



### **Windlesham Parish Council**

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### **MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL Held on Tuesday 28<sup>th</sup> January 2020, at 7.30pm in the Council Chamber**

<b>Bagshot Cllrs</b>		<b>Lightwater Cllrs</b>		<b>Windlesham Cllrs</b>	
Bakar	A	Barnett	PA	Goodman	P
Chambers	P	Galliford	P	Hansen-Hjul	P
Gordon	P	Halovsky-Yu	PA	Stacey	P
Kay	-	Harris	A		
Manley	P	Hartshorn	A		
Trentham	A	Jennings-Evans	P		
Willgoss	P	Malcaus Cooper	P		
White	P				

**In attendance:** Sarah Walker – Clerk  
Jo Whitfield – Assistant Clerk  
Victoria Wheeler – Windlesham & Chobham Borough Councillor  
Pat Teddar – Windlesham & Chobham Borough Councillor  
Emma McGrath – Business Owner & Windlesham & Chobham Borough Councillor  
6 Members of the public

P – present    A – apologies    PA – part of the meeting    - no information

Cllr White was in the Chair

**Prior to the start of the meeting Cllr White acknowledged the sad passing of Cllr Sam Kay.**

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**C/19/156 Apologies for absence**

Apologies for absence were received and accepted from Cllrs Bakar, Trentham, Harris and Hartshorn.

**C/19/157 Declarations of interest**

No declarations of interest were made.

**C/19/158 Public question time**

Q: Mr Bill Smith raised the issue of speeding traffic on the Guildford Road, Bagshot and Bagshot High Street and asked if WPC could approach SCC and the Police to request additional speed signage and regular speed checks.

A: Cllr White indicated that the matter could be raised at Local Area Committee and invited Cllr Goodman in his capacity as County Councillor to respond. Cllr Goodman agreed to write to Andrew Milne at SCC regarding signage suggesting that a repeater sign and/or speed signs painted on the road surface be considered. Cllr Goodman will also write to the Police Borough Commander Bob Darkins to request this area be added to the speed check list.

*19:33 Cllr Galliford entered the Chamber*

Q: Victoria Wheeler asked if WPC would consider rotating the Full Council meeting location to make it more accessible to all three villages.

A: Cllr White explained that this would need to come as a motion to the next Full Council and asked that it be added to the agenda for next Full Council.

#### **C/19/159 Exclusion of the press and public.**

Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:

- C/19/181 Exempt Full Council Minutes from 26<sup>th</sup> November 2019
- C/19/182 Civic Amenities and Recreation Committee Minutes from 7<sup>th</sup> January 2020
- C/19/183 Personnel Committee Minutes from 15<sup>th</sup> January 2020
- C/19/184 Community Reception – to confirm award recipients
- C/19/185 Greenspace Maintenance Contract
- C/19/186 Hook Mill Lane Update

**It was agreed to move agenda item 22 ‘Casual Vacancy’ to the exempt part of the meeting due to the information being of a sensitive nature.**

#### **C/19/160 Full Council Minutes**

- a) The open minutes of the previous meeting held on 26<sup>th</sup> November 2019 **were approved** and signed by Cllr White.
- b) It was agreed to amend minute reference C/19/117 (c) from the meeting held on the 29<sup>th</sup> October 2019 to correct the charity name from James Butler Alms Houses to the Windlesham United Charities which encompasses the James Butler Alms Houses.

#### **C/19/161 Committee and Sub-Committee Minutes**

- a) The minutes of the Planning Committee meetings held on 29<sup>th</sup> October 2019, 26<sup>th</sup> November 2019, 18<sup>th</sup> December 2019 and 7<sup>th</sup> January 2020, **were approved** and signed by Cllr Stacey.

The minutes of the Planning Committee meeting held on 3<sup>rd</sup> December 2019, **were approved** and signed by Cllr Willgoss.

- b) The minutes of the Finance and General Purpose Committee meeting held on 3<sup>rd</sup> December 2019, **were approved** and signed by Cllr Goodman.
- c) The minutes of the Civic Amenities and Recreation Committee meeting held on 7<sup>th</sup> January 2020, **were approved** and signed by Cllr Halovsky-Yu.

