Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S PLANNING COMMITTEE

Held on 16th October 2026 at 11:00am Lightwater Library, Guildford Road, Lightwater

Bagshot Cllrs		**Lightwater Cllrs**		**Windlesham Cllrs**	
White	A*	Turner	P	Marr	P
Du-Cann	P	Harris	-	Wheeler	-
		Stevens	P		

In attendance: Sarah Wakefield – Assistant Clerk

Cllr Stevens took the Chair

P - present A – apologies PA – part of meeting - no information
S – substitute A* - apologies accepted

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PLAN/26/55	**Apologies for absence** Apologies were received from Cllr White. No apologies were received from Cllr Harris or Cllr Wheeler. Members noted that reasons for apologies would be considered in the confidential part of the meeting.
PLAN/26/56	**Declarations of interest** No Declarations of interest.
PLAN/26/57	**Public participation time** No public were present.
PLAN/26/58	**Exclusion of the press and public** To agree any items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960: PLAN/26/62 To consider reasons for Councillor absences **Members agreed that the above item would be discussed in the confidential part of the meeting.**

PLAN/26/59	**To consider a Surrey Heath Borough Council Planning Policy Consultation regarding the Local Plan Review Scoping and Engagement** **Members resolved to respond to the consultation individually rather than submitting a response on behalf of the Parish Council.**
PLAN/26/60	**To consider planning applications and planning appeals received prior to this meeting:**

	Bagshot Applications	
26/0861/PCM	**Surrey Heath District Transportation Office, 2 London Road, Bagshot, Surrey, GU19 5HN** Consultation application from Surrey County Council for change of use of an existing building from temporary use as a mortuary and office uses to permanent use as a mortuary and office uses, together with the installation of a post-mortem suite, digital autopsy unit, covered walkway and bin store, and associated building and infrastructure works without compliance with Condition 1 (Approved Plans) to enable updated design and addition of external Air Handling Unit. (this application is determined by Surrey County Council under their ref SCCRef-2026-0154 - this record. **NO OBJECTION**	Consultation (County Matters)
26/0879/FFU	**15 Wellesley Close, Bagshot, Surrey, GU19 5HB** Erection of front porch, hipped roof to existing front and side extension, and addition of storm porch to side elevation. **NO OBJECTION**	FPA
26/0898/PMR	**Deep Acre, Dukes Covert, Bagshot, Surrey, GU19 5HU** Application under Section 73 of the Town and Country Planning Act to vary condition 5 (garage) of planning permission 88/0324 for the change of use of garage into habitable space. **NO OBJECTION**	Relaxation/Modification
26/0897/FFU	**9 Horsebrass Drive, Bagshot, Surrey, GU19 5RB** Retrospective application of erection of a raised timber decking. **NO OBJECTION**	FPA
26/0873/FFU	**13 Elizabeth Avenue, Bagshot, Surrey, GU19 5NX** Erection of a two storey side extension and fenestration changes. **NO OBJECTION with the following COMMENT:**	FPA

	The proposed development could be considered visually out of keeping with the character of the surrounding area and may represent an overdevelopment of the site.	
	Lightwater Applications	
26/0818/DTC	**99-101, Guildford Road, Lightwater, Surrey, GU18 5SB** Submission of details to comply with Condition 15 (Landscaping) attached to planning permission ref. 25/0297/PMR Development of site to provide 21no. Dwellings with associated access, hardstanding, landscaping and parking. **NO OBJECTION with the following COMMENT:** **Members noted that additional vegetation and landscaping within the site would have been preferable to enhance its overall appearance.**	Details to comply
26/0824/FFU	**Holly Lodge, Catena Rise, Lightwater, Surrey, GU18 5RD** Erection of part single, part two storey side extension, single storey front extension and subdivision of residential unit to form two residential dwellings following demolition of existing extension and garage. **NO OBJECTION**	FPA
26/0877/FFU	**14 Mount Pleasant Close, Lightwater, Surrey, GU18 5TP** Conversion of roof space into habitable accommodation (retrospective) and insertion of rooflights. **NO OBJECTION**	FPA
26/0890/SCR	**Lightwater Sewage Treatment Works, Blackstroud, Lane East, Lightwater, Surrey, GU18 5XR** Request for an EIA Screening Opinion (Regulation 6) for construction and operation of upgrade works under permitted development rights at Lightwater Sewage Treatment Works (STW), Blackstroud Lane East, Lightwater, Surrey, GU18 5XR. **COMMENT as follows:** **Given the sensitive nature of the location, Members recommend that an Environmental Impact Assessment (EIA) be undertaken.**	Screen
	Windlesham Applications	
26/0851/FFU	**20 Mill Pond Road, Windlesham, Surrey, GU20 6JT** Erection of a replacement porch following demolition of existing. **NO OBJECTION**	FPA
26/0865/FFU	**71 Updown Hill, Windlesham, Surrey, GU20 6DS** Erection of a single storey side/rear extension and fenestration alterations.	FPA

	NO OBJECTION	
26/0884/NMA	**Building D, Windlesham Campus, London Road, Windlesham, Surrey, GU20 6PP** Application under S96a (nonmaterial amendment) to application ref: 25/0287/FFU to allow alterations to the BOC Gas Tanks, relocation of the bedding extract and amendment to Building D Annex slabs. **NO OBJECTION with the following COMMENT:** **Members understand the following to be the case.** **Some of the BOC gas tanks within the two enclosures have increased in size but the maximum height of the revised tanks does not exceed the maximum tank height previously approved. The change is required to meet operational requirements and due to one of the tanks being no longer available for purchase.** **The Bedding Extract Building has been relocated a small distance (approximately 3m) from the previously agreed location to avoid an existing gas pipe on site. There is no material change to the design, scale or function.** **The external slab area around the Building D Annex has been extended to accommodate coordinated mechanical, electrical and plumbing services and to provide additional stability to the retaining wall. Members request that SHBC ensure that the drainage arrangements proposed are adequate.**	Non Material Amendment
26/0892/CES	**28 Poplar Avenue, Windlesham, Surrey, GU20 6PN** Certificate of lawfulness for the proposed erection of a single storey rear extension following demolition of existing conservatory. **NO OBJECTION with the following COMMENT:** **In principle Members have no objection to this application but request that SHBC confirm that the height (both maximum and eaves height) meets the conditions for permitted development as it does not seem to be stated.**	Certificate Proposed Development

PLAN/26/61	**Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
PLAN/26/62	**To consider reasons for Councillor absences** **It was resolved to accept the reason for absence given by Cllr White.**

There being no further business, the meeting closed at 11:32