



Windlesham Parish Council

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The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL

Held on Tuesday 29th April 2025, at 7.15pm held at St Anne's Church Centre, 43 Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	P	Harris	P	Hardless	A
Du Cann	P	Hartshorn	P	Lewis	P
Gordon	A	R Jennings-Evans	P	Marr	P
Wilson	P	Malcaus Cooper	P	Richardson	P
Willgoss	P	Turner	A	Wheeler	A
White	P	Stevens	P		
		D Jennings-Evans	P		

In attendance: Jo Whitfield –Clerk to the Council
Tim Dodds – Lightwater Resident

P – present A – apologies PA – part of the meeting - no information
R - resigned

Cllr White was in the Chair

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		Action
C/24/231	Apologies for absence Apologies for absence were received and accepted from Cllrs Hardless, Turner, Gordon and Wheeler	
C/24/232	Declarations of interest Cllr Lewis declared a non-pecuniary interest item 15 on the agenda noting that she had liaised with residents on the matter. Cllr R Jennings-Evans declared a non-pecuniary interest in item 16 on the agenda due to her position as a County Councillor Cllr Malcaus Cooper declared a non-pecuniary interest in item 16 on the agenda, arising from her role as a director of the Surrey Association of Local Councils. This organisation is actively collaborating with various tiers of local government on matters relating to Local Government Reorganisation. Cllr Wilson – declared a non-pecuniary interest in item 22 on the agenda.	

C/24/233	<p>Public Questions</p> <p>A resident enquired whether the Greyspot grenade range was still operational, noting that the signage had recently been removed. Cllr Harris shared his personal understanding regarding the historical and current use of the site.</p> <p>Cllr White added that, should further information become available, the Council would ensure the resident is informed.</p>	
C/24/234	<p>Exclusion of the press and public.</p> <p>Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/24/242 Burial Matters</p> <p>C/24/243 To approve as a correct record the confidential resolution reports for February and March 2025</p> <p>Members resolved that all matters detailed above would remain in the confidential part of the meeting.</p>	
C/24/235	<p>Full Council Minutes</p> <ul style="list-style-type: none"> The minutes of the Full Council meetings held on 25th March 2025 and 8th April 2025 were approved and signed by Cllr White <p>Prior to the meeting Cllr Wheeler had requested an amendment to the minutes of the meeting held on the 8th April 2025. Cllr Wheeler was not in attendance at the meeting.</p> <p>Cllr Malcaus Cooper proposed, Cllr R Jennings-Evans seconded, and it was unanimously resolved to approve the minutes of the Full Council meeting held on the 25th March 2025 and the original unamended minutes of the meeting held on the 8th April 2025.</p>	Cllr White
C/24/236	<p>Committee and Sub-Committee Minutes</p> <ul style="list-style-type: none"> The minutes of the Planning Committee meetings held on the 25th March 2025, and 8th April 2025 were approved and signed by Cllr Stevens. <p>Members noted the open minutes of the recent village committee and sub-committee meetings and considered the recommendations therein:</p> <ul style="list-style-type: none"> The Windlesham Committee meeting was held on the 12th March 2025. The Lightwater Committee minutes of the meeting held on the 1st April 2025 and recommendations therein: <ul style="list-style-type: none"> Members unanimously resolved to recommend to Full Council the implementation of a Parish-wide system for marking reserved burial plots, allowing each committee to 	Cllr Stevens