- d) The minutes and recommendations therein, of the Personnel Committee meeting held on 15<sup>th</sup> January 2020, **were approved** and signed by Cllr Jennings Evans.

**C/19/162 To discuss any business for referral to, or received from:**

- a) Surrey County Council;  
b) Surrey Heath Borough Council

- **Surrey County Council**

**Cllr Goodman reported the following:**

**Floods**

During December properties in Chobham were at risk of flooding and whilst this was not the case in Windlesham Cllr Goodman suggested that the Parish consider having modern flood defences and a resilience plan. Last year SCC announced that they will be investing £270M in further flood defences including defences for the river Thames which is a significant step forward in protecting properties and local schemes will be developed in the coming years.

**CRC's**

CRC operating hours are currently under review with a paper going to cabinet in April.

**SCC Climate Change Strategy**

Work continues on Surrey's climate change strategy which will be driven by residents, academics and scientific research. The strategy will be launched in April 2020. Additionally, the tree strategy has been sent to all parishes.

**Windlesham Project**

Further to a meeting held between councillors and SCC officers, SCC are considering changes to Chertsey Road. It is intended that a consultation will be held in late February early March.

**A30 Bagshot**

New advanced Modelling works are being conducted on traffic lights at the American roundabout and Waitrose, to determine if any changes can be made to improve traffic flow.

**Broadway Road, Lightwater**

The works planned for Broadway Road in January were stopped and Highways England are now reviewing when this work needs to be carried out. Cllr Goodman has asked for officers to look at the issue again, to confirm the works still need to be completed.

**Bagshot square**

Work is progressing well and when completed will provide a real centre for the village. The last part of the plan is a review of signage.

**SCC Budget**

SCC have published their budget for 2020/21. Having achieved savings of £200M over the last two years, mainly as a result of improving the way services are delivered, SCC announced a balanced budget for 2020/21 which sets out nearly £1bn in net revenue funding on vital services such as Adult Social Care, Children's Services, Highways, Waste Management, maintaining the countryside, Community Safety and cultural services like libraries.

### **Council Tax**

Council Tax will rise by 1.99%, helping to deliver a capital programme ambition of over £700m of new investment over the next five years. In addition, there will be the Government's 2% 'precept' for use in supporting vulnerable adults and those in need of social care.

### **SCC Future Spending Plans**

SCC plan to spend £92m on investing in 3,000 miles of road improvements, £84m on projects to improve the environment and tackle climate change including a Solar Farm, Ultra Low Emission vehicles and electrification of transport services including buses and school transport as well as a further £7m on Extra Care to deliver 725 specially adapted homes for elderly residents, to increase independence and reduce hospital admittance, £31m to provide additional places for children with Special Educational Needs and Disabilities, investing a further £70m to provide additional school places and improve school facilities across the County. A fund of £100m has been set up in a Community Investment Fund to regenerate High Streets and invest in local communities, working with residents, businesses and partners such as District, Borough and Parish Councils.

### **SCC Children's Services**

After over eighteen months of hard work by officers, Director of Children Services David Hill and Mary Lewis, cabinet member for Children's Services, a major milestone was reached on Surrey County Council's improvement journey in Children's Social Care. The independent Children's Commissioner for Surrey has recommended to the Minister that Surrey County Council be allowed to retain control of its children's services because he has found evidence that 'sustainable improvement is underway'.

### **South Western Railway**

Grant Shapps, Secretary of State for Transport, announced last week that the continued problems with South Western Railway has led the Government to consider renationalising the franchise currently operated by SWR. The on-going industrial action has led to poor punctuality performance and a loss last year of £137m by the company. On behalf of SCC Cllr Goodman wrote to Grant Shapps; it is essential that Surrey and other councils are at the centre of any decision by the government, residents rely on public transport and the service currently provided is a challenge to them.

