



Windlesham Parish Council

Sarah Walker
 Clerk to the Council
 Tel: 01276 471675
 Email: sarah.walker@windleshampc.gov.uk
 Website: www.windleshampc.gov.uk

The Council Offices
 The Avenue
 Lightwater
 Surrey
 GU18 5RG

MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL
Held on Tuesday 23rd February 2021, at 7.30pm held by remote conferencing on Zoom

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	PZ	Barnett	PZ	Goodman	PZ
Gordon	PZ	Galliford	PZ	Hansen-Hjul	PZ
Manley	A	Halovsky-Yu	PZ	Stacey	A
Willgoss	PZ	Harris	PZ		
White	PZ	Hartshorn	PZ		
		Jennings-Evans	PZ		
		Malcaus Cooper	PZ		

In attendance: Sarah Walker – Clerk
 Jo Whitfield – Assistant Clerk

Members of the Public were able to view proceedings live on Facebook and statistics show that 561 people were reached with 243 engagements.

PZ – present by Remote Attendance A – apologies PZA – part of the meeting
 - no information

Cllr Malcaus Cooper was in the Chair

.....

		Action
C/20/175	Apologies for absence Acceptable apologies for absence were received from Cllrs Stacey and Manley.	
C/20/176	Declarations of interest Cllr Halovsky-Yu declared a non pecuniary interest relating to item 27 on the agenda, declaring that when Council began exploring the possibility of engaging a HR consultant Cllr Halovsky-Yu suggested a number of organisations. Both Cllr Halovsky-Yu and the organisation referred to in part 2 of the meeting are members of Surrey Chambers of Commerce. As portfolio holder for greenspaces at SHBC Cllr Jennings Evans declared a non pecuniary interest in item 12 on the agenda, as SHBC is the land owner.	

C/20/177	<p>Public question time as submitted to the Clerk prior to the meeting.</p> <p>a) Public Question Time: The Clerk will read out any questions that have been received from the public in advance of the meeting.</p> <p>Q1: Mr Murphy posed the following question: With regard to the Planning Committee decision to engage with Louise Williams of Surrey Community Action regarding a survey of Affordable Housing in relation to potential future development. Does Council consider this to be a legitimate activity for a Parish Council as opposed to the Planning Authority and if Parish is enabling the survey with their assistance and thereby giving it legitimacy and credibility by that support, are they then compromised when the inevitable Planning Application comes to the table?</p> <p>A: Councillors discussed the benefits of WPC having involvement writing this survey, thereby having the opportunity to ensure that this is a balanced piece of research that will provide the Parish Council with some valuable housing need data. It was also clarified that Full Council will be able to approve or withdraw its support once a draft copy of the survey has been presented and prior to residents being consulted.</p> <p>b) To discuss public participation at remote meetings</p> <p>Cllr Malcaus Cooper requested that Members considered members of the public attending the zoom meetings to partake in the public participation rather than submitting their questions in advance.</p> <p>Council had a short discussion about the practicalities involved and it was resolved that members of the public will be able to register to attend the zoom meetings in future.</p>	
C/20/178	<p>Exclusion of the press and public.</p> <p>Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/20/198 Exempt Full Council Minutes from 26th January 2021 C/20/199 Exempt Committee Minutes Pavilion Committee Minutes from 2nd February 2021 C/20/200 To approve quote for production of leaflets in relation to site security. C/20/201 Staffing matters: HR Support contract</p>	
C/20/179	<p>Full Council Minutes</p> <ul style="list-style-type: none"> The open minutes of the Council meeting held on 26th January 2021 were approved and will be signed at a later date by Cllr Malcaus Cooper. 	Cllr Malcaus Cooper
C/20/180	Committee and Sub-Committee Minutes	

