



Windlesham Parish Council

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The Council Offices
 The Avenue
 Lightwater
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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL
 Held on Tuesday 26th March 2024, at 7.15pm held at St Anne’s Church Centre, 43
 Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	A	Harris	P	Hardless	P
Du Cann	P	Hartshorn	P	Lewis	P
Gordon	P	Jennings-Evans	A	Marr	P
Hills	A	Malcaus Cooper	P	McGrath	P
Willgoss	P	Turner	P	Richardson	P
White	P	Stevens	P		
		D Jennings-Evans	A		

In attendance: Jo Whitfield –Clerk to the Council
 Cllr Thompson – Surrey Heath Borough Council

P – present A – apologies PA – part of the meeting - no information

Cllr Turner took the Chair

		Action
C/23/199	Apologies for absence Apologies for absence were received and accepted from Cllrs Hills, Cllr Bakar, Cllr R Jennings-Evans and Cllr D Jennings-Evans.	
C/23/200	Declarations of interest None	
C/23/201	Public question time No questions were raised.	
	Cllr Turner addressed Members requesting that all discussions be cordial and kept to agenda items. Additionally, the Chair noted that a few days prior to the Full Council meeting Members had been informed that the Windlesham Village Councillors along with three Borough Councillors had requested a Community Governance Review from Surrey Heath Borough Council (SHBC). The Chair expressed disappointment that the Windlesham Village Councillors had made this request without the knowledge of the Council.	

	<p>The aim of this review is to degroup Windlesham North and South Wards from the current Parish Council to establish a new, independent Parish Council for those areas. The Chair of the Council acknowledged that while the request was not up for discussion during this meeting, an Extraordinary General Meeting (EGM) will be arranged in the coming weeks. The purpose of this EGM will be for the Council to carefully consider the Council's position and the potential impact of this request on the residents of the Parish.</p>	
C/23/202	<p>Exclusion of the press and public.</p> <p>Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/23/216 Confidential Correspondence C/23/217 Greenspace Contract Procurement C/23/218 Allotment Lease Update C/23/219 To approve as a correct record the confidential resolution reports.</p> <p>Members agreed that updates on all previous confidential resolutions should remain in the confidential part of the meeting.</p>	
C/23/203	<p>Full Council Minutes</p> <ul style="list-style-type: none"> The minutes of the Full Council meeting held on 27th February 2024 were approved and signed by Cllr Turner 	Cllr Turner
C/23/204	<p>Committee and Sub-Committee Minutes</p> <ul style="list-style-type: none"> The minutes of the Planning Committee meetings held on the 27th February 2024, and the 13th March 2024 were approved and signed by Cllr White. <p>Members noted the open minutes of the recent village committee and sub-committee meetings:</p> <ul style="list-style-type: none"> The minutes of the Windlesham Committee meeting held on the 6th March 2024 including recommendations therein. <ul style="list-style-type: none"> Windlesham Playground Repairs & Renewal 2023/24- members resolved to put a recommendation forward to Full Council to earmark the remaining funds under this budget line for the Windmill Field Playground project. (See item 9) Top level Play area Repairs & Renewals EMR- members resolved to put a motion to Full Council to release these funds for allocation to the Windmill Field Playground project. (See item 9) 	Cllr White

