diameter stakes/posts at 2.7m intervals.
- Four strands per row for extra strength
- 2.0mm wire strands used to assemble chestnut fencing

Materials and labour Quoted for: Left, Back and right boundary.

£18,501.00 EX VAT

Public Liability Insurance- £1 million (although would consider increasing if awarded).

Funding:

At the July committee meeting, members unanimously resolved to put a motion to Full Council to request that the cemetery fencing, and topographical survey of the cemetery is a top-level

expense. They also resolved that if it was not approved as a top-level expense, the fencing should be funded from the maintenance budget line and the Lightwater Cemetery EMR.

At the July Full Council meeting, it was resolved to approve a spend of over £15k if the Lightwater Committee funded the works from the Lightwater Village budget lines/EMR's. It was also agreed that the Lightwater Village Committee could make a further request to Full Council for funding once a detailed scope of works was available for the topographical survey.

Decision

Members are asked to decide whether they wish to proceed with any of the above quotes. Additionally, now that a detailed scope of works for the topographical survey is available, members are invited to consider submitting a further request to Full Council for funding to cover both the fencing and the topographical survey.

Item 8- Lightwater Cemetery

b) To review cemetery fees and charges

The Committee are asked to review the fees and charges for Lightwater Cemetery and to make a recommendation to Full Council for ratification.

The breakdown of income from burials and interments between August 2023 and September 2024 is detailed in Document 1. Additionally, officers have conducted a price comparison of local cemeteries (Document 2). **Members are asked to review all the provided information.**

Members are asked to decide if they wish to increase/amend any of the charges.

DOCUMENT 1

Lightwater Cemetery data August 2023 – September 2024**Burial date and Income- August 2023 – September 2024**

Number of Burials between Aug 2023-Sept 2024				Interment income based on burials between Aug 2023-Sept 2024 using the current price list				
Interment Income	Resident	Non-Resident	Total	Interment Income	Resident	Income	Non-Resident	Income
Ashes wall - New	3	1	4	Ashes wall - New	3	759	1	594
Ashes wall - Re-open	1	0	1	Ashes wall - Re-open	1	253	0	0
Ashes Half Plot - New	0	2	2	Ashes Half Plot - New	0	0	2	3180
Ashes Half Plot - Re-open	0	0	0	Ashes Half Plot - Re-open	0	0	0	0
Ashes Full Plot - New	0	0	0	Ashes Full Plot - New	0	0	0	0
Ashes Full Plot - Re-open	1	1	2	Ashes Full Plot - Re-open	1	253	1	594
Full Burial - New	4	0	4	Full Burial - New	4	8352	0	0
Full Burial - Re-open	3	2	5	Full Burial - Re-open	3	2400	2	3172
			18			£12,017		£7,540
				Total Income = £19,557				

Income from NEW PLOT purchase

Interment	Number of NEW plots purchased since Aug 2023- Sept 2024			Interment	Income from NEW plots purchased since Aug 2023- Sept 2024	
	Resident	Non-Resident			Resident	Non-Resident
Ashes at the Wall	3	1	4	Ashes at the Wall	0	0
Half Plots - New	0	2		Half Plots - New	0	1,992
Full Plots – New	4	0		Full Plots – New	3564	0
	7	3			3564	1,992
AVERAGE PER MONTH	0.2	0.1		AVERAGE PER MONTH	91.4	51.1
AVERAGE PER ANNUM	2.2	0.9		AVERAGE PER ANNUM	1096.6	612.9

Income from NEW INTERMENTS

New Interment	Number of INTERMENTS Aug 2023- Sept 2024	
	Resident	Non-Resident
Ashes at the wall	3	1
Half Plots - New	0	2
Full Plots – New	4	0
	7	3

AVERAGE PER MONTH 0.6 0.3

AVERAGE PER ANNUM 7.0 3.0

New Interment	Income for INTERMENTS (excl re-open) since Aug 2023 - Sept 2024	
	Resident	Non-Resident
Ashes at the wall	759	594
Half Plots - New	0	1,188
Full Plots – New	4,788	0
	5547	1,782