	<p>determine the style of markers used in their respective cemeteries.</p> <p>The Windlesham Committee expressed concerns that village committees should retain the option not to use grave markers. However, other Members favoured a unified approach, noting that it would help simplify operational processes and reduce the potential for error.</p> <p>Cllr Hartshorn proposed, Cllr Willgoss seconded, and a recorded vote was taken on whether to approve and adopt the recommendation.</p> <p>F=In Favour AG = Against A=Abstention</p> <table><tr><th>Bagshot Cllrs</th><th></th><th>Lightwater Cllrs</th><th></th><th>Windlesham Cllrs</th><th></th></tr><tr><td>Bakar</td><td>F</td><td>Harris</td><td>F</td><td>Lewis</td><td>AG</td></tr><tr><td>Du Cann</td><td>F</td><td>Hartshorn</td><td>F</td><td>Marr</td><td>AG</td></tr><tr><td>Wilson</td><td>AG</td><td>R Jennings-Evans</td><td>F</td><td>Richardson</td><td>AG</td></tr><tr><td>Willgoss</td><td>F</td><td>Malcaus Cooper</td><td>F</td><td></td><td></td></tr><tr><td>White</td><td>F</td><td>Stevens</td><td>F</td><td></td><td></td></tr><tr><td></td><td></td><td>D Jennings-Evans</td><td>F</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>The motion was carried with 10 in favour, 4 against and 0 abstentions.</p>	Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs		Bakar	F	Harris	F	Lewis	AG	Du Cann	F	Hartshorn	F	Marr	AG	Wilson	AG	R Jennings-Evans	F	Richardson	AG	Willgoss	F	Malcaus Cooper	F			White	F	Stevens	F					D Jennings-Evans	F									<p>Cemeteries Coordinator & Assistant Clerk</p>
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C/24/237	<p>Accounts for payment</p> <p>The Clerk presented a list of expenditure transactions for retrospective approval, in the sum of £17,572.28 and explained the individual items.</p> <p>It was resolved the payments (Appendix A) in the total sum of £17,572.28 be authorised and the Chairman of the meeting signed the Expenditure Transactions Approval List.</p>																																																	
C/24/238	<p>Budget Monitoring Report</p> <p>Members were presented with a 2024-25 outturn report summarising the income and expenditure and outlining any overspends, transfers or virements for approval, along with the year-end position.</p> <p>Cllr Richardson requested a meeting with the RFO to better understand the finances.</p> <p>Councillors noted the Actual vs Budget report as of 31st March 2025 along with the corresponding Balance Sheet and Income and Expenditure reports, approving the overspends shown.</p> <p>Cllrs also resolved to confirm the transfer of funds to Bagshot Committee EMR’s once payment of the allotments is made.</p>	<p>Clerk</p> <p>RFO</p>																																																

	<p>Members noted that the Lightwater Committee will fund this through a percentage reduction in all the Lightwater specific EMR's.</p> <p>Members noted that the Windlesham Committee will fund this from existing CIL monies.</p>	
C/24/239	<p>Year-end Internal Audit Report 2024-25 – to review and approve.</p> <p>Council was presented with the year-end internal audit report noting that there were no advisory comments.</p> <p>Cllr R Jennings-Evans, and Cllr Malcaus Cooper thanked the staff noting the auditors comment 'that the budget has been accurately set and carefully monitored throughout the year,' and noting that there were no advisory comments regarding the level or reserves held.</p> <p>It was resolved unanimously to approve the internal audit report</p>	
C/24/240	<p>Annual Return (AGAR) – to review, approve, and sign off the Annual Governance Statement for 2024-25</p> <p>The Annual Governance Statement was presented to Council and it was unanimously resolved to approve the Annual Governance Statement and permission was given for the Chair of the meeting, Cllr White and the Clerk to sign the document.</p>	Cllr White & Chair of meeting
C/24/241	<p>Annual Return (AGAR) – to review, approve, and sign off Accounting Statements for 2024-25</p> <p>Councillors were presented with and read the Accounting Statements for 2024-25 and it was unanimously resolved to approve the Accounting Statements and permission was given for the Chair of the meeting, Cllr White to sign the annual accounting statements for the annual return 2024-25.</p>	Cllr White
C/24/242	<p>Community Infrastructure Levy Receipts</p> <p>Members were presented with a report detailing all CIL income and expenditure.</p> <p>Members noted that there had been no CIL payments between October 24 and April 25, as well as any expiry dates falling within 2025.</p>	
C/24/243	<p>To review Standing Orders</p> <p>Councillors were reminded that the Council last reviewed and approved Standing Orders on the 25th February 2025. However, since then, the following changes have been made to the model NALC template for Standing Orders.</p> <p><u>Updates to Standing Orders</u></p>	

