Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL
Held on Tuesday 22nd September 2026, at 7.15pm held at St Anne's Church Centre, 45 Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	A*	Harris	PA	Hardless	P
Du Cann	P	Hartshorn	P	Lewis	P
Gordon	PA	Jennings-Evans	P	Marr	P
Wilson	A	Malcaus Cooper	P	Wheeler	A*
Willgoss	P	Turner	P	Richardson	P
White	P	D Jennings Evans	P		
		Stevens	P		

In attendance: Jo Whitfield –Clerk to the Council
Mr Burlinson
Mr Storer
Mr Winfer
Ms Winfer
Mr Ingram
Mrs Ingram
Mr Thomas
Ms Headley

P – present A – apologies PA – part of the meeting - no information
*Apologies Accepted

Cllr R Jennings-Evans took the Chair

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		Action
C/26/74	**Apologies for absence** Apologies for absence were received from Cllrs Wheeler, Bakar and Wilson Members noted that reasons for apologies would be considered in the confidential part of the meeting.	
C/26/75	**Declarations of interest** Cllr Malcaus Cooper declared a non-pecuniary interest in item 9 on the agenda due to her position as chairman of the Briars Centre Community Association. She also declared a non-pecuniary interest in item 17, noting she has been in conversation with the Scouts.	

	Cllr Lewis declared a non-pecuniary interest in item 15 on the agenda, noting that she had submitted the grant application being discussed. Cllr Turner raised a concern that, in light of social media posts and the conduct of the previous meeting, Cllr Malcaus Cooper may have appeared predetermined on Item 17. The Clerk advised that the Council had not taken legal advice on the matter and that it remained each councillor's responsibility to declare any relevant interest and, where necessary, withdraw from the item. Cllr Harris declared a non-pecuniary interest in item 9 on the agenda, noting his position as Treasurer of the Briars Centre Community Association.	
C/26/76	**Public question time** Cllr Harris started the meeting in the public gallery and asked a question in his capacity as Treasurer of the Briars Centre Community Association. Cllr Harris raised concern relating to item 9 on the agenda, in particular that neither Surrey Heath Borough Council as the landlord nor Windlesham Parish Council had the courtesy to formally contact the Briars Association before the papers were published. He also informed Members that in the last 3 years the BCCA had spent circa £26k on repairs and maintenance and since 2010 over £160k on refurbishment and maintenance works. Additionally, BCCA held in excess of £35k in cash with a further £5k due from debtors. Cllr Harris also noted that the papers did not provide any insight into the value that the Briars Community Centre brings to the community. A facility that is open to a vast range of users, from baby sensory classes and youth sports to University of 3rd age lectures, from social gatherings and religious festivals to dog training and Police liaison events. 1. Why has WPC made no formal communication on this matter to BCCA? 2. How much has WPC spent on repairs and maintenance on its Council Office and Chamber since 2010? 3. Given that WPC's reputation for working with voluntary groups to benefit the community has recently not been excellent, will the Chairman commit to ensuring that WPC will act as a facilitator and enabler rather than an impediment to the successful running of the Briars by the Charity? The Chairman acknowledged the points raised, noting that she had no authority to commit Council to anything and that it would be a matter for the Council to consider. Cllr Harris was also informed that answers will be provided to him in his capacity as the Briars Centre Community Association Treasurer in writing. Mr Winfer asked the Council to confirm his understanding that, should the event not proceed, the Council would reimburse the Scouts for lost ticket sales. The Clerk clarified that this was not what had previously been	

