



Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S PLANNING COMMITTEE
Held on Tuesday 21st July 2020 at 7.00pm via Zoom videoconferencing

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Gordon	-	Halovsky-Yu	P	Goodman	P
Trentham	P	Harris	P		
White	P				

In the Chair: Councillor Harris
In attendance: Sarah Walker – Clerk to the Council

P - present A – apologies PA – part of meeting - no information

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PLAN/20/29 Apologies for absence

No apologies were received. Cllr Gordon was noted absent without apologies.

PLAN/20/30 Declarations of Interest

No declarations were made.

PLAN/20/31 Public question time

The Clerk made reference to objection emails received that had been forwarded to Councillors in respect of application 20/0510/FFU and emails received, one from Cllr Galliford and one from a resident, in respect of agenda item 6 for this meeting.

PLAN/20/32 Exclusion of the press and public.

There were no matters to be dealt with after exclusion of the Press and Public.

PLAN/20/33 To consider planning applications and planning appeals received prior to this meeting:

20/0186/GPE	25 Bagshot Green, Bagshot, Surrey, GU19 5JR Prior approval application for the erection of a single storey rear extension with a depth of 4.5 metres, a maximum height of 3 metres and an eaves height of 2.5 metres. No objections.	General Permitted Development EXTENSIONS
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20/0587/CES	<p>21 Manor Way, Bagshot, Surrey, GU19 5JZ Hip-to-gable roof enlargement, installation of dormer window to rear roof slope and two roof lights to front roof slope to facilitate a loft conversion and erection of a single storey side extension following demolition of existing rear and side projections. No objections.</p>	CPD
20/0510/FFU	<p>The Annexe, 6 Mount Pleasant Close, Lightwater, Surrey, GU18 5TP Demolition of existing single storey annexe and construction of a two storey attached 3 bed house with associated access and parking. The Committee noted that they had received correspondence from residents objecting to the application for a number of reasons and wished to ask SHBC to pay particular attention to those objections, particularly around access issues, loss of amenity, overdevelopment of the site and the appearance of the development not being in keeping with the street scene. The Committee were informed by Cllr White that Cllr Jennings-Evans had called this application in to be heard by SHBC Planning Committee.</p>	FPA

PLAN/20/34 To discuss a Council response to land for sale at High View Road, Lightwater

Cllr Galliford had asked that this item be brought to the Committee to be discussed. A number of residents had highlighted concerns regarding land currently being marketed for sale at High View Road. The land in question is amenity woodland and is being marketed in three separate parcels for use for unspecified private purposes.

The Committee discussed the information provided and commented that as there was no planning application registered on the site, there was no means for the committee to make a representation to SHBC. Nor do the committee have any powers to restrict or designate the sale of any land within the Parish area. However, the Committee did agree to write to SHBC to ask them about tree preservation orders on the site and to address the company marketing the land, as there appears to be no mention of preservation orders in the advertising literature.

PLAN/20/35 Memorials and Inscriptions

There were no memorials to consider.

PLAN/20/36 Correspondence

There was no correspondence to consider.

There being no further business, the meeting closed at 19.22.

The role of the Planning Committee is to ensure that Windlesham Parish Council makes full representations on all planning matters that affect the Parish of Windlesham.

1. Membership of the committee will consist of a total of 6 members, with a minimum of 1 representative from each village. All other Councillors may act as nominated substitutes.
2. The Chairman and Vice-Chairman of the Council, if not nominated members of the committee, may attend as ex-officio members.
3. Membership of the committee will be determined at the Annual Meeting of the Council and casual vacancies shall be filled from the membership of Full Council.
4. Non-members of the Council may be members of the committee.

FUNCTIONS

The committee shall:

- a) Operate in accordance with Local Government Law and in accordance with the Council's Standing Orders and Financial Regulations.
- b) Appoint sub-committees or working parties to undertake any specific project work as required.
- c) The committee shall have spending powers to a maximum of £500. The committee shall make recommendations to Full Council on all expenditure in excess of this sum.
- d) Consider and make representations on planning applications.
- e) Make representations on planning appeals notified to the Parish Council and attend public inquiries if considered necessary.
- f) Represent the Council upon all matters relating to local authority development plans.
- g) To recommend all matters in relation to street naming to Full Council.
- h) Manage the Neighbourhood Planning and Village Design Statement processes.
- i) Develop and maintain a list of Community Assets for nomination to SHBC.
- j) Manage the Planning budget (if any) and vire, where necessary, between budget lines held and managed by the committee.
- k) Undertake project work outside of the above remit as directed by Full Council.
- l) Review the Terms of Reference annually and make recommendations to Full Council.

The Chairman of the Committee shall:

- a) Agree the minutes of the Planning Committee at each Full Council meeting, subject to approval.