AVERAGE PER
MONTH 462.3 148.5

AVERAGE PER
ANNUM 5547.0 1782.0

Income from ALL INTERMENTS

All Interments	Number of INTERMENTS Aug 2023- July 2024		All Interments	Income for INTERMENTS (Incl re-open) since Aug 2023 - July 2024	
	Resident	Non-Resident		Resident	Non-Resident
Ashes at the wall	3	1	Ashes at the wall	1012	594
Half Plots - New	0	2	Ashes into Plot - New + Reopen	253	1,782
Full Plots – New	4	0	Full Plots – New + re open	7188	3,172
	7	3		8453	5,548
AVERAGE PER MONTH	0.6	0.3	AVERAGE PER MONTH	704.4	462.3
AVERAGE PER ANNUM	7.0	3.0	AVERAGE PER ANNUM	8453.0	5548.0

Total Income from NEW burials (Plot purchase + Interment)

	Resident	Non-Resident	Total
Total	£9,111.00	£3,774	£12,885
Average Per Month	£759.25	£314.50	£1,073.75

Total Income from ALL burials (Plot purchase + Interment)

	Resident	Non-Resident	Total
Total	£12,017.00	£7,540.00	£19,557.00
Average per Month	£1,001.42	£628.33	£1,629.75

DOCUMENT 2

Grave Plots

Plot Size	Fee type	WPC Price (Deed of Grant 50 years)	Average	Recommendation	Chobham Parish Council (Deed of Grant 50 years)	Sunninghill & Ascot Parish Council (Deed of grant 99 years)	Sunningdale Parish Council (deed of grant 99 years)	Yateley Town Council (Deed of grant 100 years)
Full	Resident	£891	£954	Leave as is	£1,000.00	£800.00	£950.00	£1065.00
Full	Non- Resident	£2,145	£2374	Increase to in line with average	£2,800.00	£1,600.00	£1,900.00	£3,195.00
Full for future use	Resident	£1891			Not available	Not available		Not available
Plot Size	Fee type	WPC Price (Deed of Grant 50 years)	Average	Recommendation	Chobham Parish Council (Deed of Grant 50 years)	Sunninghill & Ascot Parish Council (Deed of grant 99 years)	Sunningdale Parish Council (deed of grant 99 years)	Yateley Town Council (Deed of grant 100 years)
Full for future use	Non- Resident	£2,145		Leave as is	Not available	Not available	£1,200.00	Not available

Ashes Grave Plot (Half Sized)	Resident	£416.00	£551.25	Increase in line with average	£450.00	£400.00	£375.00	£980.00
Ashes Grave Plot (Half Sized)	Non-Resident	£996.00	£1442.50	Increase in line with average	£1,200.00	£800.00	£750.00	£2,940.00
Child (0-16 years)	Resident	£0.00	£	Leave as is	£0.00	£0.00	0-16 years £0.00	(Combined fee for Deed of Grant and Burial) Family not charged 0-18 years £1598.00 – claimed from Childrens Funeral Fund (CFF)
Child (ages 0-16 years)	Non Resident	£0.00	£		£636.00	£20.00	0-16 years £0.00	(Combined fee for Deed of Grant and Burial) Family not charged 0-18 years £1598.00 – claimed from Childrens Funeral Fund (CFF)

Interment Fees

Type of Interment	Fee type	WPC Price (April 2019)- Excludes digging of graves for full burials	Average	Recommendations	Chobham Parish Council (April 2023)- Excludes grave digging	Sunninghill & Ascot Parish Council (April 2023)- Excludes grave digging	Yateley Town Council (April 2023) Excludes grave digging	Sunningdale Parish Council (April 2023) removing grave digging fees	Sunningdale Parish Council (April 2023) Includes grave digging
Coffin at double depth	Resident	£1,197.00	£819.60	Members to consider	£1000.00	£200.00	£1,598.00	£375.00	£925.00
	Non Resident	£2,279.00	£2,217.25		£2,800	£400.00	£4,794.00	£875.00	£1,425.00
Coffin at single depth	Resident	£800.00	£514.50 excl grave diging		£950.00	£200.00	£533.00	£375.00	£925.00
	Non Resident	£1,586.00	£1131.00 excl grave diging		£1,650.00	£400.00	£1,599.00	£875.00	£1,425.00
Child o-16 Interment	Resident	£0.00	£				(Combined fee for Deed of Grant and Burial) Family not charged 0-18 years £1598.00 – claimed from Childrens Funeral Fund (CFF)		£58.00
	Non Resident	£330.00	£				(Combined fee for Deed of Grant and Burial) Family not charged 0-18 years £1598.00 – claimed from Childrens Funeral Fund (CFF)		£58.00
						£0.00			
						£0.00			