	discussed. The Scouts had been advised that, if restrictions on event numbers arising from evacuation times resulted in a loss of ticket income, they could consider applying to the Council for a grant. Jordon Headley – Explained that she has just found out that the Council is considering the sale of the Hook Mill Lane Depot site and expressed concern. The Chair informed her that this will be considered under confidential part of the section and any resident representation received by the Council would be presented.	
C/26/77	**Exclusion of the press and public.** Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960: C/26/94 To consider reasons for Councillor absences. C/26/95 To review response regarding code of conduct C/26/96 To review the outcome of the recent Data Protection Audit C/26/97 Hook Mill Lane Disposal – including correspondence received C/26/98 To approve as a correct record, the confidential reports of the previous meeting held on 1st September 2026 and the Civic Amenities meeting held on the 27th July 2026 **Members agreed that the above items would be discussed in the confidential part of the meeting.** **Additionally, Cllr Malcaus Cooper requested that item 9 be considered in the confidential part of the meeting. A vote was taken and the request denied with 5 in favour, 8 against and 1 abstention.**	
C/26/78	**Full Council Minutes** • The minutes of the Full Council meetings held on the 28th July 2026 and the EGM held on the 1st of September **were approved by Members as a correct record and signed by Cllr Jennings-Evans** **Cllr Malcaus Cooper wanted it recorded that she did not approve the minutes.**	**Cllr R Jennings-Evans**
C/26/79	**Committee and Sub-Committee Minutes** • The minutes of the Planning Committee meetings held on the 12th August 2026 and 2nd September 2026 **were approved and signed by Cllr Stevens.** • The minutes of the Civic Amenities Committee meetings held on the 27th July 2026 **were approved and signed by Cllr White.**	**Cllr Stevens** **Cllr White**

C/26/80	**Council to receive the external audit conclusion for 2025-2026** The Clerk informed Members that the Conclusion of Audit had been received from PKF Littlejohn and the annual return has been passed with no issues and a copy presented to Members. **It was resolved unanimously to note the contents of the report, to accept the audit opinion and to approve the annual return and certificate**. **Cllr R Jennings-Evans thanked the Officers for their hard work in ensuring a clean audit.**	
C/26/81	**Council Insurance Renewal** Members considered the report regarding the renewal of the Council's insurance policy due on 1 October 2026. It was noted that the policy formed the final year of the three-year long-term agreement approved by Council in September 2024 and that the renewal may include cyber insurance cover following recommendations arising from the Council's recent data protection audit. Members further noted that the renewal premium had not yet been confirmed and may increase due to index-linked adjustments and the addition of cyber insurance cover. **Members resolved to:** **1. Note the above information and delegated authority to the Clerk to include cyber cover in the policy. It was also resolved that should the budget be exceeded, the excess will be funded from the General Reserve.** **2. Delegate authority to the Clerk to review the renewal and authorise acceptance of the renewal and payment of the annual premium for the 2026/27 insurance period.**	**Clerk/RFO** **Clerk/RFO**
C/26/82	**To consider asset transfers** Members considered the report setting out the assets currently proposed by Surrey Heath Borough Council for transfer to the continuing authority, together with the financial, operational and legal implications arising from the proposals Members noted that the proposed asset schedule remained subject to satisfactory legal, financial, condition and operational due diligence and that no commitment had been made to accept any asset transfers. Members further noted the estimated additional first year cost of adopting and maintaining the assets at approximately £140,000, the potential implications for the parish precept, the outcome of the previous public consultation, and the outstanding due diligence information requested from Surrey Heath Borough Council.	

	Members also considered Surrey Heath Borough Council's proposal that ownership of the High Curley SSSI be transferred to Surrey Heath Borough Council to enable management alongside Lightwater Country Park, noting that no funding would accompany the transfer and that any transfer would need to include responsibility for future management, maintenance and associated liabilities. **It was resolved:** • **That the Clerk and Chair of the Council would continue to liaise with SHBC on all proposed transfers, noting that the asset schedule remains subject to satisfactory legal, financial, condition and operational due diligence, before any firm commitment would be made.** • **To note that, by using SHBC's indicative costing information and applying a prudent 10% uplift to allow for the loss of SHBC economies of scale, the proposed first year cost for adopting all assets is approximately £140,000.** • **To note that the estimated first year cost of £140,000 includes a provision of £30,000 for planned and reactive tree management works, £10,000 for unplanned bench or bin replacement and £30,000 legal costs.** • **To note that Surrey Heath Borough Council has not yet confirmed the 2027/28 tax base for the successor authorities and, therefore, any impact on the parish precept can only be estimated at this stage.** Additionally, Members were asked to consider whether a further public consultation should be undertaken before any final decision is made on the transfer of assets, particularly in light of the updated financial information now available. • **Cllr Gordon proposed, Cllr Hartshorn seconded, and it was resolved with 11 in favour, 0 against and 4 abstentions to conduct a public consultation regarding the transfer of assets, delegating authority to the Clerk to manage the process. Cllr Malcaus Cooper requested that the consultation not focus solely on the financial implications but also the public benefit.** Finally, Members considered a proposal by Surrey Heath Borough Council to transfer ownership of the High Curley Site of Special Scientific Interest (SSSI) to SHBC to enable management alongside Lightwater Country Park, noting that no funding would accompany the proposal. **After some discussion, Cllr Harris proposed, Cllr Hartshorn seconded, and it was resolved with 6 in favour, 4 against and 5 abstentions to defer any consideration of transferring this asset for 2 years.**	**Clerk & Chair of Council** **Clerk/Comms Officer**

