



Windlesham Parish Council

Sarah Walker
Clerk to the Council
Email: sarah.walker@windleshampc.gov.uk
Website: www.windleshampc.gov.uk

The Council Offices
The Avenue
Lightwater
GU18 5RG
Tel: 01276 471675

16th March 2020

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend an Extraordinary meeting of the Windlesham Parish Council to be held in the Council Chamber on **Friday 20th March at 2.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

AGENDA

1. **Apologies for absence** and to consider whether to approve reasons given.
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
4. **To discuss putting in place emergency procedures for the Council in light of the Coronavirus outbreak to include but not limited to:**
 - a) **Consideration of suspension of Council meetings**
 - b) **Scheme of delegation**
 - c) **Business continuity**
5. **To discuss any outcomes from the Community Governance Review Working Group meeting taking place on Wednesday 18th March and next steps**