	<ul style="list-style-type: none"> • The minutes of the Planning Committee meetings held on the 2nd and 16th February 2021, were approved and will be signed at a later date by Cllr Harris. • The minutes of the Personnel Committee meeting held on the 3rd February 2021, were approved and will be signed at a later date by Cllr Galliford. • The minutes of the Pavilion Committee meeting held on the 2nd February 2021, were approved and will be signed at a later date by Cllr Harris. 	<p>Cllr Harris</p> <p>Cllr Galliford</p> <p>Cllr Harris</p>
<p>C/20/181</p>	<p>To discuss any business for referral to, or received from:</p> <ul style="list-style-type: none"> a. Surrey County Council; b. Surrey Heath Borough Council <p>a. Surrey County Council</p> <p><u>Covid</u> Cllr Goodman reported that the vaccination program is going very well across Surrey and the NHS should be congratulated in the way they have administered the biggest vaccination program in the history of the UK. There are still some concerns with home visits, but this is not the case in our three villages where home vaccinations have gone well. People in the remaining five groups are being called for their jab and the announcement of all adults being completed by the end of July is excellent.</p> <p>The current rate of infections as of February 23rd stood at 86 cases in the last seven days with a rate 96.7 in the last seven days. However, it does show that Surrey Heath is the only Borough where rates are increasing and the third highest rate in Surrey.</p> <p><u>SCC</u> The SCC budget was agreed last week, and this is allowing £268M to be spent on schools, £33m on SEND, £33m on the fire service and £105m on greener futures.</p> <p>Cllr Goodman is aware that residents are concerned about the affect's lockdown is having on mental health and there is a huge focus on clearing the backlog of mental health assessments by April. This will be in time for when the new contract starts. Cllr Goodman informed Members that the new contract has been co-designed by young people, which focuses on early intervention, investing more money and with a local focus. Partnerships with schools are vital.</p> <p><u>Highways</u> Concerns continue to be expressed about the M3 and A322 junction and Cllr Goodman has a meeting planned with Michael Gove, Highways England and SCC to discuss what action needs to be taken. An update will be provided as soon as further information is available.</p> <p><u>Local Area Committee</u></p>	

	<p>Local area committee is being held on Thursday morning where the SHBC parking review will be discussed. This is a much smaller review than normal but there are a number of recommendations for Bagshot.</p> <p><u>Flooding</u> Although the Parish has not suffered flooding for some time Cllr Goodman stressed that it is important that we continue to focus on what is needed to protect people and property. Currently there is no flood strategy or a process to follow if flooding does occur and Cllr Goodman is of the opinion that one should be set up to protect our villages.</p> <p>Cllr Goodman has been discussing flooding with the Environment Agency and who would like to meet with WPC meeting to discuss an important project that will affect all the villages and is known as the Addlestone Bourne Catchment Scheme. The scheme will affect Bagshot Windlesham and Chobham.</p> <p>The EA are currently developing a business case to identify and assess the potential for flood mitigation measures that could be implemented within the Addlestone Bourne Catchment. As they are taking a catchment-based approach, they are looking at whether there are opportunities within the catchment to attenuate and slow the flow before it reaches communities. They have identified that the Addlestone Bourne catchment has high potential for Natural Flood Management (NFM) measures with open areas of floodplain that can be reconnected to the watercourses upstream of the communities at risk. NFM measures can include things such as river floodplain restoration, wetland restoration, re-meandering of rivers, and leaky dams/woody dams.</p> <p>b. Surrey Heath Borough Council</p> <p><u>Villages Working Group</u> Cllr White reported that the villages working group had met and a consultation regarding 63 High Street, Bagshot will be going live shortly.</p> <p>Cllr Jennings-Evans also reported that this group will be discussing community transport issues.</p> <p><u>Arena Leisure Centre</u> Cllr Jennings-Evans informed Members that the Arena leisure centre build is progressing on time and on budget and will open at the end of July.</p> <p><u>SHBC Budget Setting</u> Cllr Galliford informed Members that the budget setting meeting will be held on Wednesday 24th February 2021.</p>	
C/20/182	<p>Finance</p> <p>a) Accounts for payment - The Clerk presented a list of expenditure transactions for approval, in the sum of £20,585.23 and explained the individual items.</p>	