C/26/83	**CGR Update** The Clerk informed Members that it was her understanding that West Surrey Unitary Council had approved the Community Governance Order (CGO) and she was awaiting a formal update from SHBC. Cllr Malcaus Cooper raised concern that the wording on the CGO may not reflect that Lightwater and Bagshot will be the continuing council. The Clerk will clarify this with Democratic Services at SHBC.	
C/26/84	**Policy Reviews** Members were reminded that at the May Full Council meeting it was agreed to form a working group to review all of the Council's policies. The following Councillors were nominated Members of the group: Cllr Turner Cllr Malcaus Cooper Cllr Jennings-Evans Shared files of all policies were circulated for review and amendment/ comment on the 12th August 2026. Members were asked to review and either adopt or amend the following policies: Biodiversity Policy –NO CHANGES – Members are to note that as yet the biodiversity assessment on the allotments has not been carried out due to lack of resources. Code of Conduct LGA – NO CHANGES Communications Strategy – REVIEW HIGHLIGHT Complaints Procedure – NO CHANGES Councillor Employee Relations – NO CHANGES Fire Safety Policy – REVIEW HIGHLIGHT Health & Safety Policy -NO CHANGES IT Policy – MINOR CHANGES Media & Communications – CHANGES Officers Code of Conduct – NO CHANGES Publication Scheme -NO CHANGES Reserve's Policy – REVIEW CHANGES Risk Appetite Statement – NO CHANGES Tree Management Policy – NO CHANGES Vexatious Complaints Policy – NO CHANGES Cllr Malcaus Cooper confirmed she had not submitted any comments as part of the review process. However, she considered that several changes and cross-referencing were necessary. **It was resolved to defer consideration of the policies so that the Clerk could reshare the relevant documents link with Cllr Malcaus Cooper to enable her comments to be incorporated.**	**Clerk & Cllr Malcaus Cooper**

C/26/85	**Matters arising from Committee meetings** Members were presented with the resolution of the Civic Amenities & Recreation Committee made on 27 July 2026 regarding documentation requirements for events held on Council-owned or managed land. The Committee had reviewed the documentation required from event organisers and was advised that the current requirements are based on health and safety legislation, national guidance and previous advice from the Surrey Safety Advisory Group. The Committee resolved to continue with the existing requirements to assist the Council in discharging its duty of care as a landowner and Managing Truste of Lightwater Recreation Ground. Members were asked to review and note the decision made at the Civic Amenities Committee held on the 27th July 2026. There was some discussion on where liability lies, and Cllr Harris acknowledge that the paper seemed reasonable but raised concern that Officers had no experience running events. Cllr R Jennings-Evans reminded Members that in October 2025, Council had resolved that permission to use the recreation ground would only be granted if all documentation was in line with the Purple Guide, HSE and the Safety Advisory Group guidance Cllr Turner noted that the Officer's role was administrative and raised concern that this was disingenuous and undermining the Officers for enacting Council resolutions. Cllr Harris clarified that was not his intention, and he was simply highlighting that there was a fine distinction between reviewing event organisers' documentation and assuming liability. Cllr Malcaus Cooper felt that the Council should find a way of working with event organisers and prioritising community benefit. **It was resolved to note the resolution**	
C/26/86	**Workstream Update** Members were presented with updates on the agreed workstream. Cllr Richardson raised concern about loose stonework at the Windlesham war memorial. She also asked for an update on the Windlesham Cemetery Greenspace procurement process. The Clerk informed her that it was progressing and that there would be an update soon.	