C/23/205	<p>Finance</p> <p>a) Accounts for payment - The Clerk presented a list of expenditure transactions for approval, in the sum of £23,217.72 and explained the individual items.</p> <p>It was resolved the payments (Appendix A) in the total sum of £23,217.72 be authorised and the Chairman signed the Expenditure Transactions Approval List.</p>																									
C/23/205	<p>Finance – Budget Monitoring Report</p> <p>Members were presented with a report detailing the actual vs budget figures as at 14th March 24 and asked to note/approve any overspends, transfers, or virements.</p> <p>Members were also asked to review and consider the proposed transfers to the EMRs identified.</p> <p>Cllr Malcaus Cooper proposed, Cllr Harris seconded, and it was unanimously resolved to approve all overspends and virements. It was also resolved to approve the transfer of the following funds to dedicated EMR's</p> <table border="0" data-bbox="343 981 1236 1653"> <tr> <td>- Lightwater Cem. maint</td> <td>£9,700</td> <td>Works in budget but not completed in 23-24</td> </tr> <tr> <td>- Lightwater Pavilion</td> <td>£5,000</td> <td>Development work held over to 24-25</td> </tr> <tr> <td>- Windmill Field P'ground</td> <td>£3,154</td> <td>Requested by WVC (WVC/23/71)</td> </tr> <tr> <td>- Grants (Lightwater)</td> <td>£3,100</td> <td>Remainder of unspent budget to augment reductions in 24-25 budget</td> </tr> <tr> <td>- Grants (Bagshot)</td> <td>£317</td> <td>See above</td> </tr> <tr> <td>- War Memorials (all)</td> <td>£1,376</td> <td>To cover anticipated repair and re-lettering costs for 3 memorials. Additional funds will be required with a total estimated cost of +/- £7,500 subject to receipt of quotes</td> </tr> <tr> <td>- Other</td> <td>£1,000</td> <td>New laptop for Comms Officer</td> </tr> <tr> <td>- Other</td> <td>£900</td> <td>SALC training for the Deputy Clerk</td> </tr> </table>	- Lightwater Cem. maint	£9,700	Works in budget but not completed in 23-24	- Lightwater Pavilion	£5,000	Development work held over to 24-25	- Windmill Field P'ground	£3,154	Requested by WVC (WVC/23/71)	- Grants (Lightwater)	£3,100	Remainder of unspent budget to augment reductions in 24-25 budget	- Grants (Bagshot)	£317	See above	- War Memorials (all)	£1,376	To cover anticipated repair and re-lettering costs for 3 memorials. Additional funds will be required with a total estimated cost of +/- £7,500 subject to receipt of quotes	- Other	£1,000	New laptop for Comms Officer	- Other	£900	SALC training for the Deputy Clerk	
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C/23/206	<p>To consider a motion from the Windlesham Committee to approve the spend of up to £65k on the replacement of Windmill Field Playground and to release £15k of the Playground Repairs and Renewals earmarked reserves for this project. In addition, Members are asked to consider earmarking the remaining underspend in the 2023-24 Windlesham Village Playground Repairs budget line.</p> <p>Members were reminded that at the Windlesham Committee meeting held in November 2023, the Committee resolved to replace the Windmill Field Playground.</p>																									