	<p>It was resolved the payments (Annex A) in the total sum of £20,585.23 be authorised and the Chairman will sign the Expenditure Transactions Approval List at a later date.</p>	<p>Cllr Malcaus Cooper</p>
<p>C/20/183</p>	<p>Outside Organisations</p> <p><u>Windlesham Field of Remembrance</u> Cllr Hansen-Hjul reported that Windlesham Field of Remembrance are in the process of improving the grass area and current mud situation at the side of the pavilion.</p> <p><u>Lightwater Business Association</u> Cllr Halovsky-Yu informed Members that both her and her husband David Yu have stepped down from the LBA committee. Cllr Halovsky-Yu will continue to be the WPC representative.</p>	
<p>C/20/184</p>	<p>Council Policies –to review and approve policies for 2021-22</p> <p>Council are required to review its policies on an annual basis. This was last done in July 2020, which was late due to meetings not being held for a period from the start of lockdown in March 2020.</p> <p>Members considered the policies for review and resolved to form a working party to carry out an in-depth review.</p> <p>Working party members: Cllr Malcaus Cooper Cllr Goodman Cllr Manley Cllr Galliford Cllr Hansen-Hjul</p>	<p>Cllr Malcaus Cooper Cllr Goodman Cllr Manley Cllr Galliford Cllr Hansen-Hjul</p>
<p>C/20/185</p>	<p>Community Pride Grants</p> <p>Cllr Halovsky-Yu submitted the following Councillor Community Pride grant application:</p> <p>Applicant: Lightwater Village Improvements Purpose: Summer plants for Lightwater War Memorial and some manure. Supporting Councillor: Cllr Halovsky-Yu Value: £50.00</p> <p>It was resolved to accept this Community Grant application.</p> <p>Cllr Hansen-Hjul submitted the following Councillor Community Pride grant application:</p> <p>Applicant: Windlesham Village Fete Purpose: To purchase a marquee. Supporting Councillor: Cllr Hansen-Hjul Value: £1050.00</p> <p>It was resolved to accept this Community Grant application.</p>	

	<p>Cllr Hansen-Hjul submitted the following Councillor Community Pride grant application:</p> <p>Applicant: Windlesham Field of Remembrance Purpose: To secure installation of rubberised matting adjacent to the Hub (installation only) Supporting Councillor: Cllr Hansen-Hjul Value: £420.00</p> <p>It was resolved to accept this Community Grant application.</p> <p>It was also resolved to suspend the community pride grant policy to allow non constituted groups to benefit from the remaining funds available for 2020-2021.</p>	
C/20/186	<p>To consider deferred grant applications from</p> <p>Councillors considered the following grant applications that were deferred at the January 2021 meeting and asked the Clerk to inform all successful applicants that any grants received are not automatically approved year on year and will be considered each year based on the information provided.</p> <p>Open Spaces Maintenance Grants</p> <p><u>Lightwater United FC</u> – Request £3,500.00 for maintenance of playing surfaces and surrounding pitch area.</p> <p>Members discussed the request and information provided.</p> <p>Cllr Malcaus Cooper proposed and Cllr Jennings Evans seconded to award a grant of 50% of the value requested (£1750)</p> <p>A vote was taken with 10 in favour, 2 against and 1 abstention.</p> <p>Cllr Hartshorn proposed and Cllr Hansen-Hjul seconded to award a grant £1,500.</p> <p>A vote was taken with 2 in favour, 10 against and 1 abstention.</p> <p>The motion to award £1,750 was carried.</p> <p>Grants over £1,000</p> <p><u>Lightwater United FC</u> – Request £3,500 to develop a permanent hard standing area by the side of the pitch to facilitate a multi-purpose technical area.</p> <p>Cllr Goodman proposed, Cllr White seconded and it was agreed unanimously to award £2,500.00 subject to sight of the landowners permission and planning permission if required,</p> <p><u>Windlesham and Chobham FC</u> – Request £2,500 to provide goals that meet FA safety requirements and a teen shelter.</p>	

