



Windlesham Parish Council

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23rd January 2020

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held in the Council Chamber on **Tuesday 28th January at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:**
 - a. To approve as a correct record, the open minutes of the previous meeting held on 26th November 2019
 - b. To agree a correction to the minutes of Full Council meeting held on 29th October 2019
6. **Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:
 - a. Planning Committee – 29th October 2019, 26th November 2019, 3rd December 2019, 18th December 2019 and 7th January 2020
 - b. Finance and General Purposes Committee – 3rd December 2019
 - c. Civic Amenities and Recreation Committee – 7th January 2020
 - d. Personnel Committee – 15th January 2020
7. **To receive written reports from:**
 - a. Surrey County Council;
 - b. Surrey Heath Borough Council

8. Finance:

- a) Accounts for payment
- b) Budget and Precept 2020-21 – final agreement
- c) Internal Interim Audit report

9. Outside Organisations

- a) To receive any reports from representatives on outside organisations
- b) Windlesham United Charities – to confirm appointment of Ruth Hutchinson as a Trustee

10. Clerks Update

11. Councillor Community Pride grants

12. Council Risk Assessment – to approve the circulated risk assessment for 2019-20

13. To consider a request from Heathrow Airport for siting of noise monitors

14. To agree areas for wildflower planting

15. Government Consultation - Strengthening police powers to tackle unauthorised encampments – to consider a Council response

16. To consider a quote for replacement streetlight at Lightwater Recreation Ground

17. Windlesham Village Rejuvenation Project – update

18. All Saints Flower Festival – to consider a request to provide a floral display

19. Request for use of Lightwater Recreation ground

20. Notice of a motion from Cllr Gordon to create a working party with the aim of improving communications and increasing our social media numbers

21. Notice of a motion from Cllr Goodman to agree that the Council will assume responsibility for the administration of The Square in Bagshot and to organise an opening event

22. Casual Vacancy

23. Correspondence

24. Memorials and Inscriptions

25. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Exempt Business

26. Council Minutes: To approve as a correct record, the exempt minutes of the previous meeting held on 26th November 2019.

27. Committee and Sub-Committee Minutes: To approve as a correct record, the exempt minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:

- a) Civic Amenities and Recreation Committee– 7th January 2020
- b) Personnel Committee – 15th January 2020

28. Community Reception – to confirm award recipients

29. Greenspace Maintenance Contract

30. Hook Mill Lane update