	<p>Since then, indicative pricing has been obtained to enable the Committee to understand the potential cost of the project and decide how this may be funded.</p> <p>At the meeting held on the 6th March, the Committee unanimously resolved to allocate a budget of between £60,000 and £65,000 for the replacement of Windmill Field Playground.</p> <p>The Committee also unanimously resolved to investigate the upper funding limits and criteria of SCC Your Fund Surrey small projects and the SHBC Community Grant Fund once the new funding windows open in April 2024. If these funds were not available, members agreed to investigate the Your Fund Surrey Large Project fund.</p> <p>If investigations and/or applications resulted in no outside funding options being available, members unanimously resolved to fund as per below:</p> <ul style="list-style-type: none">• Up to £50K from Windlesham CIL• £3,154 from Windlesham Playground Repairs & Renewal 2023/24- members resolved to put a recommendation forward to Full Council to earmark this budget line for the Windmill Field Playground project.• £15K from Top level Play area Repairs & Renewals EMR– members resolved to put a motion to Full Council to release these funds for allocation to the Windmill Field Playground project. <p>In line with the Committee Terms of Reference any resolution to spend over £15k must be ratified by Full Council. Members were therefore asked to read the information provided and consider if they wished to:</p> <p>a) Approve the spend of up to £65k to replace the playground.</p> <p>Cllrs Richardson and Cllr Lewis gave an overview of the project noting that the playground was in dire need of replacement.</p> <p>Members Noted that the playground is under the ownership of SHBC and that the Parish Council has a maintenance agreement with them. Consequently, there was a consensus among the Members that SHBC should shoulder a portion of the expenses for replacing the playground.</p> <p>Cllr Malcaus Cooper proposed, Cllr Hardless seconded, and it was resolved unanimously to approve a spend up to 65k provided that at least 50% or more of the funds are sourced externally, with the majority of the funding coming from the landowner (SHBC).</p> <p>b) Approve the request to earmark the remaining underspend in the 2023-24 Playground Repairs budget line, taking into account any decisions made under item 8 on the agenda.</p>	<p>Clerk / RFO</p>
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	<p>Members approved this request under minute reference C/23/205</p> <p>c) Approve the request for the £15k held in the Playground Repairs & Renewals EMR to be ringfenced for this project.</p> <p>Cllr Hardless proposed, Cllr Malcaus Cooper seconded and it was unanimously resolved to defer decision on this item until other funding sources have been explored.</p>	
<p>C/23/207</p>	<p>Playground Inspections – To consider training opportunity.</p> <p>Members were asked to consider the information provided and decide if they wished to bring the playground inspections in-house, training the Operations Coordinator to carry out the inspections.</p> <p>The RPII Operational Training course is run by the Play Inspection Company and the course would take place either in June (location Petersfield) or July 24 (location Poole).</p> <p>The price to attend a course will be:-</p> <p><u>Two-Day RPII Operational Inspectors Course</u> Training and Examiners Fee - £495.00excl.VAT (per candidate) RPII Operational Examination - £265.00excl.VAT (per candidate) Plus, travel expenses depending on location may cost between £80-£200.</p> <p>Cllr Malcaus Cooper proposed, Cllr White seconded and it was resolved unanimously to pay for the Operations Coordinator to attend the above course, followed by any other members of staff who wished to attend. It was also decided that the Clerk will inquire about less intensive training options for the Councillors to participate in.</p>	
<p>C/23/208</p>	<p>Annual Parish Meeting Follow up.</p> <p>Members were provided with a table detailing follow-up action points from the Annual Parish Meeting, along with the proposed methods for addressing them.</p> <p>Cllr Turner thanked the team for the hard work and noted the success of the meeting, however it was noted with regret that more residents had not attended.</p> <p>Members examined the action points resulting from the meeting, and it was unanimously decided that the following Councillors would take the lead in contacting the relevant organisations.</p> <p>Traffic and Infrastructure Concerns will be forward by the Clerk to the County Councillors. Broadband infrastructure – Cllr Malcaus Cooper in conjunction with the Clerk will write to BT. Speed Concerns – Cllr Willgoss will liaise with PCSO John Adams to initiate a speed watch group in Bagshot.</p>	

	<p>Health and Social Care – Cllr Turner will feedback to the local surgeries and integrated care boards.</p> <p>Planning Concerns – The planning committee will feedback to the Local Planning Authority.</p>	
C/23/209	<p>Community Reception</p> <p>Councillors noted that as resolved at the May 23 Full Council meeting the Chairman’s community reception is booked for the 27th April 2024 at All Saints Church in Lightwater between 3pm and 5pm.</p> <p>Members were asked to decide which Councillor or Councillors will present the community awards.</p> <p>It was resolved that the following Councillors would present the community awards:</p> <p>Bagshot Awards – Cllr White Lightwater Awards – Cllr Malcaus Cooper & Turner Windlesham Awards – Cllr Lewis</p>	
C/23/210	<p>Windlesham Neighbourhood Plan Review – Council to consider a request from the working group.</p> <p>Members were asked to consider a request from the Neighbourhood Plan working group to have an independent website and SharePoint site.</p> <p>Background Members were reminded that a working group had been established to facilitate the review of the Windlesham Neighbourhood Plan.</p> <p>During the inaugural meeting of the working group, some residents expressed interest in the establishment of a stand-alone website, and a dedicated SharePoint site.</p> <p>Recommendation It was recommended that all external communications be routed through the normal Council channels. It is also recommended that the Council approve the creation of a Council SharePoint site specifically for use by the Neighbourhood Plan Working Group.</p> <p>It was resolved unanimously to create a dedicated Neighbourhood Plan SharePoint site.</p>	The Clerk
C/23/211	<p>Request to use Lightwater Recreation Ground – Lightwater Village Fete</p> <p>Cllr Harris, Malcaus Cooper and Turner declared a non-pecuniary interest in this item. Cllr Harris informed Members that he is responsible for organising the insurance that will cover the fete and Cllrs Malcaus Cooper and Turner are both Members of the Lightwater Society who are responsible for the fete.</p>	