	This application was withdrawn.	
C/20/187	<p>Clerks Update</p> <p>Windlesham Memorial Wall Repairs The Clerk reported that the repair work at Windlesham Wall had now taken place and that the contractor had made the very kind gesture to donate the cost of the repair, £149, back to the Council to be used as Council feels appropriate within the Cemetery.</p> <p>It was resolved that the Clerk will formally extend the Councils thanks.</p>	The Clerk
C/20/188	<p>Working Party Updates</p> <p>a) Update from the working party on the progress of proposed terms of reference for a new committee structure.</p> <p>Cllr Malcaus Cooper informed Members that the draft terms of reference and working documents were in the final stages of discussion and an EGM was scheduled for Friday 5th March at 6pm.</p>	
C/20/189	<p>Bagshot Jubilee Lamp</p> <p>Background Information The Jubilee lamp in Bagshot Square is in need of refurbishment. However, due to the lamp being situated on Highways land, Council must ensure that any contractor carrying out the work is chapter 8 trained and complies with the New Roads and Street Works Act 1991 and Traffic Management Act 2004.</p> <p>Members were reminded that originally 8 contractors had be invited to quote for this work, but only one of those contractors was chapter 8 trained and able to meet the necessary criteria, therefore Members 'resolved to seek further quotes for the refurbishment of the lamp, along with the addition of quotes for the painting of the bollards in Bagshot High Street.'(Minute Ref: C/20/167)</p> <p>Members were informed that after further contact with both SHBC and SCC another 5 chapter 8 trained contractors had been contacted, of which only one responded. Therefore, an alternative option was being explored, whereby SHBC could oversee the work. On that basis a contractor frequently used by WPC and SHBC has been invited to quote.</p> <p>Members noted the above information and an update along with any quotes received will be brought to the next Full Council meeting in March.</p>	Assistant Clerk
C/20/190	<p>Festive Lighting</p> <p>Members were reminded that as yet a resolution on how the 2021 festive lighting might be funded has not been made.</p>	

	<p>Council were presented with proposed lighting for each village along with indicative costs and asked to consider the following:</p> <ol style="list-style-type: none"> 1. As Members were previously notified at November Full Council, there is no budget line in the 2021-22 budget for festive lighting, therefore funding of the lights has to be agreed. Any agreement to ring fence monies from the general reserve will result in the cost of festive lighting across the Parish being born equally by each village, regardless of how much lighting each village receives. 2. Any monies ring fenced from the current general reserve will impact the amount of money each individual village committee may have to form their budget for next year. 3. Once lighting assets are purchased each village will need to consider the long-term budgetary commitment of annual maintenance and installation. This could impact other projects they may wish to carry out within their village budgets. <p>Members were then asked to decide:</p> <ol style="list-style-type: none"> 1. If they wish to fund this years festive lighting from the general reserve? <ul style="list-style-type: none"> <li style="text-align: center;">If so a. do they wish to fund capital expenditure (purchase of lighting) only? It was noted that Windlesham may only have the option of rental therefore will not benefit from this option. <ul style="list-style-type: none"> <li style="text-align: center;">or b. If they wish to fund capital expenditure and first years costs from the general reserve? <ul style="list-style-type: none"> <li style="text-align: center;">And c. How much do they wish to ring fence? <p>Based on indicative pricing, it was recommended that between £23,540-£30,000 be ring fenced. This amount was based on the higher of the indicative pricing obtained and included installation costs and approximately £5,500 for any additional lights Windlesham may request.</p> 2. Members were also given the option to defer the festive lighting until such times that each village committee sets their own budgets? However, they were informed that there would be a very real risk that due to time constraints this option may result in no festive lighting for 2021. <p>It was resolved to ringfence £30,000 to cover the cost of the capital expenditure for purchasing festive lights and first year's installation and associated costs from the general reserve.</p>	
C/20/191	<p>To discuss the Annual Parish meeting for 2021 – to agree to hold a meeting and provisionally set a date.</p> <p>Members were made aware that due to the pandemic, it was agreed not to hold the Annual Parish meeting in 2020 (minute ref C/20/9). Legislation</p>	