	Cllr Harris asked for clarification on whether the Council's review of the 2027 Lightwater Fete paperwork is currently on hold. The Clerk confirmed that it was on hold as documented. Cllr Marr requested a copy of the Windlesham Cemetery Memorial testing **Noted**	
C/26/87	**Accounts for Payment** a) **Accounts for payment** - The Clerk presented a list of expenditure transactions for approval, in the sum of £35,145.41 and explained the individual items. **It was resolved that the payments (Appendix A) in the total sum of £35,145.41 be authorised, and the Chairman signed the Expenditure Transactions Approval List.**	**Cllr R Jennings-Evans**
C/26/88	**Windlesham Grant application to SHBC**. Members considered a report regarding a community grant application submitted to Surrey Heath Borough Council for traffic calming and infrastructure improvements within Windlesham Village. Members noted that the application had been submitted prior to obtaining a formal resolution of the Council and in the name of "Windlesham Village Parish Council", which is not yet constituted. Cllr Lewis clarified that this had been a misunderstanding by SHBC and that the application had been submitted in the name of Windlesham Parish Council for use within Windlesham Village. Members further noted that Surrey Heath Borough Council had requested clarification regarding highway authority support, parish council support and funding arrangements, and that any grant awarded would transfer to the successor Windlesham Village Council from April 2027 **Members resolved to:** 1. **Note the submission of a CIL grant application to Surrey Heath Borough Council for traffic and infrastructure improvements within Windlesham Village.** 2. **Note that the application was submitted prior to obtaining a formal resolution of Windlesham Parish Council.** 3. **Note the misunderstanding and that it should be considered that the application was submitted in the name of Windlesham Parish Council, for the benefit of Windlesham Village.** 4. **Note that any grant funding received and unspent at the time of disaggregation of the Council will be transferred to the new Windlesham Village Council.**	

	5. Endorse the application **6. Authorise the Clerk to communicate the Council's decision to Surrey Heath Borough Council.**	**The Clerk**
C/26/89	**Frimley Park Hospital Engagement** Members were advised that Frimley Health NHS Foundation Trust had extende the public consultation on proposals for a new Frimley Park Hospital until 12 October 2026. Members noted the publication of additional information, including the Site Selection Report and information relating to transport and access considerations, and considered whether the Council would respond to the consultation. **It was resolved that Cllrs Malcaus Cooper and Turner draft a response to the consultation, with Cllr Wheeler to be invited to participate and Cllr R Jennings-Evans to act as substitute if required. Authority was delegated to the Clerk to submit the final response on behalf of the Council.**	**Nominated Councillors**
C/26/90	**To consider event permissions at Lightwater Recreation Ground if required** Members considered the officer report providing an update on the proposed 1st Lightwater Scouts Bonfire and Fireworks Event at Lightwater Recreation Ground on 7 November 2026, following receipt of revised documentation on 7 and 21 September. The report assessed the latest information against the conditions agreed by Full Council on 1 September 2026. Members noted that Curley Park Rangers Football Club supported the proposed use of part of the football pitch, subject to temporary turf removal and subsequent reinstatement. The Scouts had provided a substantially more detailed risk assessment and event-safety documentation; however, the report concluded that the conditions had only been partially complied with and important matters on the risk assessment documentation remained unresolved. This included, but was not limited to, the proposed bonfire remaining approximately 15 metres from the nearest property boundary, against the Council's requirement for a minimum 20-metre separation from property not owned by the Council, and was proposed at approximately 5 x 5 metres, exceeding the maximum 4 x 4 metres agreed by Council. The report also identified outstanding or partially addressed matters relating to assessment of ground dryness, wind controls, the insurance policy exclusions, confirmation of referral to and approval by Unity where required, and assurance concerning the training or competence of the fire marshals. Members noted that the Scouts had provided new information concerning the siting of the bonfire in relation to the boundary. It was understood that, if the bonfire were moved to a 20-metre separation from the boundary, the fireworks element would not be able to proceed. However, no new information had been provided to justify a larger bonfire than that previously agreed. In accordance with Standing Orders, ‘A resolution shall not be reversed within six months except either by a special motion, which requires	