	<ul style="list-style-type: none"> • Standing Order 15 - Updated to better reflect Code of Conduct requirements. 15.a-d have been removed. • Standing Order 19.a.v, 19.c, 19.d and 19.f - To meet the new Procurement Legislation and to ensure consistency with NALC's Model Financial Regulations. <p>Members were asked to read the amended Standing Orders, approve amendments, and adopt the document as presented.</p> <p>It was resolved unanimously to adopt Standing Orders as presented.</p>	
C/24/244	<p>To review Financial Regulations</p> <p>Councillors were reminded that the Council last reviewed and approved Financial Regulations on the 25th February 2025. However, since then, the following changes have been made to the model NALC template. Regulations 5.4, 5.7 and 5.11 due to the Procurement Act 2023 and The Procurement Regulation 2024, which came into force in February.</p> <p>Members were asked to read the amended Financial Regulations and approve amendments, and adopt the document as presented.</p> <p>It was resolved unanimously to adopt Financial Regulations as presented.</p>	
C/24/245	<p>To consider undertaking an early-stage public consultation to assess initial levels of community support and help inform the Council's strategic approach to potential community asset transfer opportunities.</p> <p>Background Members were reminded that at the February Full Council meeting, a resolution was passed, authorising the Clerk to initiate exploratory discussions with the Chief Executive of Surrey Heath Borough Council and relevant officers at Surrey County Council. These discussions were intended to examine potential opportunities for the devolution of services and the transfer of community assets, where appropriate, with a view to enhancing local decision-making and promoting long-term sustainability.</p> <p>In support of this work, Members were asked to consider the circulation of a public consultation survey. The purpose of the survey is to gather residents' views on the potential future role of Windlesham Parish Council in the delivery of local services and the management of community assets, particularly in the context of the ongoing reorganisation of local government across Surrey.</p> <p>Proposal It is proposed that the Parish Council launch a community survey to:</p>	

1. Gauge early public sentiment regarding the potential for the Parish Council to assume responsibility for local services and assets.
2. Identify priorities among residents relating to service delivery, asset management, and community engagement.
3. Assess capacity and appetite for more localised governance in future scenarios of devolved authority.

The feedback can be used to inform strategic planning and the Council's long-term service and asset management considerations.

Members requested that the consultation clearly state that, at this stage, the Parish Council has not been informed which, if any, assets may be offered for transfer. The purpose of the survey is to gauge residents' views in principle on the potential for retaining assets under local control.

Action

Members were asked to read the draft survey attached and consider:

1. Approving the public consultation survey and its distribution through appropriate channels.

Cllr Harris proposed, Cllr Malcaus Cooper seconded, that Council approve the consultation survey and its distribution. A recorded vote was taken.

F=In Favour AG = Against A=Abstention

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	F	Harris	F	Lewis	AB
Du Cann	F	Hartshorn	F	Marr	AG
Wilson	AG	R Jennings-Evans	F	Richardson	AG
Willgoss	F	Malcaus Cooper	F		
White	F	Stevens	F		
		D Jennings-Evans	F		

The motion was carried with 10 in favour 3 against and 1 abstention.

2. Delegating authority to the Clerk to finalise the survey format and accompanying materials.

Cllr Malcaus Cooper proposed, Cllr Willgoss seconded to delegate authority to the Clerk to finalise the survey format and accompanying materials. A recorded vote was taken.