Ashes in a full size grave	Resident	£253.00 incl grave digging	£269.25 excl grave diging	Members to consider	£325.00	£100.00	£357.00	£295.00	£475.00
	Non Resident	£594.00 incl grave digging	£413.00 excl grave diging		£675.00	£200.00	£1,071.00	£670.00	£850.00
Ashes in a half size grave	Resident	£253.00 incl grave digging	£236.70 excl grave digging	Members to consider	£325.00	£100.00	N/A	£285.00	£475.00
	Non Resident	£594.00 incl grave digging	£512.00 excl grave digging		£675.00	£200.00	N/A	£660.00	£850.00
Ashes Interred at memorial wall or version of	Resident	£253.00 incl grave digging		Increase- grave digging costs £190 per plot			(Includes Deed of Grant) 1 st interment £980.00 2 nd interment £357.00		
	Non Resident	£594.00 incl grave digging		Increase- grave digging costs £190 per plot			(Includes Deed of Grant) 1 st interment £2,940.00 2 nd Interment £1,071.00		
Ashes re-open	Resident	£253.00 incl grave digging		As above					
	Non Resident	£594.00 incl grave digging							

Memorial Fees

Memorials	Fee type	WPC Price	Average	Recommendation	Chobham Parish Council (April 2021)	Sunninghill & Ascot Parish Council (April 2021)	Sunningdale Parish Council (April 2021)	Yateley Town Council (April 2021)
Permission for memorial at grave plot	Resident	£220.0	£191.50	Leave as is. WPC are a little more expensive overall than neighbouring Authorities, but a lot of admin time is spent on deed transfers.	£280.00	£100.00	£120.00	£266.00
Permission for memorial at grave plot	Non Resident	£220.00	£409.50		£400.00	£200.00	£240.00	£798.00
Permission for additional inscription	Resident	£110.00	£75.75		£140.00	£40.00	£40.00	£83.00
Permission for additional inscription	Non Resident	£110.00	£152.25		£200.00	£80.00	£80.00	£249.00
Plaque at memorial wall (with or without ashes)	Resident	£83.00		Increase- installation of plaque costs us £60				(Stone slab in Memorial Garden) £134.00
Plaque at memorial wall (with or without ashes)	Non Resident	£83.00						(Stone slab in Memorial Garden) £402.00

Administration Charges

Administration	Fee type	WPC Price	Recommendation	Chobham Parish Council (April 2021)	Sunninghill & Ascot Parish Council (April 2021)	Sunningdale Parish Council (April 2021)	Yateley Town Council (April 2021)
Burial and grave register searches	Resident	29.00/hour	30.00		£50.00	£30.00	
Burial and grave register searches	Non-Resident	30.00/hour	60.00		£100.00	£60.00	
Transfer of Exclusive Right of Burial (if not part of a current funeral)	Resident	£173.00	£150.00	£150.00	£50.00	£50.00	£134.00
Transfer of Exclusive Right of Burial (if not part of a current funeral)	Non-Resident	£180.00	£150.00		£100.00	£50.00	£134.00
Exhumation of remains - Licence from Ministry of Justice	Resident		£				£134.00

Exhumation of remains - Licence from Ministry of Justice	Non- resident						£134.00
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Item 9- Parking Charges at Lightwater Country Park

In February 2024, the Surrey Heath Borough Council Executive approved an increase in parking charges in line with their Parking Strategy (please see link below). Although a decision is yet to be made, SHBC have outlined the proposed introduction of charges at Country parks such as Lightwater Country Park.

The SHBC Parking Strategy can be accessed via the link below:

<https://surreyheath.moderngov.co.uk/ieListDocuments.aspx?CId=127&MId=4145>

Members are requested to review the document and determine whether they would like to submit any representation to SHBC regarding the proposed introduction of parking charges at Lightwater Country Park.

Item 10- Hook Mill Lane- Intent to Market

It was resolved at the Full Council meeting held on 24th September 2024, that the Lightwater Village Committee's terms of reference are amended to transfer responsibility of Hook Mill Lane Depot from the Council's top-level asset management to the Lightwater Village Committee. This involves transferring all associated budgets and management responsibilities to the Lightwater Committee and in the event of the sale of this asset, the proceeds will be allocated to the Lightwater Village Committee. It was also resolved to dissolve the current working party and defer this item to the Lightwater Committee for review.

At the September Full Council meeting it was confirmed that three quotes from land agents to market the land had been obtained. It was also reported that delegated Members/Officer had met with the agents concerned to discuss the quotes provided and to explore the best possible approach to maximising the value of this asset for the parish.

