



# Windlesham Parish Council

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22<sup>nd</sup> October 2020

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a virtual meeting of the Windlesham Parish Council to be held on **Tuesday 27<sup>th</sup> October 2020 at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker  
Clerk to the Council

## MEETING INFORMATION

This meeting is permitted under the Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance.

Members of the public are invited to submit any questions they wish to put to Council by email to [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk) by 12 noon on Tuesday 27<sup>th</sup> October 2020. These questions will be read out by the Clerk during the public question time agenda item. Feedback will be sent by return email.

Interested members of the press or public can watch the meeting via a live stream on our Facebook page. [www.facebook.com/windleshamparish.council](http://www.facebook.com/windleshamparish.council)

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** The Clerk will read out any questions that have been received from the public in advance of the meeting.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes** - To approve as a correct record, the open minutes of the previous meeting held on 29<sup>th</sup> September
6. **Committee and Sub-Committee Minutes** To confirm and sign the open minutes of the recent committee meetings and to adopt the recommendations and agreements contained therein:
  - a) Planning Committee – 6<sup>th</sup> and 20<sup>th</sup> October 2020

- b) Civic Amenities and Recreation Committee – 6<sup>th</sup> October
- c) Pavilion Committee – 20<sup>th</sup> October 2020

*ALL RATIFIED MINUTES WILL BE PHYSICALLY SIGNED AT A LATER DATE*

**7. To receive written reports from:**

- a. Surrey County Council
- b. Surrey Heath Borough Council

**8. Finance:**

- a) Accounts for payment
- b) CIL report

**9. Outside Organisations** - To receive any reports from representatives on outside organisations

**10. Community Pride Grants**

**11. Clerks update**

**12. Committee Membership – update since last Full Council**

**13. Vexatious Complaints Policy** – to adopt policy as presented

**14. Working Party updates:**

- a) Update from the Planning Reform Consultation working party**
- b) Update from the working party on the progress of proposed terms of reference for a new committee structure.**
- c) Update from the working party regarding Government Parking Consultation**

**15. Community Governance Review – update from SHBC Full Council meeting**

**16. Benches at School Lane Field – to approve costs**

**17. Correspondence**

**18. Memorials and Inscriptions**

**19. Exclusion of the press and public** - To exclude members of the public, including the press, from consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960. **AT THIS POINT THE LIVE STREAM OF THE MEETING TO FACEBOOK WILL BE STOPPED**

**Exempt Business**

**20. Council minutes** - To approve as a correct record, the exempt minutes of the previous meetings held on 29<sup>th</sup> September and 13<sup>th</sup> October 2020

**21. Committee and Sub-Committee Minutes:** To approve as a correct record, the exempt minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:

- a) Civic Amenities – 6<sup>th</sup> October 2020
- b) Pavilion Committee – 20<sup>th</sup> October 2020