The Clerk

The Clerk

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C/24/246	<div>To consider Local Government Reorganisation and Devolution Training.</div> <p>Members were asked to consider hosting a bespoke training session on Local Government Reorganisation (LGR) and Devolution, in collaboration with the Surrey Association of Local Councils (SALC) and training partner Mulberry LAS. The purpose of this initiative is to strengthen governance and strategic insight across parish councils within Surrey Heath in light of evolving devolution frameworks.</p> <p>Members were asked to review the information provided and decide if they wish to:</p> <div><div>1. Approve the proposal to host the joint LGR and Devolution training session.</div><div>2. Approve expenditure of up to £500, and identify how this will be funded.</div><div>3. Instruct the Clerk to coordinate with SALC and partner councils to finalise logistics.</div></div> <div>Cllr Harris proposed, Cllr DuCann seconded that all 3 points be considered as one and a recorded vote was taken.</div> <div>F=In Favour AG = Against A=Abstention</div> <table><tr><th>Bagshot Cllrs</th><th></th><th>Lightwater Cllrs</th><th></th><th>Windlesham Cllrs</th><th></th></tr><tr><td>Bakar</td><td>F</td><td>Harris</td><td>F</td><td>Lewis</td><td>F</td></tr><tr><td>Du Cann</td><td>F</td><td>Hartshorn</td><td>F</td><td>Marr</td><td>F</td></tr><tr><td>Wilson</td><td>AG</td><td>R Jennings-Evans</td><td>F</td><td>Richardson</td><td>F</td></tr><tr><td>Willgoss</td><td>F</td><td>Malcaus Cooper</td><td>F</td><td></td><td></td></tr><tr><td>White</td><td>F</td><td>Stevens</td><td>F</td><td></td><td></td></tr><tr><td></td><td></td><td>D Jennings-Evans</td><td>F</td><td></td><td></td></tr></table>	Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs		Bakar	F	Harris	F	Lewis	F	Du Cann	F	Hartshorn	F	Marr	F	Wilson	AG	R Jennings-Evans	F	Richardson	F	Willgoss	F	Malcaus Cooper	F			White	F	Stevens	F					D Jennings-Evans	F			The Clerk						
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	The motion was carried with 13 in favour 1 against and 0 abstentions.																																																	
C/24/247	<p>Festive Lights and Christmas Tree Tender Process – 2025</p> <p>Members were informed that the Festive Lights and Christmas Tree tender is now live and were asked to</p> <p>1. Confirm which councillor(s) will be present with the Proper Officer at the opening of the tenders.</p> <p>It was resolved unanimously that the Chair or a delegate from each village committee, plus the Chair and Vice Chair of Council will be present at the opening of the tenders.</p> <p>2. Determine the preferred approach for evaluating the tenders:</p> <ul style="list-style-type: none">o Full Council,o Village Committees (requiring EGMs),o or Delegated to the Clerk, Chair and Vice Chair of each Committee (requiring suspension of Standing Orders). <p>3. Resolve any necessary motions regarding suspension of Standing Orders if Option C is preferred.</p> <p>Cllr R Jennings-Evans proposed, Cllr Harris seconded to suspend Standing Orders and delegate the evaluation of the tenders to the Clerk in conjunction with the Chair and Vice-Chair of each committee. A recorded vote was taken.</p> <p>F=In Favour AG = Against A=Abstention</p> <table><tr><th>Bagshot Cllrs</th><th></th><th>Lightwater Cllrs</th><th></th><th>Windlesham Cllrs</th><th></th></tr><tr><td>Bakar</td><td>F</td><td>Harris</td><td>F</td><td>Lewis</td><td>F</td></tr><tr><td>Du Cann</td><td>F</td><td>Hartshorn</td><td>F</td><td>Marr</td><td>F</td></tr><tr><td>Wilson</td><td>AG</td><td>R Jennings-Evans</td><td>F</td><td>Richardson</td><td>F</td></tr><tr><td>Willgoss</td><td>F</td><td>Malcaus Cooper</td><td>F</td><td></td><td></td></tr><tr><td>White</td><td>F</td><td>Stevens</td><td>F</td><td></td><td></td></tr><tr><td></td><td></td><td>D Jennings-Evans</td><td>F</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>The motion was carried with 13 in favour 1 against and 0 abstentions.</p>	Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs		Bakar	F	Harris	F	Lewis	F	Du Cann	F	Hartshorn	F	Marr	F	Wilson	AG	R Jennings-Evans	F	Richardson	F	Willgoss	F	Malcaus Cooper	F			White	F	Stevens	F					D Jennings-Evans	F									<p>Clerk</p> <p>Clerk</p>
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C/24/248	<p>Outside Organisations – To receive reports from representatives of outside organisations.</p> <p>Cllr White reported that the James Butler Alms houses have both a resident and trustee vacancy. If anybody within the parish would like to be a trustee, please contact Cllr white or the Clerk of the alms houses.</p>																																																	