- **Surrey Heath Borough Council**

**Cllr White reported that unfortunately due to a miscommunication her written report had not been circulated in advance. Therefore, Cllr White reported the following at the meeting:**

### **Planning**

Cllr White relayed the great news that the Chapel Lane/Woodside cottage campaign was the resounding success. After months and months of campaigning the Chapel Lane Action Group saw the SH Planning Committee overturn the officer's recommendation to grant planning permission to Cala Homes for 44 homes. It remains to be seen if Cala Homes will appeal the decision.

### **Camberley High Street**

It was reported that Camberley High Street will be closed to traffic for at least a year. This hopefully will not affect the footfall into Camberley and there will be 1 hour free parking at Knoll Road Car Park for the duration.

### **Holocaust Memorial Day**

Cllr White informed Members that as a Bagshot Ward Councillor, she attended the Holocaust Memorial Day event at Surrey Heath. Cllr White found it to be a moving and emotional afternoon with speakers from Camberley's Faith Forum. The message: We should never forget.

## **C/19/163 Finance**

- a) **Accounts for payment** - The Clerk presented a list of expenditure transactions for approval, in the sum of £20,593.10 and explained the individual items.

**It was resolved the payments (Annex A) in the total sum of £20,593.10 be authorised and the Chairman signed the Expenditure Transactions Approval List**

- b) **Budget and Precept 2020–21 final agreement**

Members were presented with a paper detailing the budget and precept for 2020-21. At the Full Council meeting on 26<sup>th</sup> November 2019 it was resolved **not** to increase the precept for 2020-21 financial year, which has the following effect on the Council budget

	<b>2019-20 Precept</b>	<b>2020-21 Precept approved at Full Council 26.11.19</b>	
	<b>Band D equivalent Properties</b>	<b>No precept increase</b>	<b>Year on year changes</b>
Band D precept	£37.76	£37.76	£0
Council Tax base	8115.2	8193.62	+78.42
<b>Total precept to be raised</b>	<b>£306,409</b>	<b>£309,370</b>	<b>£2,961</b>

**It was resolved to accept the budget as presented and not to increase the precept for 20-21. It was also agreed for a press release to be made, highlighting that due to the Councils prudent financial management, residents were benefiting from no precept increase for a second year running.**

**c) Internal Interim Audit report**

Members were presented with the interim internal audit report completed by Mark Mulberry on 17<sup>th</sup> December 2019 and were informed that there are no recommendations arising from the audit this time.

Comments from the auditor were as follows:

“It is our opinion that the systems and internal procedures at Windlesham Parish Council are well established and followed. It is clear the council takes governance, policies and procedures very seriously and I am pleased to report that overall the systems and procedures you have in place are entirely fit for purpose and a model of good practice.”

**It was resolved to note the Interim Internal Audit report and to thank the Clerk for her hard work.**

**C/19/164 Outside Organisations**

**a) To receive any reports from representatives on outside organisations**

**Dementia Action Alliance**

Cllr Halovsky-Yu reported that this initiative is going from strength to strength with the Facebook following now at 152. The following upcoming events have also been planned by the key sponsors:

29<sup>th</sup> January 2020 - Lake View Care Home are opening a Dementia Café which will be open to the public as well as residents.

19<sup>th</sup> March 2020 – Pub lunch at the Red Lion, Lightwater

16<sup>th</sup> April 2020 – Pub lunch at the Kings Arms, Bagshot.

**Lightwater Business Association**

Cllr Halovsky-Yu reported that the next committee meeting will be held on the 10<sup>th</sup> March 2020 at Inidgo IT, followed by a networking meeting on the 17<sup>th</sup> March 2020 at 6pm at the Red Lion, Lightwater. The speaker at this event will be the Mayor Cllr Perry.

It was also reported that the LBA has the following committee roles available:

- Fair in the Square Stall Sales Coordinator
- Stall Coordinator on the day
- Publicity Coordinator

Cllr Halovsky-Yu emphasised that applicants must be resident in Lightwater.