	<p>requires that the meeting should be held each year on a date between 1st March and 1st June. An annual report was still written by the Clerk and this was shared on the Council website and via social media.</p> <p>Following that decision, the 2020 Regulations by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020 (“the Amendment Regulations”) removed the requirement for Parish Councils to have to hold an annual parish meeting. This legislation is currently in force until 7th May 2021. It is the same legislation that makes provision for council meetings to be held remotely.</p> <p>Members were asked to consider the following:</p> <ol style="list-style-type: none"> 1) If they wish to hold an Annual Parish Meeting by remote means before 7th May and if so to confirm a date. <p>Or</p> <ol style="list-style-type: none"> 2) If they wish to postpone until later in the year when the possibility of holding a face to face meeting may be realistic. As legislation has been altered to remove the need to hold an annual meeting, a later date will not be an issue. <p>It was resolved hold this year’s APM via zoom and to extend invitations to the new Chief Executive of SHBC and the New Borough Commander along with elected representatives from all 3 tiers of local government.</p> <p>Cllr Hansen-Hjul suggested that Council consider Ben Hapgood from Surrey Wildlife Trust as a speaker for the event.</p> <p>Date to be confirmed.</p>	
C/20/192	<p>To discuss the Chairman’s Community Reception for 2021 - to agree to hold an event and provisionally set a date.</p> <p>Members were made aware that the planned community reception on 14th March 2020 was cancelled due to risks associated with Covid-19, even though we were not yet in lockdown. At the time no-one was aware how long lockdown or the effects of the pandemic would last and at no point have restrictions been relaxed enough to be able to hold a face to face event.</p> <p>The Chairman had indicated that she would like to hold a virtual community reception this year so Members were asked to consider the following:</p> <ol style="list-style-type: none"> 1) Agree to a virtual community reception and to set a date 2) Agree the meeting will be attended by Councillors and award recipients only (and not the usually full invite list of around 150 people) 3) Agree to present the awards to the recipients nominated from last year and to consider (for discussion at the March Full Council) nominations for this year. <p>It was resolved to defer this discussion until March Full Council.</p>	