	<p>Cllr R Jennings-Evans reported that the Briars are working with the SHBC tree wardens on a four-month project concerning woodlands preservation awareness.</p> <p>Cllr Malcaus Cooper reported that the Lightwater Society is organising a VE Day event being held on Saturday the 10th May 2025</p>	
C/24/249	<p>Clerks Update</p> <p>The Clerk updated members on the following items:</p> <p>Local Government Reorganisation The Clerk reported that both she and the Chair of the Council had attended the Stakeholders Meeting at Surrey Heath Borough Council concerning Local Government Reorganisation (LGR). The meeting served as a valuable opportunity for stakeholders to contribute to the ongoing process. Attendees were advised that they would be kept informed of developments, with the potential for further stakeholder meetings to be held in due course.</p> <p>Chairman's Community Reception – invitations have been distributed, and award nominees notified. Cllr White has taken the lead on organising the catering and Cllr Malcaus Cooper is coordinating the floral arrangements.</p> <p>Annual Parish Meeting The Clerk and the Communications Officer are currently preparing the Annual Report and collating information for the presentation on Local Government Reorganisation for the upcoming Annual Parish Meeting. The meeting agenda will be published before the end of April in accordance with statutory requirements.</p> <p>SHBC Asset Transfer The Clerk recently met with the Interim Contracts & Greenspace Manager and the Strategic Director/Head of Service at Surrey Heath Borough Council to discuss the potential transfer of greenspace assets. The meeting was productive and encouraging, with both parties expressing a shared commitment to collaboratively progressing these opportunities. As a next step, a follow-up meeting has been to collectively explore the possibilities of asset transfers across the borough.</p> <p>Allotment Purchase Update Progress continues on the purchase of the allotment site. The Council's solicitor is reviewing the overage clause to ensure it is appropriately worded. Subject to legal assurance, we expect the exchange of contracts to proceed shortly.</p> <p>Freedom of Information Request Members are advised that officers have been managing another Freedom of Information request, which has required significant time and has unavoidably diverted resources from other ongoing projects.</p>	
C/24/250	Correspondence	

	The Clerk informed Members that 4 items of correspondence had been received and shared with Councillors where appropriate.	
C/24/251	<p>Exclusion of the press and public. Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/24/241 Burial Matters</p> <p>C/24/242 To approve as a correct record the confidential resolution reports for February and March 2025</p>	
C/24/252	<p>Burial Matters</p> <p>Members noted the report presented and agreed to carry out the actions as detailed in the confidential report.</p>	Clerk
C/24/253	<p>To approve as a correct record the confidential resolution reports for February and March.</p> <p>It was unanimously resolved to approve the confidential reports from the February and March 2025 meetings as a correct record.</p>	
	There being no further business the meeting closed at 20:35	