Cllr Halovsky-Yu also reported that the LBA has now scheduled a meeting on 24<sup>th</sup> February 2020 with the Lightwater Society to discuss a coordinated communications approach.

**Valley End Institute**

Cllr Willgoss reported that Valley End Institute have been discussing building maintenance and in particular the ladies toilets. Due to sufficient funding being available to them, they will not be seeking external funding.

### **Bagshot Society**

Cllr Willgoss reported that Bagshot Society had a very successful 'Meet the Councillors' meeting which was also attended by Police Borough Commander Bob Darkins who discussed and reassured residents with regard to the recent increase in burglaries.

Concerns raised at the meeting were as follows:

- The planning application relating to Bagshot Manor, Green Lane, Bagshot.
- The quality of the cycle path
- Potholes
- Speeding on College Ride
- Fly tipping
- Traffic light sequencing

### **Windlesham United Charities**

Cllr White reported that Les Coombes had been presented with gifts and thanks for his long-term trusteeship of Windlesham United Charities.

### **The Briar Centre**

Cllr Jennings-Evans reported that the Briars AGM will be held on the 6<sup>th</sup> February 2020 at 7pm, at the Red Lion, Lightwater. It was also reported that the current Secretary and Treasurer are standing down, however nominations for these positions have been received.

### **Windlesham Field of Remembrance**

Cllr Hansen-Hujl reported that WFOR Hub is now open for bookings. However, due to contractual matters the coffee shop and the nursery will not be opening until April.

#### **b) Windlesham United Charities – to confirm appointment of Ruth Hutchinson as Trustee**

Cllr White informed Members that Ruth Hutchinson has put her name forward to become a trustee of the Windlesham United Charities. Members were asked to consider and approve her appointment.

**It was agreed that Ruth Hutchinson would be appointed as a trustee of the Windlesham United Charities.**

### **C/19/165 Clerks Update**

#### **Office Router**

The Clerk informed Members that during December the office router had been hacked. Fortunately, this matter was resolved promptly, and no information was compromised.

#### **Tree Work**

As agreed at the Civic Amenities meeting on 1 October 2019 (minute ref: CAR/19/22) the tree work is currently in progress, however the Clerk had received a call today advising that after a climbing inspection one of the trees at Kings Lane playground had been found to be in significantly worse condition than visible from the ground. The tree is dangerous and needs to be felled. Due to the risks posed by this, the Clerk informed Members that the work had been authorised and would take place the following day (29/1/20) at a cost of £1000, which is an increase of £600 on the initial quote.

### **Fly Tip**

The Clerk informed Members that last May a fly tip on the footpath between Windlesham Cemetery and Kennel Lane had occurred and at the time it was ascertained that the footpath was SCC's responsibility. SCC were notified but as a gesture of goodwill WPC ensured that the footpath was passable. Unfortunately, the green waste has not been removed and a number of complaints have now been received. Members were asked to consider if they wished to incur the cost of removing the waste or to allow it to decompose naturally.

**It was agreed that Cllr Willgoss in his professional capacity would assess the waste to determine if it will indeed decompose or if it requires removing.**

### **Annual Parish Meeting**

The Clerk informed Members that the APM is due to be held in Lightwater this year (in keeping with the rotation of village locations) and it is suggested that this be held in late April after Easter. Members were asked to consider possible Speakers for this event.

Venue suggestions were as follows:

All Saints Church Hall  
The Hammond School  
The Crossley Club

Speaker suggestions were as follows:

Andrew Robert Shaw – Historian (in keeping with VE day)  
Michael Orr - Historian

It was also suggested that Police Borough Commander Bob Darkens be invited to give and update.

### **C/19/166 Councillor Community Pride grants**

Cllr Gordon submitted the following Councillor Community Pride grant application:

Applicant: Cllr Gordon  
Purpose: Soft play hire for non-profit mums & tots over summer  
Supporting: Cllr Gordon  
Value: £300

**Cllr Malcaus Cooper proposed, and it was agreed that due to extenuating circumstances that grant conditions would be suspended. It was then resolved to accept this retrospective Community Grant application.**

### **C/19/167 Council Risk Assessment**

**Risk Assessment** – to approve the circulated risk assessment for 2019-20

Councillors were presented with an updated risk assessment for the Council and asked to either approve the document or identify any amendments or improvements.

