



## Windlesham Parish Council

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03 September 2020

**To: Cllrs Bakar, Goodman, Gordon, Hartshorn, Malcaus Cooper and Trentham**

**And all members of Council as nominated substitutes**

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee** to be held by remote conferencing on **Tuesday 8<sup>th</sup> September 2020 at 8.00pm** to act upon the under-mentioned business

Yours sincerely

**Sarah Walker  
Clerk to the Council**

### MEETING INFORMATION

This meeting is permitted under the Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance.

Members of the public are invited to comment on any of the items on this agenda by email to [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk) by 5pm on Tuesday 8<sup>th</sup> September 2020. The public can also watch the meeting via a live stream on our Facebook page.

### AGENDA

1. **To elect a Chairman and Vice-Chairman of the Committee for the ensuing year**
2. **Apologies for absence and to consider whether to approve reasons given (LGA 1972 S85(1))**
3. **To agree committee terms of reference**
4. **Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
5. **Public question time**
6. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
7. **Payments for Approval and Sign Off**

**8. Review of Bank Reconciliations**

**9. Budget monitoring and virements report**