	written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 10, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee. 'Therefore, the Council should only consider overturning a decision properly made by the Council where there is new material information or a clear procedural reason to revisit the matter. Members were also in receipt of correspondence from the Scouts challenging aspects of the Council's approach and requesting that permission be granted on the same terms as the previous year. In light of the issues raised, independent legal advice had been sought by the Council and was awaited at the time the report was prepared. **It was resolved to:** **• Note that the Scouts submitted additional documentation on 7 and 21 September 2026.** **• Note that Curley Park Rangers Football Club supports the proposed use of part of the football pitch, subject to temporary turf removal and reinstatement after the event.** **• Note that the Scouts have only partially complied with the conditions agreed by Full Council on 1 September 2026.** **• Note that the proposed bonfire remains approximately 15 metres from the nearest property boundary and is proposed at approximately 5 x 5 metres. These arrangements do not meet the Council conditions of a minimum 20-metre separation from property not owned by the Council and a maximum bonfire footprint of 4 x 4 metres.** Members debated the item in depth and expressed differing views. The Scouts informed Members that if the Council did not reconsider its previous resolution to site the bonfire 20m from the boundary, the fireworks would be unable to proceed due to insufficient distance between the fireworks and the bonfire. Cllr Hardless and Cllr Turner acknowledged that the Scouts had emailed all councillors on Sunday evening, including a letter pertaining to this event, with Cllr Turner noting he considered the tone extremely disrespectful to both Council and Officers enacting Council decisions. During the discussions, with a view to supporting the event organiser, Cllr Harris volunteered in his personal capacity, to act as a Fire Marshal, providing assurance that a person with appropriate training would be present. On occasions during the debate, Members interjected while another Member was speaking, requiring the Chairman to actively manage the discussion. The Chairman endeavoured to ensure that Members had an opportunity to express their views and also invited the Scout leaders present to contribute, so that the information before Members was balanced and fair.	

	At one point, Cllr Harris raised his voice, expressing dissatisfaction with the conduct of the meeting, and publicly criticised the Chair. The Chair noted his comments and that his behaviour was inappropriate and was making Councillors feel uncomfortable. Therefore, the meeting was suspended. *21:44 Meeting suspended due to Councillor behaviour*. *21:50 Meeting reconvened* *21:51 Members agreed to suspend Standing Orders to conclude the meeting*. Cllr Harris continued to make his point; however, the Chairman advised that he had already spoken and that other Members should be allowed to contribute. The Chairman indicated that Standing Orders could be invoked to allow Members to speak only once. Cllr Harris voiced his dissatisfaction and left the meeting. *21:52 Cllr Harris left the meeting*. All Councillors present agreed that they remained committed to finding a solution and did not wish to see the event cancelled. Members considered whether authority should be delegated to the Clerk. The Clerk noted that during the meeting, a couple of Councillors had expressed criticism of the officer's interpretation of the HSE and Purple Guide guidance, stating that they had no experience of running events and considered the approach to have been overly robust and, in their view, to have created unnecessary obstacles for the event organiser. In light of those comments, the Clerk advised that the risks had been clearly brought to the Council's attention, including the Fire Service's email and its reference to a neighbouring resident that it would therefore not be appropriate for the decision to be delegated to her. The Clerk further advised that the decision should instead be made by the Council itself. **Cllr Hardless proposed, Cllr Du Cann seconded, and it was resolved, with 11 Members in favour, 3 against, and no abstentions, that permission be granted for the fireworks to go ahead, subject to confirmation from the Scouts' insurer that there are no policy exclusions that would affect this event.** **Additionally, permission for the bonfire was considered separately, and it was resolved that it would be granted subject to the Scouts informing their insurer of all relevant information and providing confirmation from their insurer that they are content with the bonfire's distance from the boundary.** **It should be noted that no amendments to the previous EGM resolution relating to the size of the bonfire were agreed.** **Additionally, Members discussed both Council and Event Organiser liabilities, and it was acknowledged that the current document titled 'Use of Lightwater Recreation Ground Risk Assessment' will be reformatted as a Land Owners/Manager Risk Assessment.**	

	Furthermore, event organisers will be notified that they should ensure appropriate considerations and mitigation measures relevant to their event are detailed within their submitted documentation. *22:31 Cllrs Gordon left the meeting*	
C/26/91	**Clerks Update** **All updates were covered under the agenda item relating to the workstream.**	
C/26/92	**Correspondence** **It was noted that the only correspondence received pertained to item 24 to be discussed in the confidential part of the meeting.**	
C/26/93	**Exclusion of the press and public.** Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960: C/26/94 To consider reasons for Councillor absences. C/26/95 To review response regarding code of conduct C/26/96 To review the outcome of the recent Data Protection Audit C/26/97 Hook Mill Lane Disposal – including correspondence received. C/26/98 To approve as a correct record, the confidential reports of the previous meeting held on 1st September 2026 and the Civic Amenities meeting held on the 27th July 2026	
C/26/94	**To consider reasons for Councillor absences** **It was resolved to accept the reasons given by Cllr Wheeler and Cllr Bakar.** **Cllr Wilson had not given any reasons for his absence; therefore, his apology was noted but not accepted.**	
C/26/95	**To review response regarding code of conduct** **Members reviewed the response received, and it was resolved with 9 in favour and 4 against, and 0 abstentions, to defer this item.**	
C/26/96	**To review the outcome of the recent Data Protection Audit** Members received and considered the findings of the independent data protection audit undertaken by GDPR-Info Ltd. **It was unanimously resolved to defer this item.**	
C/26/97	**Hook Mill Lane Disposal –** deferred from July Full Council Meeting The Clerk informed Members that the Council had received several emails relating to the sale of Hook Mill Lane Depot.	