#### **Key Risks**

- The risk assessment did not identify any areas of high risk. There were however 12 medium risks highlighted, which will be kept under review.



- Members were asked to note the nature of these risks. Whilst most of these risks will be managed by the Clerk, it should be noted that member input will be required for some of the risks identified.

**Since circulation of the papers the Clerk had received some comments about the risk assessment which needed further consideration. It was therefore resolved to defer this item until February Full Council.**

**C/19/168 To consider a request from Heathrow Airport for siting of noise monitors**

The Clerk reported that an email had been received from Heathrow, requesting that noise monitors are potentially sited at the cemetery in Windlesham. As yet no site visit has taken place to fully ascertain the suitability of the location.

The Proposed locations are indicated on the map below:



Members were asked to consider the request and decide if they agree to noise monitors being sited (subject to site suitability).

**After discussion it was resolved that the Clerk will write declining the offer, stating that whilst the Council see a need for the monitoring, it was deemed inappropriate to site such equipment in the cemetery. The Clerk will also suggest that the land owners of neighbouring sites be contacted.**

*20:25 Cllr Barnett entered the Chamber*

**C/19/169 To agree areas for wildflower planting**

Following previous agreement from Council to look at areas for wildflower planting in the villages, the Clerk reported that in conjunction with SHBC greenspace team a number of suitable areas had been identified.

The proposed sites are:

Windlesham Cemetery - the oldest section at Windlesham cemetery will again this year be left to grow.

The top left hand corner of Bagshot Cemetery, Bagshot.

The grass verges at the bottom end of Guildford Road and an area opposite the entrance into Lightwater Recreation ground, Lightwater.

A corner of Windmill Field, Windlesham.

Members were asked to agree the areas identified.

**It was resolved to agree the above sites for initial planting.**

**C/19/170 Government Consultation** - Strengthening police powers to tackle unauthorised encampments – to consider a Council response

**As agreed at Full Council on the 26<sup>th</sup> November 2019 (minute ref: C/19/150) a working party was formed to prepare a response to this consultation. Due to unforeseen circumstances the working party has been unable to meet, therefore it was agreed that they will meet in time to submit a response within the deadlines.**

**C/19/171 To consider a quote for replacement streetlight at Lightwater Recreation Ground**

The Clerk informed Members that a letter had been received from the church warden at All Saints in Lightwater, highlighting a problem with their electrics which had been isolated to the supply that powers the street-lamp in the car park at the recreation ground.

This lamp is the Parish Council's responsibility and the Clerk has met with a contractor to obtain a quote for a replacement lamp head. It was confirmed that the wiring and circuits leading from the lamp into the church hall are sound and the likely cause is water ingress into the lamp head, causing the electrics to trip.

Members were asked to consider the work required and approve the quote of £1320 presented to them. An alternative quote had been sought, but with no reply from the contractor. For comparison purposes Members were informed that Surrey Heath had similar work completed recently at Frimley Lodge Park, where 5 lamps were replaced, and they paid around £5,000 for that work.

**It was resolved that the Clerk would obtain further comparative quotes and that delegated powers would be given to the Clerk, Chairman and Vice-Chair to take this project forward.**

**C/19/172 Windlesham Village Rejuvenation Project**

Cllr Goodman informed Members that during November the working party, alongside Andrew Milne from SCC, had completed a walk around Windlesham centre to identify workable traffic management solutions.

Although there are no easy solutions to solve all the issues, SCC have agreed to schedule the resurfacing of the village centre with antiskid surfacing and to put in controlled crossing points which involve clearly identifying the crossing points with coloured tarmac and signage. Additionally, the speed limit will be reduced to 20mph in the centre.

Residents will be consulted on the wider issues towards the end of February.

