



Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S LIGHTWATER RECREATION GROUND TRUST MEETING Held on 28th April 2026 at 6:30 pm at St. Anne's Church Centre, 43 Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	-	Harris	P	Hardless	P
Du Cann	P	Hartshorn	P	Lewis	P
Gordon	A	R Jennings-Evans	P	Marr	P
Wilson	A	Malcaus Cooper	P	Richardson	P
Willgoss	P	Turner	P	Wheeler	A
White	A	Stevens	P		
		D Jennings-Evans	P		

In attendance: Joanna Whitfield- Clerk to the Council

Cllr Malcaus Cooper took the Chair

P - present A – apologies PA – part of meeting - no information

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		Action
LRGT/26/01	To appoint a Chair of the Trust for the ensuing year Cllr Hartshorn proposed, Cllr Turner seconded, and Cllr Malcaus Cooper was appointed as Chairman with 9 in favour, 0 against and 4 abstentions.	
LRGT/26/02	To appoint a Vice-Chair of the Trust for the ensuing year Cllr Harris proposed, Cllr Willgoss seconded, and Cllr Turner was appointed as Vice-Chair with 10 in favour, 0 against and 3 abstentions	
LRGT/26/03	Apologies for absence Apologies were received from Cllrs White, Wilson, Gordon and Wheeler	
LRGT/26/04	Declarations of Interest None	
LRGT/26/05	Public question time No Public Questions.	

LRGT/26/06	Exclusion of the press and public. Agreed that there were no items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.	
LRGT/26/07	Memorandum of Agreement – for noting Members were asked to read and reaffirm their acknowledgement of the existing Memorandum of Agreement, noting that the agreement remains in force and unaltered. Cllr Richardson, Lewis, Marr and Hardless noted their individual disagreement with the Memorandum of Agreement. Members resolved with 9 in favour, 4 against and 0 abstentions to note and reaffirm the Memorandum of Agreement, confirming that it remains in force and unaltered.	
LRGT/26/08	To review the 2025-26 Annual Report Council, in its capacity as Managing Trustee of Lightwater Recreation Ground Trust, received the Annual Report for the period 1 April 2025 to 31 March 2026. The report had been prepared in accordance with the <i>Memorandum of Agreement relating to the management and maintenance of Lightwater Playing Fields and Recreation Ground</i>. Council noted the financial information provided, including that no income was received during the financial year and that total costs and expenses incurred amounted to £18,738, excluding staff time. It was further noted that 64 staff hours were logged during the year and that any surplus or deficit would be dealt with in accordance with the Memorandum of Agreement. Members also noted the key priorities identified for 2026–27, including ongoing maintenance and compliance obligations, review of service delivery and costs, and the exploration of redevelopment options for the Lightwater Pavilion.	
LRGT/26/09	Lightwater Pavilion Redevelopment – Progress Update and Trustee Considerations The Clerk updated the Trust on discussions with Fields in Trust regarding the proposed replacement of the existing pavilion and storage shed at Lightwater Recreation Ground. Members noted that, in principle, Fields in Trust had advised that the project could proceed without removal of the Fields in Trust dedication and without the Council becoming sole trustee, provided that the replacement buildings comprise a sports pavilion. Fields in Trust also agreed to confirm the value and potential use of any endowment funds.	

	Members were informed that five consultants had been approached to undertake a feasibility study for the replacement of the existing pavilion and store at Lightwater Recreation Ground. Four were unable to quote or did not respond, resulting in a single quotation being received. The proposal provided for a high-level site appraisal, outline plans and elevations in line with the Council's brief, and an indicative build cost with an itemised cost report to support future decisions. The quote of £2,750 plus VAT had been received for a feasibility study for a replacement pavilion, with an optional £1800 for 3 visualisations. It was also noted that existing legal and audit advice advises against the Council assuming sole trustee status. It was resolved to: 1. Note the update on discussions with Fields in Trust regarding the proposed pavilion redevelopment; 2. Note the legal and audit advice summarised in the report, which advises against Windlesham Parish Council assuming sole trustee status; 3. Retain the existing trustee arrangements at this stage; and 4. Delegate authority to the Clerk to appoint the consultant to undertake the feasibility study, including visualisations if required. Noting that the Council will be asked to fund these costs. It was also noted that grant funding would be sought for any build costs.	
LRGT/26/10	Clerks Update None	
LRGT/26/11	Correspondence None	

There being no further business, the meeting closed at 19:23