	It was resolved to defer this item pending further advice requested in the confidential report.	
C/26/98	**To approve as a correct record the confidential resolution report from the Civic Amenities Committee meeting held on the 27th July 2026 and the Full Council EGM held on the 1st September 2026, noting/approving any recommendations therein.** **It was resolved to approve the above reports.**	
	There being no further business, the meeting closed at 22:41	

Top Level for Month No 4 **Order by Invoices Entered** Invoices entered by J.CHALLISS
Posted by J.CHALLISS

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
22/07/2026	INV 0233	992	GOV ASSIST	GOVASST	200.00	40.00	240.00	4430	225	200.00	Annual subscription
17/07/2026	INV 7042	993	NEIL CURTIS	NEIL	200.00	0.00	200.00	4005	400	200.00	Ashes Internment
14/07/2026	INV 3337	994	TAW GARDEN LANDSCAPE	TAWLAND	1,008.00	201.60	1,209.60	4165	210	1,008.00	LW Mem Gardens Ground Maint
30/06/2026	INV S125779	995	GOODWATER LTD	GOODWATER	35.00	7.00	42.00	4435	225	35.00	Legionella Sample Test
28/07/2026	DEPOSIT JUN26	996	LIGHTWATER SOCIETY	LIGHTSOC	1,000.00	0.00	1,000.00	566	0	1,000.00	Deposit Return LW Soc
30/06/2026	INV PO052248	997	KEDEL	KEDEL	493.95	98.79	592.74	4160	210	493.95	Bench - Windmill Field
								355		-493.95	Bench - Windmill Field
								6000	210	493.95	Bench - Windmill Field
				TOTAL INVOICES	2,936.95	347.39	3,284.34			2,936.95	
			VAT ANALYSIS CODE	S @ 20.00%	1,736.95	347.39	2,084.34				
			VAT ANALYSIS CODE	Z @ 0.00%	1,200.00	0.00	1,200.00				
				TOTALS	2,936.95	347.39	3,284.34				

Top Level for Month No 5 **Order by Invoices Entered**

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/08/2026	INV 2043177	998	SURREY HEATH	SHBC01	8,925.21	1,785.04	10,710.25	4165	210	7,359.78	Ground Maint Aug 26
								4905	455	1,419.63	Ground Aug 26
								4905	455	72.90	Gym Inspection LW Rec Aug26
								4220	210	72.90	Gym Inspection Bagshot Aug26
28/07/2026	INV 103	999	ALL SAINTS CHURCH	ALLS	15.00	0.00	15.00	4950	225	15.00	Meeting - 15 July 2026
24/07/2026	INV 7073	1000	NEIL CURTIS	NEIL	200.00	0.00	200.00	4005	500	200.00	Internment 23Jul26
31/07/2026	INV SB20260311	1001	PKF LITTLEJOHN	PKFL	1,365.00	273.00	1,638.00	4445	225	1,365.00	Annual External Audit 2025/26
29/07/2026	INV 3137	1002	GREENLANDS	GREE	620.00	124.00	744.00	4160	210	620.00	Bench base & Instal Wind Field
								355		-620.00	Bench base & Instal Wind Field
								6000	210	620.00	Bench base & Instal Wind Field
01/08/2026	INV 2288	1003	PURE GARDENS	PUREG	2,130.00	426.00	2,556.00	4061	500	2,130.00	Wind Cem Ground Maint July
01/08/2026	GRANT AUG1	1004	WINDLESHAM DARBY J	WINDL	500.00	0.00	500.00	4650	540	500.00	Wind Darby & Joan Grant
								356		-500.00	Wind Darby & Joan Grant
								6000	540	500.00	Wind Darby & Joan Grant
01/08/2026	GRANT AUG2	1005	WINDLESHAM FIELD	WINDLESH	1,000.00	0.00	1,000.00	4650	540	1,000.00	Wind FofR Grant - Waste Bins
								356		-1,000.00	Wind FofR Grant - Waste Bins
								6000	540	1,000.00	Wind FofR Grant - Waste Bins
27/07/2026	INV 1393	1006	CLARKE GAMMON WELLER	CLARKE	650.00	130.00	780.00	4556	435	650.00	HML Sale Legal advice
31/07/2026	INV 2899	1007	ZENTECH IT	FRE01	813.48	162.69	976.17	4440	225	441.89	Monthly IT Support
								4435	225	371.59	Printer Ink Cartridges
05/08/2026	INV 202626	1008	ST ANNES PCC	ANNE	66.00	0.00	66.00	4950	225	66.00	Hall hire FC meeting July
				TOTAL INVOICES	16,284.69	2,900.73	19,185.42			16,284.69	
			VAT ANALYSIS CODE	S @ 20.00%	14,503.69	2,900.73	17,404.42				
			VAT ANALYSIS CODE	Z @ 0.00%	1,781.00	0.00	1,781.00				
				TOTALS	16,284.69	2,900.73	19,185.42				

