



Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S CIVIC AMENITIES & RECREATION COMMITTEE

Held on Tuesday 6th April 2021 at 8.00pm by Zoom videoconferencing

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
White	PA	Hartshorn	P	Hansen-Hjul	P
		Jennings-Evans	AS	Cllr Goodman – Substitute for Cllr Jennings-Evans	P
		Halovsky-Yu	P		
		Galliford	P		

In the Chair: Councillor Galliford
In attendance: Jo Whitfield – Assistant Clerk to the Council

P - present A – apologies PA – part of meeting - no information
AS – Sent Apologies and a Substitute

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The meeting started late (20.06)

CAR/20/32 Apologies for absence

Acceptable apologies were received from Cllr Jennings-Evans

CAR/20/33 Declarations of Interest

No declarations of interest were made

CAR/20/34 Public question time

No public questions were raised.

8:10 Cllr White joined the meeting.

CAR/20/35 Exclusion of the press and public.

Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:

CAR/20/38 – Site security – to consider consultation options.

CAR/20/36 Christmas Lights 2021 – to agree next steps for Christmas lights in 2021

Members were informed that following the January Civic Amenities meeting, quotes had been obtained for the following resolutions:

- 1) Bagshot – ... to obtain pricing for between 4 and 8 motif lights to form “gateways” to the High Street
- 2) Lightwater – ... 10 lamp posts in Lightwater to be lit, with pricing to be obtained for motif lights and rope wrap around lights as potentially a cheaper alternative.
- 3) Windlesham – ... the installation of battery powered lights to 15 lamp posts in Windlesham and to obtain costings for shop front lights and a spotlight.

It was noted that the provision of a spotlight for the Windlesham sign will be a standalone project to be carried out by an electrician and currently it is unclear who the electrical hardware belongs to and permissions will need to be sought.

Members were updated with the following additional information and provided with quotes detailing costs for both purchase and hire of motif lighting and string lighting.

After a site visit to Bagshot High Street it had been determined that the lamp post at the top of the High Street may not be suitable for gateway motif lighting due to its proximity to the building therefore quotes were obtained to light 8 other lamp posts in the High Street for Bagshot Members to consider.

4 organisations were contacted and asked to provide quotes for the agreed specification as detailed in Appendix A of the papers provided.

Members were asked to consider the quotes provided and for each village to decide:

- a) If they wished to hire or purchase lights for 2021
- b) If they wished to have motif lighting, string lighting or cluster lighting.
- c) If they wished to proceed with any of the below quotations.

Additional considerations were also brought to the Councillors attention:

- String lights will not have as great an impact as motif lighting.
- Although the cost to hire is cheaper, purchase provides better value for money over a 2-5 year period and that we have been informed that most motifs have a 2 year warranty and a lifespan of approximately 5 years. However, if Members were undecided as to whether motifs or string lights are most suitable, they may wish to consider hiring lights for 2021 to evaluate the impact they have, whilst retaining the ability to change the arrangements.
- It was also recommended that due to the nature of battery powered lighting, Windlesham Village hire lights for their lamp columns to ascertain if they meet the public's expectations.

Members discussed the merits of each quote against Council's requirements, and it was resolved to proceed with Company A for all three villages.

Additionally, it was resolved that Lightwater wish to purchase motif lighting, while both Bagshot and Windlesham wish to discuss the intricacies of each option in more detail with the service provider, who will be invited to attend site and address any queries they may have prior to a final decision being made.

CAR/20/37 Exclusion of the press and public.

Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:

CAR/20/38 Site security – to consider consultation options.

20.37 Live streaming to Facebook was stopped at this point.