	<p>Members were informed that Windlesham Parish Council had received a request to use the Lightwater Recreation ground for the village fete on the 11th of May 2024.</p> <ol style="list-style-type: none"> 1. Historically permission has always been granted, however, the organisers have confirmed that they are unable to supply a valid insurance document until the middle of April. <p>All relevant forms and risk assessments have been submitted and are available for inspection at the office.</p> <p>Members were asked to make an in-principle decision as to whether they wished to grant permission pending sight of appropriate insurance cover.</p> <ol style="list-style-type: none"> 2. The Fete Committee has also invited the Chair of the Council to open the Fete at midday on Saturday 11th May 24. <p>Members were asked to approve this request pending site of the relevant insurance.</p> <p>It was resolved unanimously to grant permission for the use of the recreation ground subject to proof of sufficient insurance cover. It was also resolved unanimously that the Chair of Council will accept the invitation to open the Fete.</p>	
C/23/212	<p>Outside Organisations - To receive any reports from representatives on outside organisations.</p> <p><u>Briars Centre</u> Cllr Harris informed Members that the Briars Centre have now had their AGM at which all officers were re-elected and the constitution was changed to make it more relevant.</p> <p><u>Lightwater Society</u> Cllr Malcaus Cooper informed Members that the Lightwater Society is working alongside a group of residents on a traffic calming project to introduce a 20mph speed limit in the centre of the village.</p> <p><u>James Butler Alms Houses</u> Cllr White informed Members that the Alms Houses are holding a summer strawberry tea in June (date to be confirmed) to dedicate trees to the late June Green and Jill Ward.</p> <p><u>Bagshot Society</u> Cllr Willgoss informed Members that the Bagshot Society are holding a talk about ancient clubs in Bagshot and will be scheduling a Meet the Cllrs event at the Brook Church in June. Date to be confirmed.</p> <p><u>Lightwater Fayre in the Square</u> Cllr Malcaus Cooper informed Members that the Fayre in the Square will be held on the 27th of April 2024.</p>	

C/23/213	<p>Clerks update</p> <p>The Clerk reported the following:</p> <p>Bagshot Chapel Drainage Members were reminded that the Council resolved to conduct a soakage test at Bagshot Chapel to assess ground conditions and identify appropriate drainage solutions. The soakage test has been finalised, and we are currently in the process of obtaining quotes for the necessary drainage solutions.</p> <p>War Memorials – Routine Structural Surveys The Operations Coordinator is in the process of obtaining quotes to carry out routine structural surveys on all war memorials within the Parish. Additionally, quotes are being sought to refurbish the lettering on the Lightwater and Windlesham memorials. All three war memorials are Grade II listed and all works will be approved by SHBC planning.</p> <p>Sale of Hook Mill Lane Depot In line with the resolution at the February Full Council meeting a notice of intent to sell the land at Hook Mill Lane has been placed in the Surrey Advertiser. It will run for two consecutive weeks from the 22nd March 2024.</p> <p>Communications Officer We have recently welcomed our new Communications Officer to the team. We are excited to have them on board and look forward to their contributions to both Council and Village communications.</p> <p>Annual Reports / Strategic Plan Update and Precept Booklets Councillors are advised that several information booklets were printed for the Annual Parish Meeting. Any surplus booklets will now be distributed in various public locations throughout the villages.</p>	
C/23/214	<p>Correspondence</p> <p>There was no correspondence.</p>	
C/23/215	<p>Exclusion of the press and public. Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/23/216 Confidential Correspondence C/23/217 Greenspace Contract Procurement C/23/218 Allotment Lease Update C/23/219 To approve as a correct record the confidential resolution reports.</p>	
C/23/216	<p>Confidential Correspondence</p> <p>The clerk informed Members that the Council had received a Freedom of Information request, requesting all correspondence surrounding the recent CGR request.</p>	
C/23/217	<p>Greenspace Contract Procurement</p>	

