



Windlesham Parish Council

Sarah Walker
Clerk to the Council
Tel: 01276 471675
Email: sarah.walker@windleshampc.gov.uk
Website: www.windleshampc.gov.uk

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

11th September 2020

To: Cllrs Malcaus Cooper, Hartshorn, Trentham, Harris, Manley, Willgoss

And all members of Council as nominated substitutes

You are hereby summoned to attend a meeting of the **Cemeteries Committee** to be held by remote conferencing on **Wednesday 16th September 2020 at 6.30pm** to act upon the under-mentioned business

Yours sincerely

Sarah Walker
Clerk to the Council

MEETING INFORMATION

This meeting is permitted under the Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance.

Members of the public are invited to comment on any of the items on this agenda by email to clerk@windleshampc.gov.uk by 5pm on Wednesday 16th September 2020. The public can also watch the meeting via a live stream on our Facebook page.

AGENDA

1. **To elect a Chairman and Vice-Chairman of the Committee for the ensuing year**
2. **Apologies for absence and to consider whether to approve reasons given (LGA 1972 S85(1))**
3. **To agree committee terms of reference**
4. **Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
5. **Public question time**
6. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
7. **Councillor update on Cemetery Maintenance Workplans**
8. **To consider remedial works to Windlesham Cemetery path**

9. **To consider maintenance issues raised by Cllr Hansen-Hjul**
10. **Memorials**
11. **Correspondence**

EXEMPT

12. **To consider and agree tender evaluation process**