<p>C/20/193</p>	<p>To consider and agree quote for repair of School Lane Field play equipment.</p> <p>Members were informed that two pieces of play equipment at School Lane Field – the zip line and one of the swings – were taken out of use as they were found to be needing repair following the regular inspections carried out by Glendale.</p> <p>The equipment was made by the manufacturer Wicksteed. In order to ensure the right parts and methods are used, it is best practice to have the original manufacturer carry out repair work. Therefore, no further quotes have been sought in this instance.</p> <p>Members were presented with a quote for an engineer to inspect and replace the parts needed for the cableway where necessary, repair wetpour beneath cableway and to fit new cradle seat with chains, shackles and bushes. The parts quoted have been based on the information that WPC provided and any parts that are not required will be credited back to WPC.</p> <p>Members were asked to agree the quote to allow repair work to take place.</p> <p>It was resolved to agree the quote as presented.</p>															
<p>C/20/194</p>	<p>To consider and agree quote for summer planting.</p> <p>Five companies including last year’s provider, have been approached to provide a quote for the summer planting and hanging baskets around the villages.</p> <p>The summer planting specification is as follows:</p> <p>Windlesham</p> <table border="1" data-bbox="331 1272 1225 1630"> <thead> <tr> <th data-bbox="331 1272 730 1346">Plant with seasonal flowers & Water</th> <th data-bbox="730 1272 1225 1346">Location</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1346 730 1420">2 x 750mm square black containers</td> <td data-bbox="730 1346 1225 1420">Windlesham Centre, either side of bus stop</td> </tr> <tr> <td data-bbox="331 1420 730 1525">15 x 450mm wire framed Hanging Baskets positioned on the basket trees</td> <td data-bbox="730 1420 1225 1525">Windlesham Centre</td> </tr> <tr> <td data-bbox="331 1525 730 1630">4 x 1100mm x 500mm Planters at the Gateways</td> <td data-bbox="730 1525 1225 1630">Chertsey Road & Kennel Lane (outside Windlesham Field of Remembrance)</td> </tr> </tbody> </table> <p>Lightwater</p> <table border="1" data-bbox="331 1749 1225 1989"> <thead> <tr> <th data-bbox="331 1749 730 1823">Plant with seasonal flowers & Water</th> <th data-bbox="730 1749 1225 1823">Location</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1823 730 1921">20 x 450mm wire framed Hanging Baskets positioned on lamp posts</td> <td data-bbox="730 1823 1225 1921">Guildford Road</td> </tr> <tr> <td data-bbox="331 1921 730 1989">5 x 1000mm square planters</td> <td data-bbox="730 1921 1225 1989">Village centre</td> </tr> </tbody> </table> <p>Bagshot</p>	Plant with seasonal flowers & Water	Location	2 x 750mm square black containers	Windlesham Centre, either side of bus stop	15 x 450mm wire framed Hanging Baskets positioned on the basket trees	Windlesham Centre	4 x 1100mm x 500mm Planters at the Gateways	Chertsey Road & Kennel Lane (outside Windlesham Field of Remembrance)	Plant with seasonal flowers & Water	Location	20 x 450mm wire framed Hanging Baskets positioned on lamp posts	Guildford Road	5 x 1000mm square planters	Village centre	
Plant with seasonal flowers & Water	Location															
2 x 750mm square black containers	Windlesham Centre, either side of bus stop															
15 x 450mm wire framed Hanging Baskets positioned on the basket trees	Windlesham Centre															
4 x 1100mm x 500mm Planters at the Gateways	Chertsey Road & Kennel Lane (outside Windlesham Field of Remembrance)															
Plant with seasonal flowers & Water	Location															
20 x 450mm wire framed Hanging Baskets positioned on lamp posts	Guildford Road															
5 x 1000mm square planters	Village centre															

Plant with seasonal flowers & Water	Location
15 x 450mm wire framed Hanging Baskets positioned on basket trees	Bagshot High Street
6 x 1200mm long x 340mm wide x 280mm barrier boxes	A30 opposite Miller & Carter steak house

Water Only	Location
4 x stone planters	Bagshot High Street
1 x Horse trough	A30

Responses to the quote request were as follows:

		Total	Breakdown by Village		
			Windles ham	Light water	Bagshot
Quote A	Based on as many weeks of watering as required.	£4558.00	£1472	£1643	£1443
Quote B	No response				
Quote C	No response				
Quote D	Based on a weekly watering charge (estimated approximately 20 weeks, from mid-May to mid-Sept) If we have a particularly hot summer these prices may increase	£5151.00	£1521.50	£1825	£1804
Quote E	Do not provide watering, therefore declined to quote.				

Members were asked to choose and approve one of the above quotes.

It was resolved to accept quote A.

C/20/195	Correspondence There was no correspondence.
C/20/196	Memorials and Inscriptions There were no memorial applications for approval.

<p>C/20/197</p>	<p>Exclusion of the press and public. Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/20/198 Exempt Full Council Minutes from 26th January 2021 C/20/199 Exempt Committee Minutes Pavilion Committee Minutes from 2nd February 2021 C/20/200 To approve quote for production of leaflets in relation to site security. C/20/201 Staffing matters: HR Support contract</p> <p>21:35 Live streaming to Facebook was stopped at this point.</p>	