**It was resolved that the working group members will ascertain and document wider issues that should be included in the consultation and will meet with Andrew Milne to discuss.**

**C/19/173 All Saints Flower Festival 8<sup>th</sup>-10<sup>th</sup> May – to consider a request to provide a floral display**

The Clerk informed Members that an email had been received from All Saints Church in Lightwater, asking if the Parish Council would like to produce a flower arrangement for the flower festival taking place over the early May bank holiday weekend.

Members were asked to consider the request.

**It was resolved that WPC will take part in the flower festival and that Cllr Malcaus Cooper and Cllr Halovsky-Yu will contact a local florist to see if they would be willing to put together the Parish entry.**

**C/19/174 Request for use of Lightwater Recreation ground**

Members were informed that a request had been received from the Lightwater Village fete team for the use of the recreation ground on Saturday 9<sup>th</sup> May.

An updated risk assessment will be provided, and a temporary event license will be obtained by the organisers.

Councillors were also asked formally if they would like to attend the event and run a councillor surgery.

Members were asked to consider and approve the request for use of the recreation ground for the village fete and confirm if they wish to hold a councillor surgery at the event.

**It was resolved to donate the use of the recreation ground on condition that the Parish Council receives public recognition as a Sponsor of the event.**

**C/19/175 Notice of a motion from Cllr Gordon to create a working party with the aim of improving communications and increasing our social media numbers**

Cllr Gordon expressed an interest in forming a working party to look at how the Parish Council could improve its communications. The Clerk then informed Member that she had been in touch with a marketing company who is willing to meet with a working party to conduct a free communications audit to identify and document ways in which Council communication to the public could be improved.

**It was resolved to form a working party and for the Clerk to organise the communications audit.**

**Working party members:**

**Cllr Gordon**

**Cllr Halovsky-Yu**

**Cllr Malcaus Cooper**

**Cllr Willgoss**

**C/19/176 Notice of a motion from Cllr Goodman to agree that the Council will assume responsibility for the administration of The Square in Bagshot and to organise an opening event**

Cllr Goodman informed Members that SCC are willing to allow WPC to administer the bookings for The Square in Bagshot and asked Members to consider if the Parish Council would be happy to assume this responsibility.

Cllr Goodman also asked Members to consider putting on an event to mark the official opening.

Cllr Malcaus Cooper suggested that the Parish Council consider commissioning a village sign for Bagshot, similar to those of Windlesham and Lightwater.

**It was resolved that the Parish Council would be happy to assume responsibility for the administration of The Square and will form a working party to consider an opening event, along with the provision and location of a village sign.**

**Working party members:**

**Cllr Gordon  
Cllr Goodman  
Cllr Manley  
Cllr Willgoss  
Cllr White**

**C/19/177 Casual Vacancy**

This item was moved to the exempt part of the meeting.

**C/19/178 Correspondence**

The Clerk informed Members that a group of Bagshot residents have asked about starting a Neighbourhood Plan for Bagshot.

This item will be brought as an agenda item to a future meeting along with the Lightwater Design Statement.

**C/19/179 Memorials and Inscriptions**

There were no memorials for approval.

**C/19/180 Exclusion of the press and public.** Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:

- C/19/181 Exempt Full Council Minutes from 26<sup>th</sup> November 2019
- C/19/182 Civic Amenities and Recreation Committee Minutes from 7<sup>th</sup> January 2020
- C/19/183 Personnel Committee Minutes from 15<sup>th</sup> January 2020
- C/19/184 Community Reception – to confirm award recipients
- C/19/185 Greenspace Maintenance Contract
- C/19/186 Hook Mill Lane Update
- C/19/187 Casual Vacancy

