



Windlesham Parish Council

Joanna Whitfield
Interim Clerk to the Council
Email: clerk@windleshampc.gov.uk
Website: www.windleshampc.gov.uk
Telephone: 01276 471675

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

5th August 2021

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend an Extraordinary meeting of the Windlesham Parish Council to be held at Windlesham Field of Remembrance Hub, Kennel Lane, Windlesham GU20 6AA on **Wednesday 11th August 2021 at 7.00pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

**Cllr Malcaus Cooper
Chair of the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Wednesday 11th August 2021. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

With the lifting of COVID restrictions we will continue to do all we can to minimise the spread of the virus and on arrival attendees must check in using the NHS COVID-19 app. If you do not already have this app, please download it in advance of the meeting. Whilst not mandatory, we politely request that all attendees wear a mask until seated. Please note: public attendance may be restricted dependant on the capacity of the hall whilst allowing for COVID-19 mitigations. Admittance will be on a first come first served basis.

AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3 **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4 **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5 Council Minutes: To approve as a correct record, the open minutes of the previous meeting held on 22nd June 2021

6 Committee and Sub-Committee Minutes: To confirm and sign the open minutes and recommendations therein, of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:

a. Personnel Committee – 30th June and 13th July 2021

Recommendations therein:

1. To recommend to Full Council the formal appointment of Cllr Halovsky-Yu to the Personnel Committee (Minute Ref: PER/21/5).
2. Terms of engagement for external finance support were agreed and a recommendation to Full Council be made to increase the existing budget line to £15k (Minute Ref:PER/21/15).

7 Planning Applications

	Bagshot Applications	Type	Statutory Submission Expiry Date
21/0706/LLB	Hall Grove School, London Road, Bagshot, Surrey, GU19 5HZ Listed Building consent for the installation of three sets of solar (PV) panels on school buildings. Listed Building Consent (Alter/Extend)	Listed Building Consent (Alter/Extend)	26 th August 2021
21/0705/FFU	Hall Grove School, London Road, Bagshot, Surrey, GU19 5HZ Installation of three sets of solar (PV) panels on school buildings. Full Planning Application	FPA	26 th August 2021
21/0833/FFU	13 Cedar Close, Bagshot, Surrey, GU19 5AB Erection of a part two storey part first floor side extension with associated works	FPA	31 st August 2021
21/0831/FFU	12 Victoria Court, Bagshot, Surrey, GU19 5QH Erection of part single part two storey rear extension following demolition of existing conservatory Full Planning Application	FPA	31 st August 2021

Application number	Lightwater Applications	Type	Statutory Submission Expiry Date
21/0761/FFU	73 Lightwater Meadow, Lightwater, Surrey, GU18 5XH Erection of single storey side and rear extension Full Planning Application	FPA	9 th August 2021
21/0763/FFU	16 Meadowbank Road, Lightwater, Surrey, GU18 5SX Erection of a first floor side extension with conversion of existing integral garage to habitable accommodation and associated works. Full Planning Application	FPA	9 th August 2021

21/0760/FFU	20A Ridgeway Close, Lightwater, Surrey, GU18 5XU Demolition of existing conservatory, and erection of single storey rear extension. Full Planning Application	FPA	12 th August 2021
21/0762/NMA	10 Copthorne Drive, Lightwater, Surrey, GU18 5TE Non-material amendment to application 21/0416/FFU to change the window position. Non Material Amendment	NMA	13 th August 2021
21/0788/FFU	14 Curley Hill Road, Lightwater, Surrey, GU18 5YG Extension to the existing first floor rear dormer including a hip to gable. Full Planning Application	FPA	16 th August 2021
21/0786/FFU	31 Ridgeway Close, Lightwater, Surrey, GU18 5XX Construction of a double storey rear extension. Full Planning Application	FPA	16 th August 2021
21/0805/FFU	14 Ullswater Close, Lightwater, Surrey, GU18 5TD, Single storey rear extension. Garage conversion to habitable accommodation.	FPA	20 th August 2021
21/0741/FFU	2 Glebe Close, Lightwater, Surrey, GU18 5SY Erection of a two-storey front/side and single-storey rear extension (including conversion of the garage space to habitable accommodation).	FPA	20 th August 2021
21/0814/FFU	23 High View Road, Lightwater, Surrey, GU18 5YF Change use of the pool for commercial swimming lesson Full Planning Application	FPA	24 th August 2021
21/0808/FFU	66 Mount Pleasant Close, Lightwater, Surrey, GU18 5TR Erection of 3 no detached storage units within the property's frontage and associated ground levelling. Full Planning Application	FPA	26 th August 2021

	Windlesham Applications	Type of application	Due date
21/0671/FFU	Rowena, School Lane, Windlesham, Surrey, GU20 6EY Erection of a two storey side extension (resubmission of planning permission 20/0435). Full Planning Application	<i>FPA</i>	17 th August 2021
21/0829/FFU	Fairview, London Road, Windlesham, Surrey, GU20 6PG Single storey rear extension to replace the existing conservatory. Infill of two high level windows on the ground floor side elevation. Full Planning Application	<i>FPA</i>	27 th August 2021
21/0754/OOU	Land North East Of Snows Ride, Hatton Hill, Windlesham, Surrey, GU20 6AD, Outline Application with all matters reserved for the erection of one detached Dwelling. Outline Application	<i>Outline Application</i>	27 th August 2021
21/0817/FFU	Vanya Cottage, 1 Orchard Hill, Windlesham, Surrey, GU20 6DB Single storey side and first floor side extension. Full Planning Application	<i>FPA</i>	31st August 2021

21/0816/DTC	Hatton Hill Nursery School, Hatton Hill, Windlesham, Surrey, GU20 6AB Application for approval of condition number 7 (Landscaping) of planning consent 20/0487/FFU for the construction of single storey infill extensions and associated works following demolition of plant room & outdoor classroom Details to comply	Details to comply	
-------------	---	-------------------	--

8 Finance:

- a) Accounts for payment

9 Delegated Authority Requests

- a) Payment of Invoices
- b) Memorial Applications

10 Return to the Office & Lone Working Risk Assessments

11 Telephones – Re-allocation of the WPC softphone licence

12 IT Provision

13 Audio Visual Solutions for Live Streaming

14 Surrey Transport Plan 2022 Consultation

15 Electricity Renewal

16 Staffing Matters

17 Correspondence

- LGPS Data Collection

18 Memorials and Inscriptions

19 Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Confidential Matters

20 External Finance Support

21 Outsourcing Payroll