	<p>Members were asked to examine the information provided and decide whether they would like to authorise the Clerk to sign the contract, specifying the service elements they wish to incorporate.</p> <p>Cllr Malcaus Cooper proposed, Cllr Turner seconded, and it was resolved unanimously to delegate authority to the Clerk to carry out the actions as identified in the confidential report.</p>	The Clerk
C/23/218	<p>Allotment Lease Update</p> <p>Members resolved to carry out actions as per the confidential report.</p>	
C/23/219	<p>To approve as a correct record the confidential resolution reports</p> <p>It was resolved that the following confidential reports detailing the resolution for minute references C/23/193 – C/23/196 and C/23/198 are an accurate reflection of the discussions and decisions on the night.</p>	
	There being no further business the meeting closed at 21:22	

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
12/02/2024	214891-1	559	SLCC ENTERPRISES LTD	SLCC	30.00	6.00	36.00	4350	320	11.10	National Planning Policy refor
								4350	420	11.40	National Planning Policy refor
								4350	520	7.50	National Planning Policy refor
13/02/2024	2675	560	SURREY ALC	SALC	365.00	0.00	365.00	4350	320	135.05	CiLCA Support course - SW
								4350	420	138.70	CiLCA Support course - SW
								4350	520	91.25	CiLCA Support course - SW
09/02/2024	31300	561	RIALTAS BUSINESS	REALTAS	43.10	8.62	51.72	4440	325	15.95	31300/561/Rialtas Business Sol
								4440	425	16.38	31300/561/Rialtas Business Sol
								4440	525	10.77	31300/561/Rialtas Business Sol
14/02/2024	3467	562	NP TREE MANAGEMENT	NPTREE	290.00	58.00	348.00	4195	310	107.30	33 Heywood Drive - tree cleara
								395		-107.30	33 Heywood Drive - tree cleara
								6000	310	107.30	33 Heywood Drive - tree cleara
								4195	410	110.20	33 Heywood Drive - tree cleara
								395		-110.20	33 Heywood Drive - tree cleara
								6000	410	110.20	33 Heywood Drive - tree cleara
								4195	510	72.50	33 Heywood Drive - tree cleara
								395		-72.50	33 Heywood Drive - tree cleara
								6000	510	72.50	33 Heywood Drive - tree cleara
13/02/2024	51459	563	MULBERRY CO	MULBE	50.00	10.00	60.00	4350	320	18.50	Meetings & Discussions - JW
								4350	420	19.00	Meetings & Discussions - JW
								4350	520	12.50	Meetings & Discussions - JW
30/06/2023	300623	564	ONE CALL	ONECA	61.83	12.37	74.20	4555	335	22.88	Pipework repair - HMD
								4555	435	23.50	Pipework repair - HMD
								4555	535	15.45	Pipework repair - HMD
30/06/2023	10448	565	ONE CALL	ONECA	53.75	10.75	64.50	4555	335	19.89	Pipework repair - St Johns
								4555	435	20.43	Pipework repair - St Johns
								4555	535	13.43	Pipework repair - St Johns
30/06/2023	10450	566	ONE CALL	ONECA	53.70	10.74	64.44	4555	335	19.87	Stopcock - St Johns

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4555	435	20.41	Stopcock - St Johns
								4555	535	13.42	Stopcock - St Johns
30/06/2023	10451	567	ONE CALL	ONECA	89.15	17.83	106.98	4555	335	32.99	Tap support post - St Johns
								4555	435	33.88	Tap support post - St Johns
								4555	535	22.28	Tap support post - St Johns
31/01/2024	10595	568	ONE CALL	ONECA	39.50	7.90	47.40	4555	325	14.62	Burst standpipe - St Johns
								4555	425	15.01	Burst standpipe - St Johns
								4555	525	9.87	Burst standpipe - St Johns
31/01/2024	10598	569	ONE CALL	ONECA	47.79	9.56	57.35	4555	335	17.68	Replacement pipe - St Johns
								4555	435	18.16	Replacement pipe - St Johns
								4555	535	11.95	Replacement pipe - St Johns
TOTAL INVOICES					<u>1,123.82</u>	<u>151.77</u>	<u>1,275.59</u>			<u>1,123.82</u>	
VAT ANALYSIS CODE OTS @ 0.00%					365.00	0.00	365.00				
VAT ANALYSIS CODE S @ 20.00%					758.82	151.77	910.59				
TOTALS					<u>1,123.82</u>	<u>151.77</u>	<u>1,275.59</u>				