All agents proposed a different approach, however two agents felt that the Council should also consider a sale that is subject to planning, in order to obtain best value. Members are now asked to consider the information and options below and decide the most suitable course of action to ensure the best outcome for the community.

Summary of Discussions

1. Auction: To sell Hook Mill Lane Depot via public auction. This method offers a straightforward and time-efficient process, potentially attracting a wide range of buyers. However, there is some uncertainty regarding the final sale price, which would be determined by the highest bid on the day of the auction. It was noted that auction sales can sometimes achieve less than expected, particularly if there are unforeseen issues or if the market is not particularly strong at the time of sale and a reserve would need to be set to ensure that the land was not sold below market value.

2. Unconditional Tender with Sealed Bids: The second agent suggested marketing the site through an unconditional tender process, where interested parties would submit sealed bids. This method allows potential buyers to submit their best offer without knowing what others are bidding, potentially driving up the final sale price. However, this option also carries the risk of receiving lower offers if bidders are overly cautious. It does provide the advantage of a more controlled and private sales process.

3. Sale Subject to Planning Permission: Another option discussed was selling the Hook Mill Lane Depot subject to planning permission. Under this approach, the parish would enter into a contract with a buyer, contingent on the buyer obtaining the necessary planning permission for their intended development. This method could allow the parish to secure a higher sale price, as developers often value the certainty that comes with having planning permission in place. However, this option could prolong the sale process, as it would depend on the time required to secure planning approval.

Considerations and Recommendations

Engaging a Planning Consultant: One recommendation was for the Parish Council to engage a planning consultant to investigate the planning limitations and potential of the site. This approach would involve obtaining planning advice to clarify what types of development might

be permissible on the site. By exploring the site's planning potential, the parish could position the property to be sold subject to planning approval. This could significantly increase the site's value, as developers are often willing to pay a premium for land with clear development prospects.

Each option presents different advantages and challenges:

- **Auction** provides speed and simplicity but comes with the risk of a lower sale price.
- **Unconditional Tender** may yield a better price through competitive bidding but lacks the guarantee of an optimal outcome.
- **Sale Subject to Planning** offers the possibility of achieving the highest price, though it extends the timeline due to the planning approval process.
- **Planning Consultant Engagement** offers the potential for a higher sale price by making the site more attractive to developers, although it requires an initial investment of time and resources.

Recommendation

Given the varied responses from the land agents, the Committee may wish to consider which option aligns best with its objectives. If the priority is to maximize the financial return, engaging a planning consultant to explore the site's full potential could be the most beneficial route. Alternatively, if the council seeks a quicker sale, the auction or tender process may be preferable.

Members are asked to consider how they wish to proceed.

Item 11- Allotments

At the September Full Council meeting, Cllr Malcaus Cooper proposed, Cllr D Jennings-Evans seconded, and it was resolved unanimously that the Council will purchase the allotments which will be funded equally between the 3 village committees. This resolution is subject to the Bagshot Committee confirming by resolution that the Committee agree to use Bagshot CIL for this purpose.

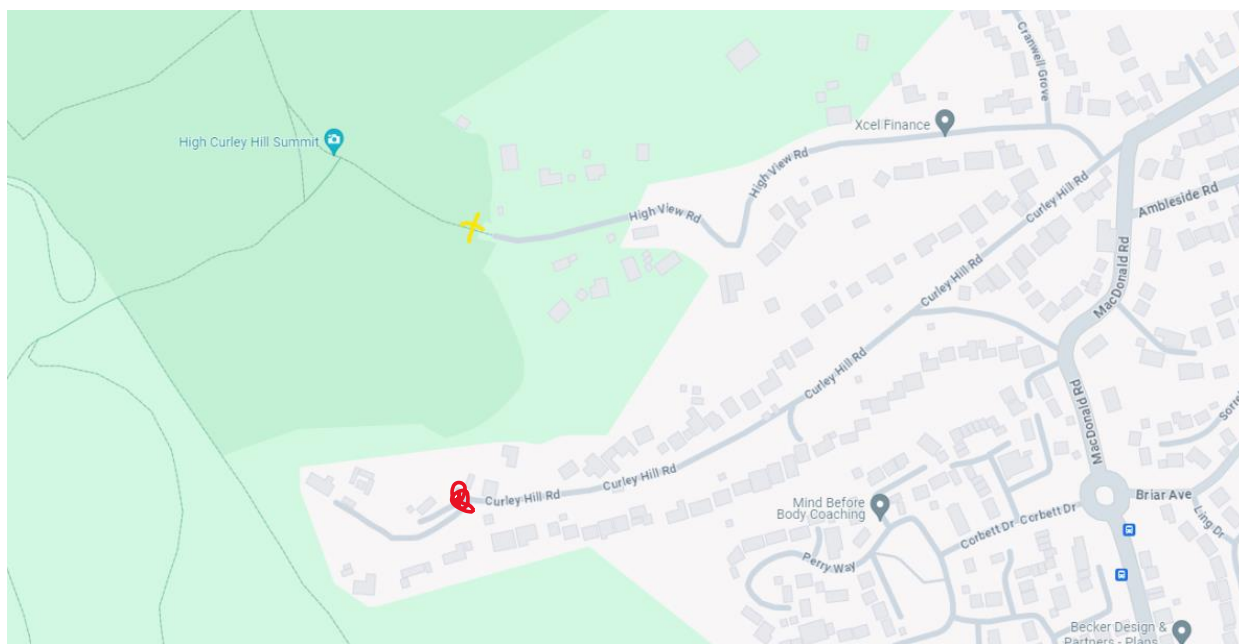
It was also agreed that the purchase will also be subject to Lightwater and Windlesham Committees passing a resolution confirming that within the lifetime of this Council term, a sum as agreed in the Full Council confidential report will be transferred from their village committee funds to an earmarked reserve ringfenced for Bagshot Village projects.