Top Level for Month No 5 **Order by Invoices Entered**

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis A/C	Centre	Amount	Analysis Description
17/08/2026	GDPR-60304	1009	GDPR INFO LTD	GDPR	500.00	0.00	500.00	4445	225	500.00	Data Audit ref C/25/241
12/08/2026	INV 1607	1010	LIGHT ANGELS	LIGHTA	3,540.00	708.00	4,248.00	4940	250	3,540.00	Flags - Installation & remove
31/07/2026	GC092-279	1011	GLENDALE	GLEND	86.00	17.20	103.20	4060	400	43.00	Plaque - 228B
								4060	500	43.00	Plaque - 77BL
				TOTAL INVOICES	4,126.00	725.20	4,851.20			4,126.00	
			VAT ANALYSIS CODE	OTS @ 0.00%	500.00	0.00	500.00				
			VAT ANALYSIS CODE	S @ 20.00%	3,626.00	725.20	4,351.20				
				TOTALS	4,126.00	725.20	4,851.20				

Top Level for Month No 6 **Order by Invoices Entered**

								Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
28/08/2026	INV 110	1012	ALL SAINTS CHURCH	ALLS	15.00	0.00	15.00	4950	225	15.00	Planning Meeting 12Aug26
01/09/2026	2043297	1013	SURREY HEATH	SHBC01	8,925.21	1,785.04	10,710.25	4165	210	7,359.78	Ground Maint Sep26
								4905	455	1,419.63	Ground Maint Sep26
								4905	455	72.90	Gym Inspection - LW Rec
								4220	210	72.90	Gym Inspection - Bagshot
02/09/2026	INV 2294	1014	PURE GARDENS	PUREG	2,130.00	426.00	2,556.00	4061	500	2,130.00	Wind Cem Ground Maint Aug26
01/09/2026	GC092-285	1015	GLENDALE	GLEND	43.00	8.60	51.60	4005	300	43.00	Plaque - Lightwater Cem
01/09/2026	APR-AUG	1016	LUCY SHANNON EXPENSE	SHANNON	109.92	0.00	109.92	4435	225	109.92	Office Expenses & Travel
01/09/2026	DEC-APR	1017	LUCY SHANNON EXPENSE	SHANNON	81.93	0.00	81.93	4435	225	81.93	Office Expenses
01/09/2026	INV 2974	1018	ZENTECH IT	FRE01	447.06	89.41	536.47	4440	225	447.06	Monthly IT Support
01/09/2026	MAR-SEP	1019	SUZIE KIERNAN	SK - EXP	45.65	0.00	45.65	4435	225	45.65	Office Expenses
				TOTAL INVOICES	11,797.77	2,309.05	14,106.82			11,797.77	
			VAT ANALYSIS CODE	S @ 20.00%	11,545.27	2,309.05	13,854.32				
			VAT ANALYSIS CODE	Z @ 0.00%	252.50	0.00	252.50				
				TOTALS	11,797.77	2,309.05	14,106.82				