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
19/02/2024	3802008	570	VIKING	VIKIN	75.99	15.20	91.19	4435	325	28.12	Stationary - Council office
								4435	425	28.88	Stationary - Council office
								4435	525	18.99	Stationary - Council office
21/02/2024	74736	571	CDS GROUP	CDS GP	2,585.00	517.00	3,102.00	4525	335	956.45	Bagshot Chapel drainage
								4525	435	982.30	Bagshot Chapel drainage
								4525	535	646.25	Bagshot Chapel drainage
TOTAL INVOICES					<u>2,660.99</u>	<u>532.20</u>	<u>3,193.19</u>			<u>2,660.99</u>	
VAT ANALYSIS CODE S @ 20.00%					2,660.99	532.20	3,193.19				
TOTALS					<u>2,660.99</u>	<u>532.20</u>	<u>3,193.19</u>				

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
26/02/2024	BVC/23/62	572	GRANTS WPC	GRANTS	2,481.00	0.00	2,481.00	4650	325	2,481.00	Grant to CPRFC
26/02/2024	EXP 26/2/24	573	SARAH WAKEFIELD	SWAKE	35.80	0.00	35.80	4435	325	13.25	Expenses to 26 Feb 24
								4435	425	13.60	Expenses to 26 Feb 24
								4435	525	8.95	Expenses to 26 Feb 24
08/02/2024	1248	574	PERFECTION PEST	PERFPEST	260.00	0.00	260.00	4435	325	96.20	x2 treatment for mice infect
								4435	425	98.80	x2 treatment for mice infect
								4435	525	65.00	x2 treatment for mice infect
TOTAL INVOICES					<u>2,776.80</u>	<u>0.00</u>	<u>2,776.80</u>			<u>2,776.80</u>	
VAT ANALYSIS CODE OTS @ 0.00%					2,776.80	0.00	2,776.80				
TOTALS					<u>2,776.80</u>	<u>0.00</u>	<u>2,776.80</u>				

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/02/2024	FEB 24	575	AB EXPENSES	AB EXP	27.08	0.00	27.08	4435	325	10.02	AB expenses - Feb 24
								4435	425	10.29	AB expenses - Feb 24
								4435	525	6.77	AB expenses - Feb 24
TOTAL INVOICES					<u>27.08</u>	<u>0.00</u>	<u>27.08</u>			<u>27.08</u>	
			VAT ANALYSIS CODE	OTS @ 0.00%	27.08	0.00	27.08				
TOTALS					<u>27.08</u>	<u>0.00</u>	<u>27.08</u>				

