



Windlesham Parish Council

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25th March 2021

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a virtual meeting of the Windlesham Parish Council to be held on **Tuesday 30th March 2021 at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

MEETING INFORMATION

This meeting is permitted under the Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance.

Members of the public are invited to attend the zoom meeting and can register using the link below:

https://us02web.zoom.us/meeting/register/tZYud-mrpzooGNPyq1i8jG_-2LMi8QoRyhL

Alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending please email clerk@windleshampc.gov.uk by midday on Tuesday 30th March 2021. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

The public can also watch the meeting via a live stream on our Facebook page.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time** in accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. Council Minutes

- a) To approve as a correct record, the open minutes of the previous meeting held on 23rd February 2021.
- b) To approve as a correct record, the open minutes of the Extraordinary Full Council meeting held on 15th March 2021.

6. Committee and Sub-Committee Minutes To confirm and sign the open minutes of the recent committee meetings and to adopt the recommendations and agreements contained therein:

- a) Planning Committee – 2nd & 16th March 2021
- b) Finance and General Purposes Committee – 16th March 2021

ALL RATIFIED MINUTES WILL BE PHYSICALLY SIGNED AT A LATER DATE

7. To receive written reports from:

- a. Surrey County Council
- b. Surrey Heath Borough Council

8. Finance:

- a) Accounts for payment
- b) To agree to give delegated authority to the Clerk to pay any invoices received post this meeting but before year end (31st March 2021)
- c) Fees and charges

9. Outside Organisations - To receive any reports from representatives on outside organisations

10. Community Pride Grants

11. Clerks update

12. To review and adopt risk assessment document for 2020-2021

13. Working Party updates:

- a) Update from the working party re review of Council policies

14. Bagshot Jubilee Lamp – to provide an update

15. To discuss the Chairman's Community Reception for 2021

16. Annual Parish meeting - update

17. Notice of a motion from Cllr Hansen-Hjul for a proposed spend of Windlesham CIL money to fund:

- a) 1 x new, larger and covered bin on Mill Pond Road
- b) 6 x new benches for the Field of Remembrance (including commemorative soldier benches)
- c) 2 x benches for the Windmill field open space

18. **Notice of a motion from Cllr Halovsky-Yu to purchase and install a commemorative soldier bench at Lightwater Memorial garden**
19. **Notice of a motion from Cllr Malcaus Cooper to discuss the provision of IT equipment to Councillors – to include the provision of laptop or touch screen devices, headsets and other peripherals**
20. **Notice of a motion from Cllr Hansen-Hjul to reverse a decision previously taken by this council to undertake a ‘housing needs’ survey on behalf of Surrey Community Action. This motion is being requested in light of further information provided by the Windlesham society chair**
21. **Correspondence**
22. **Memorials and Inscriptions**
23. **Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960. AT THIS POINT THE LIVE STREAM OF THE MEETING TO FACEBOOK WILL BE STOPPED**

Exempt Business

24. **Council minutes - To approve as a correct record, the exempt minutes of the previous meetings held on 23rd February 2021.**