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
23/03/2025	3903	770	NP TREE MANAGEMENT	NPTREE	320.00	64.00	384.00	4195	210	320.00	Remove branch - Wind Vill Sch
								395		-320.00	Remove branch - Wind Vill Sch
								6000	210	320.00	Remove branch - Wind Vill Sch
24/03/2025	241203-1	772	JANE HUDSON	JANEHUDSON	1,514.00	0.00	1,514.00	4905	455	1,514.00	HML appraisal for planning app
TOTAL INVOICES					1,834.00	64.00	1,898.00			1,834.00	
VAT ANALYSISCODE OTS @ 0.00%					1,514.00	0.00	1,514.00				
VAT ANALYSISCODE S @ 20.00%					320.00	64.00	384.00				
TOTALS					1,834.00	64.00	1,898.00				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/03/2025	45	773	ALL SAINTS CHURCH	ALLS	15.00	0.00	15.00	4950	325	5.55	Planning Meeting - 12 Mar 25
								4950	425	5.55	Planning Meeting - 12 Mar 25
								4950	525	3.90	Planning Meeting - 12 Mar 25
TOTAL INVOICES					15.00	0.00	15.00			15.00	
VAT ANALYSISCODE OTS @ 0.00%					15.00	0.00	15.00				
TOTALS					15.00	0.00	15.00				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
28/03/2025	10551	774	OPTICHROME	OPTI	93.32	18.66	111.98	4435	225	93.32	Replace lock on office key saf
TOTAL INVOICES					93.32	18.66	111.98			93.32	
VAT ANALYSIS CODE S @ 20.00%					93.32	18.66	111.98				
TOTALS					93.32	18.66	111.98				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/03/2025	2177	777	ZENTECH IT	FRE01	329.86	65.97	395.83	4440	225	249.86	m'soft 365 lic/support -Mar 25
								4425	225	80.00	m'soft 365 lic/support -Mar 25
TOTAL INVOICES					329.86	65.97	395.83			329.86	
VAT ANALYSISCODE S @ 20.00%					329.86	65.97	395.83				
TOTALS					329.86	65.97	395.83				

Top Level for Month No 12				Order by Invoices Entered							
				Nominal Ledger Analysis							
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
25/01/2025	0125	780	NALC	NALC	65.00	13.00	78.00	4500	430	65.00	NALC Power Shift 2025 - AT
TOTAL INVOICES					65.00	13.00	78.00			65.00	
VAT ANALYSISCODE S @ 20.00%					65.00	13.00	78.00				
TOTALS					65.00	13.00	78.00				

Top Level for Month No 1

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/04/2025	2912	776	SURREY ALC	SALC	2,996.50	0.00	2,996.50	4430	225	2,996.50	SALC/NALC subscription
02/04/2025	2040757	778	SURREY HEATH	SHBC01	8,565.46	1,713.09	10,278.55	4165	310	3,622.98	Greenspace/playg insp - Apr 25
								4165	410	2,780.43	Greenspace/playg insp - Apr 25
								4165	510	2,022.13	Greenspace/playg insp - Apr 25
								4220	310	69.96	Greenspace/playg insp - Apr 25
								4220	410	69.96	Greenspace/playg insp - Apr 25
01/04/2025	32977	779	RIALTAS BUSINESS	REALTAS	3,366.00	673.20	4,039.20	4420	225	3,366.00	Annual Rialtas subs/maint
07/04/2025	202508	781	ST ANNES PCC	ANNE	50.00	0.00	50.00	4950	325	18.50	Full Council - 25 Mar 25
								4950	425	18.50	Full Council - 25 Mar 25
								4950	525	13.00	Full Council - 25 Mar 25
01/04/2025	4361	782	ICCM	ICCM	100.00	0.00	100.00	4430	225	100.00	ICCM subscription - 2025/6
TOTAL INVOICES					<u>15,077.96</u>	<u>2,386.29</u>	<u>17,464.25</u>			<u>15,077.96</u>	
VAT ANALYSISCODE OTS @ 0.00%					3,146.50	0.00	3,146.50				
VAT ANALYSISCODE S @ 20.00%					11,931.46	2,386.29	14,317.75				
TOTALS					<u>15,077.96</u>	<u>2,386.29</u>	<u>17,464.25</u>				

Top Level for Month No 1

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
09/04/2025	10006142332	783	CASTLE WATER	CASTL	7.14	0.00	7.14	4055	455	7.14	Pavilion Water - 1-31 Mar 25
09/04/2025	106863	784	PRINT	PRINT	150.00	0.00	150.00	4640	225	150.00	210 X A5 8 page newsletter
TOTAL INVOICES					157.14	0.00	157.14			157.14	
VAT ANALYSIS CODE OTS @ 0.00%					157.14	0.00	157.14				
TOTALS					157.14	0.00	157.14				