# Annex A

27/01/2020

Windlesham Parish Council

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12:11

PRELIMINARY PURCHASE DAYBOOK

User: JW

**Purchase Ledger for Month No 10**

**Order by Invoices Entered**

**Nominal Ledger Analysis**

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/01/2020	EXPENSESAUG-	5646	CLLR HALOVSKY-YU	CLLRHY	54.37	0.00	54.37	4515	230	54.37	Cllr Halovsky-Yu exp Aug-Dec
12/01/2020	SM21183	5647	RIALTAS BUSINESS	REALTAS	661.00	132.20	793.20	4430	220	661.00	Omega Accounts subscription
10/12/2019	2435	5648	GREENLANDS	GREE	560.00	112.00	672.00	4160	120	560.00	General maintenance
12/12/2019	2026984	5649	SURREY HEATH	SHBC01	6,250.00	1,250.00	7,500.00	4165	120	6,250.00	Greenspace Contract Dec 19
12/12/2019	15188	5650	FORAMAFLOW	FORA	1,000.00	200.00	1,200.00	4150	120	1,000.00	Windlesham Cemetery Maintenanc
15/12/2019	001676B50958	5651	ICO	ICO	40.00	0.00	40.00	4430	220	40.00	ICO renewal
08/01/2020	852583	5652	VIKING	VIKIN	35.43	7.09	42.52	4435	220	35.43	Stationery
10/01/2020	147234	5653	CORNERSTONE	CORN	3,000.00	600.00	3,600.00	4800	280	3,000.00	CGR Advice
21/01/2020	MILK7DEC-25JAN	5654	MILK & MORE	MILKA	15.30	0.00	15.30	4435	220	15.30	MILK 7 DEC 19-25 JAN 20
22/01/2020	20273146	5655	SURREY HEATH	SHBC01	6,250.00	1,250.00	7,500.00	4165	120	6,250.00	Greenspace contract Jan 2020
21/01/2020	INV-0762	5656	FARSIGHT	FARSI	187.50	37.50	225.00	4425	220	187.50	Finance support Dec 2019
30/11/2019	114995	5657	SHORTS	SHORT	15.00	3.00	18.00	4405	220	15.00	Skip rental charge Nov
31/12/2019	116866	5658	SHORTS	SHORT	15.50	3.10	18.60	4405	220	15.50	Skip rental charge Dec
17/01/2020	8482	5659	FOREST & GARDEN	FORE	640.00	128.00	768.00	4190	120	640.00	Erection of Christmas Trees 20
18/12/2019	8459	5660	FOREST & GARDEN	FORE	450.00	90.00	540.00	4195	120	450.00	Tree Maintenance
18/12/2019	8460	5661	FOREST & GARDEN	FORE	450.00	90.00	540.00	4195	120	450.00	Tree Maintenance Bagshot

<b>TOTAL INVOICES</b>	<b>19,624.10</b>	<b>3,902.89</b>	<b>23,526.99</b>	<b>19,624.10</b>
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VAT ANALYSISCODE	E	@ 0.00%	15.30	0.00	15.30
VAT ANALYSISCODE	OTS	@ 0.00%	94.37	0.00	94.37
VAT ANALYSISCODE	S	@ 20.00%	19,514.43	3,902.89	23,417.32

<b>TOTALS</b>	<b>19,624.10</b>	<b>3,902.89</b>	<b>23,526.99</b>
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## Purchase Ledger for Month No 9

## Order by Invoices Entered

											Nominal Ledger Analysis		
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description		
<del>03/12/2019</del>	<del>8310B</del>	<del>5644</del>	<del>PARISH NOTICEBOARD</del>	<del>PARISH</del>	<del>710.00</del>	<del>142.00</del>	<del>852.00</del>	<del>4225</del>	<del>120</del>	<del>710.00</del>	<del>Noticeboard Windlesham balanc</del>		
03/12/2019	118086	5645	CAMBERLEY GLASS	CAMBE	259.00	51.80	310.80	4060	100	259.00	Replace windows in Chamber		
<b>TOTAL INVOICES</b>					<u>969.00</u>	<u>193.80</u>	<u>1,162.80</u>			<u>969.00</u>			
VAT ANALYSISCODE S @ 20.00%					969.00	193.80	1,162.80						
<b>TOTALS</b>					<u>969.00</u>	<u>193.80</u>	<u>1,162.80</u>						

*⌘ Already on previous payment listing - approved F&GP 3/12/19*