Annex A

22/02/2021

Windlesham Parish Council

Page 126

12:10

PRELIMINARY PURCHASE DAYBOOK

User: SKW

Purchase Ledger for Month No 11

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
29/01/2021	02836	5915	BRANCH MANAGEMENT	BRANC	1,650.00	330.00	1,980.00	4195	120	1,650.00	TREE REMOVAL LIGHTWATER CEM
31/01/2021	144555	5916	SHORTS	SHORT	15.50	3.10	18.60	4405	220	15.50	SKIP RENTAL HMLD
03/02/2021	8726	5917	FOREST & GARDEN	FORE	660.00	132.00	792.00	4190	120	660.00	CHIRSTMAS TREE FITTING
09/02/2021	INV-1308	5918	FARSIGHT	FARSI	937.50	187.50	1,125.00	4800	280	937.50	ACCOUNTACY SUPPORT RE CGR
22/02/2021	EXPS NOV-FEB	5919	SARAH WALKER	SARAH	541.60	0.00	541.60	4905	244	498.60	Print concept design bids
								4905	244	6.00	Land registry docs
								4435	220	34.02	Mileage
								4435	220	2.98	Cable ties
18/02/2021	2032535	5920	SURREY HEATH	SHBC01	6,406.25	1,281.25	7,687.50	4165	120	6,406.25	GREENSPACE CONTRACT FEB 21
14/02/2021	5463201	5921	REACH PUBLISHING	REAC	329.60	65.92	395.52	4380	210	329.60	CASUAL VACANCY ADVERT
19/02/2021	INV69641115	5922	ZOOM	ZOOM	11.99	2.40	14.39	4430	220	11.99	ZOOM SUBSCRIPTION FEB 21
21/02/2021	INV69920131	5923	ZOOM	ZOOM	11.99	2.40	14.39	4430	220	11.99	ZOOM SUBSCRIPTION FEB 21
21/02/2021	GRANT20-21	5924	SH NEIGHBOURHOOD WAT SHNW		450.00	0.00	450.00	4650	260	450.00	GRANT PAYMENT
21/02/2021	COMMPRIDE	5925	BAGSHOT INFANTS	BAGINF	2,950.00	0.00	2,950.00	4655	260	2,950.00	PRIDE GRANT FOR IT EQUIPMENT
21/02/2021	COMMPRIDE	5926	VILLAGE SCHOOL	LIGHTV	1,250.00	0.00	1,250.00	4655	260	1,250.00	PRIDE GRANT IT EQUIPMENT
21/02/2021	COMMPRIDE	5927	HAMMOND	HAMMO	1,250.00	0.00	1,250.00	4655	260	1,250.00	PRIDE GRANT IT EQUIPMENT
21/02/2021	COMMPRIDE	5928	WINDLESHAM SCHOOL	WVISC	1,000.00	0.00	1,000.00	4655	260	1,000.00	PRIDE GRANT IT EQUIPMENT
22/02/2021	COMMPRIDE	5929	DEBBIE KNIGHT	DKNIGHT	2,750.00	0.00	2,750.00	4655	260	2,750.00	PRIDE GRANT REF HOUSE FIRE
TOTAL INVOICES					20,214.43	2,004.57	22,219.00			20,214.43	
VAT ANALYSISCODE OTS @ 0.00%					7,441.60	0.00	7,441.60				
VAT ANALYSISCODE S @ 20.00%					10,022.83	2,004.57	12,027.40				
VAT ANALYSISCODE Z @ 0.00%					2,750.00	0.00	2,750.00				
TOTALS					20,214.43	2,004.57	22,219.00				

Purchase Ledger for Month No 10

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
09/12/2020	901853103-	5914	TRINITY MIRROR	TRINI	370.80	74.16	444.96	4380	210	370.80	CASUAL VACANCY PUBLIC AD
TOTAL INVOICES					<u>370.80</u>	<u>74.16</u>	<u>444.96</u>			<u>370.80</u>	
VAT ANALYSISCODE S @ 20.00%					370.80	74.16	444.96				
TOTALS					<u>370.80</u>	<u>74.16</u>	<u>444.96</u>				