Members are asked to confirm that during the current Council term, a sum as agreed in the Full Council confidential report will be transferred from the Lightwater Village Committee funds to an earmarked reserve designated for Bagshot Village projects. Members are also asked to decide their method of funding.

Item 12- Bin Provision on Curley Hill Road

Background

Following residents' comments to SHBC Councillors regarding discarded dog poo bags in bushes on Curley Hill Road, it had been requested that a new bin be provided on Curley Hill Road where the pathway leads into the Country Park as indicated by the red dot on the map below.



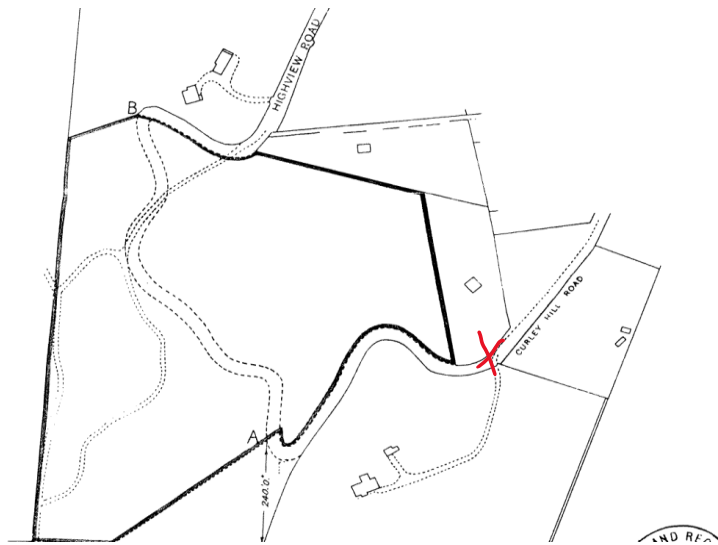
Past Resolution

Members agreed that, as a first step, the land ownership of the pathway should be established before proceeding further.

Land ownership

The land registry map below shows that the pathway leading up to the Country Park is not owned by the Parish Council until it reaches the letter A on the map. Therefore, we would not be able to site a bin at the entrance to the path as requested.

SHBC have also confirmed this pathway is not in their ownership.



SHBC has also confirmed that, due to the location of the proposed bin and the absence of other bin collections in the area, they are unable to accommodate a bin collection at this location or further up the pathway.

Decision:

Members are asked to confirm whether they wish to continue exploring options for bin provision in this area.

Item 14- Clerks Update

Topographical Survey of Lightwater Country Park

A specification for a topographical survey of the cemetery was agreed upon at the last meeting and sent to several surveyors, resulting in three quotes. In line with the resolution, the quotes have been shared with the Chair, Vice Chair, and Cllr Harris, who has expertise in this area. The assistant Clerk is awaiting feedback from these members.

Volunteers working on Parish owned land

Cllr Turner has received correspondence from LVIS (Lightwater Society) regarding their work on Parish owned land. The Clerk has also spoken with the group, who expressed interest in continuing their work on the land. The council is currently awaiting the group's insurance details, which will enable an assessment of the activities the volunteers will be covered for.