Top Level for Month No 11

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/02/2024	48	576	ALL SAINTS CHURCH	ALLS	15.00	0.00	15.00	4950	325	5.55	Planning meeting - 14 Feb 24
								4950	425	5.70	Planning meeting - 14 Feb 24
								4950	525	3.75	Planning meeting - 14 Feb 24
29/02/2024	3725	577	NEIL CURTIS	NEIL	540.00	0.00	540.00	4005	400	180.00	Internments (1xL, 2xW)
								4005	500	360.00	Internments (1xL, 2xW)
29/02/2024	202404	580	ST ANNES PCC	ANNE	100.00	0.00	100.00	4950	325	37.00	Hall hire - 6 &27 Feb 24
								4950	425	38.00	Hall hire - 6 &27 Feb 24
								4950	525	25.00	Hall hire - 6 &27 Feb 24
29/02/2024	1617	581	ZENTECH IT	FRE01	500.28	100.06	600.34	4440	325	185.10	Licence/misc support - Feb 24
								4440	425	190.11	Licence/misc support - Feb 24
								4440	525	125.07	Licence/misc support - Feb 24
TOTAL INVOICES					<u>1,155.28</u>	<u>100.06</u>	<u>1,255.34</u>			<u>1,155.28</u>	
VAT ANALYSIS CODE OTS @ 0.00%					655.00	0.00	655.00				
VAT ANALYSIS CODE S @ 20.00%					500.28	100.06	600.34				
TOTALS					<u>1,155.28</u>	<u>100.06</u>	<u>1,255.34</u>				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/03/2024	1811	578	PURE GARDENS	PUREG	2,130.00	426.00	2,556.00	4060	500	2,130.00	Maintenance - February 24
29/02/2024	232652	579	BRUNEL ENGRAVING	BRUN	160.06	32.02	192.08	4600	325	59.22	Papaerwights & engraving
								4600	425	60.82	Papaerwights & engraving
								4600	525	40.02	Papaerwights & engraving
04/03/2024	203898	582	SURREY HEATH	SHBC01	65.39	13.08	78.47	4220	410	65.39	Gym insp - L'water
04/03/2024	2038825	583	SURREY HEATH	SHBC01	8,242.15	1,648.43	9,890.58	4165	310	3,049.60	Greenspace - March 24
								4165	410	3,132.02	Greenspace - March 24
								4165	510	2,060.53	Greenspace - March 24
TOTAL INVOICES					<u>10,597.60</u>	<u>2,119.53</u>	<u>12,717.13</u>			<u>10,597.60</u>	
VAT ANALYSIS CODE S @ 20.00%					10,597.60	2,119.53	12,717.13				
TOTALS					<u>10,597.60</u>	<u>2,119.53</u>	<u>12,717.13</u>				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier Ale Name	Supplier Ale Code	Net Value	VAT	Invoice Total	_A/_C _ _C_en_tre	Amount	Analysis Description
08/03/2024	WVC/23/67	584	GRANTS WPC	GRANTS	1,207.00	0.00	1,207.00	4650	540	1,207.00 W'sham Village Fete
07/03/2024	3486	585	NP TREE MANAGEMENT	NPTREE	280.00	56.00	336.00	4195	310	103.60 Fell pine in LW Cemetery
								395		-103.60 Fell pine in LW Cemetery
								6000	310	103.60 Fell pine in LW Cemetery
								4195	410	106.40 Fell pine in LW Cemetery
								395		-106.40 Fell pine in LW Cemetery
								6000	410	106.40 Fell pine in LW Cemetery
								4195	510	70.00 Fell pine in LW Cemetery
								395		-70.00 Fell pine in LW Cemetery
								6000	510	70.00 Fell pine in LW Cemetery
04/03/2024	1089	86	INFINITY PLAYGROUNDS	INFINITY	445.00	89.00	534.00	4220	510	445.00 Repairs atw Windmill Field
12/03/2024	WVC/23/67A	586	GRANTS WPC	GRANTS	1,209.00	0.00	1,209.00	4650	540	1,209.00 Grant - WFOR loft ladder
05/03/2024	SLC001	587	BAGSHOT	BAGSHOTDEV	1,084.67	216.93	1,301.60	4060	300	1,084.67 Bagshot Cem Wall (10% dep)
								330		-1,084.67 Bagshot Cem Wall (10% dep)
								6000	300	1,084.67 Bagshot Cem Wall (10% dep)

Nominal Ledger Analysis

TOTAL INVOICES	4,225.67	361.93	4,587.60	4,225.67
VAT ANALYSISCODE OTS @0.00%	2,416.00	0.00	2,416.00	
VATANALYSISCODE S @20.00%	1,809.67	361.93	2,171.60	
TOTALS	4,225.67	361.93	4,587.60	

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
08/03/2024	WVC/23/67B	589	GRANTS WPC	GRANTS	450.00	0.00	450.00	4650	540	450.00	W'sham Soc. litter pick equip
14/03/2024	13 MAR 24	590	REACH PUBLISHING	REAC	200.48	40.10	240.58	4400	325	74.18	13 MAR 24/590/Reach Publishing
								4400	425	76.18	13 MAR 24/590/Reach Publishing
								4400	525	50.12	13 MAR 24/590/Reach Publishing
TOTAL INVOICES					<u>650.48</u>	<u>40.10</u>	<u>690.58</u>			<u>650.48</u>	
VAT ANALYSIS CODE					OTS @ 0.00%	450.00	0.00	450.00			
VAT ANALYSIS CODE					S @ 20.00%	200.48	40.10	240.58			
TOTALS					<u>650.48</u>	<u>40.10</u>	<u>690.58</u>				