



Windlesham Parish Council

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The Council Offices
The Avenue
Lightwater
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GU18 5RG

9th October 2026

To: Cllrs Du Cann, Harris, Marr, Stevens, Turner, Wheeler and White.

And all members of Council as nominated substitutes

You are hereby summoned to attend a meeting of the Planning Committee to be held at Lightwater Library, Guildford Road, Lightwater on **Friday 16th October 2026 at 11:00am** to act upon the under-mentioned business.

Yours sincerely

**Joanna Whitfield
Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by 5pm on the 15th October 2026. Please note that the name of the person submitting the representation will be read aloud at the meeting unless anonymity is requested in writing at the time of submission. All public representations, whether written or verbal, are limited to 450 words or a maximum of three minutes.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
- 3. Public participation time**
- 4. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960
- 5. To consider a Surrey Heath Borough Council Planning Policy Consultation regarding the Local Plan Review Scoping and Engagement**

6. To consider planning applications and planning appeals received prior to this meeting:

	Bagshot Applications		
26/0861/PCM	Surrey Heath District Transportation Office, 2 London Road, Bagshot, Surrey, GU19 5HN Consultation application from Surrey County Council for change of use of an existing building from temporary use as a mortuary and office uses to permanent use as a mortuary and office uses, together with the installation of a post-mortem suite, digital autopsy unit, covered walkway and bin store, and associated building and infrastructure works without compliance with Condition 1 (Approved Plans) to enable updated design and addition of external Air Handling Unit. (this application is determined by Surrey County Council under their ref SCCRef-2026-0154 - this record.	Consultation (County Matters)	
26/0879/FFU	15 Wellesley Close, Bagshot, Surrey, GU19 5HB Erection of front porch, hipped roof to existing front and side extension, and addition of storm porch to side elevation.	FPA	27 th October 2026
26/0898/PMR	Deep Acre, Dukes Covert, Bagshot, Surrey, GU19 5HU Application under Section 73 of the Town and Country Planning Act to vary condition 5 (garage) of planning permission 88/0324 for the change of use of garage into habitable space.	Relaxation/Modification	3 rd November 2026
26/0897/FFU	9 Horsebrass Drive, Bagshot, Surrey, GU19 5RB Retrospective application of erection of a raised timber decking.	FPA	4 th November 2026
26/0873/FFU	13 Elizabeth Avenue, Bagshot, Surrey, GU19 5NX Erection of a two storey side extension and fenestration changes.	FPA	4 th November 2026
	Lightwater Applications		
26/0818/DTC	99-101, Guildford Road, Lightwater, Surrey, GU18 5SB Submission of details to comply with Condition 15 (Landscaping) attached to planning permission ref. 25/0297/PMR Development of site to provide 21no. Dwellings with associated access, hardstanding, landscaping and parking.	Details to comply	
26/0824/FFU	Holly Lodge, Catena Rise, Lightwater, Surrey, GU18 5RD	FPA	

	Erection of part single, part two storey side extension, single storey front extension and subdivision of residential unit to form two residential dwellings following demolition of existing extension and garage.		
26/0877/FFU	14 Mount Pleasant Close, Lightwater, Surrey, GU18 5TP Conversion of roof space into habitable accommodation (retrospective) and insertion of rooflights.	FPA	27 th October 2026
26/0890/SCR	Lightwater Sewage Treatment Works, Blackstroud, Lane East, Lightwater, Surrey, GU18 5XR Request for an EIA Screening Opinion (Regulation 6) for construction and operation of upgrade works under permitted development rights at Lightwater Sewage Treatment Works (STW), Blackstroud Lane East, Lightwater, Surrey, GU18 5XR.	Screen	
	Windlesham Applications		
26/0851/FFU	20 Mill Pond Road, Windlesham, Surrey, GU20 6JT Erection of a replacement porch following demolition of existing.	FPA	4 th November 2026
26/0865/FFU	71 Updown Hill, Windlesham, Surrey, GU20 6DS Erection of a single storey side/rear extension and fenestration alterations.	FPA	4 th November 2026
26/0884/NMA	Building D, Windlesham Campus, London Road, Windlesham, Surrey, GU20 6PP Application under S96a (nonmaterial amendment) to application ref: 25/0287/FFU to allow alterations to the BOC Gas Tanks, relocation of the bedding extract and amendment to Building D Annex slabs.	Non Material Amendment	
26/0892/CES	28 Poplar Avenue, Windlesham, Surrey, GU20 6PN Certificate of lawfulness for the proposed erection of a single storey rear extension following demolition of existing conservatory.	Certificate Proposed Development	

8. Exclusion to the press and public – To exclude members of the public, including the press, for consideration of items excluded under s1(2) of the Public Bodies (Admission to Meeting) Act 1960.

9.To consider reasons for Councillor absences.

Item 5 – To consider a Surrey Heath Borough Council Local Plan Review Scoping and Engagement Strategy Consultation

At the Planning Committee meeting on 22nd September 2026, members resolved to defer this item until the next planning meeting.

Members are asked to decide if they wish to respond to the Surrey Heath Borough Council Planning Consultation regarding the Local Plan Review Scoping and Engagement.



Surrey Heath Borough Council Planning Policy Consultations

Local Plan Review Scoping and Engagement Strategy Consultation

You've been invited to participate in the **Local Plan Review Scoping and Engagement Strategy Consultation** by the consultation manager, Surrey Heath Borough Council.

This consultation is open for the submission of representations from 14 Sep 2026 at 12:00 to 19 Oct 2026 at 12:00.

Dear Consultee,

Surrey Heath Local Plan Review Consultation

We are writing to notify you of a new planning policy consultation seeking your early input into the type of development which should take place and where it should take place in the Borough up to 2040. We will also be undertaking a 'Call for Sites' exercise as set out below.

The Council has started work on preparing a new local plan to be called the Local Plan Review 2040. Local Plans help guide future development across an area and set out planning policies and site allocations against which planning applications are decided.

The Council is required by Government to start this Local Plan Review even though we are still progressing the Surrey Heath Local Plan 2019 – 2038 which we anticipate will be adopted by the end of this year.

Scoping and Engagement documents

To help inform decisions on what the Local Plan Review should contain we are seeking views on the key planning matters that you think that the Review should address through consultation on a Local Plan Review Scoping document. Alongside this, we are also seeking your views on how you would like to be engaged in the local plan review process and have published a Draft Local Plan Engagement Strategy for comments.

The deadline for comments is noon on **Monday 19th October 2026**.

The consultation documents can be viewed via our [Consultation](#) webpage which will take you to our [consultation portal](#) where you can register to make comments. This is the Council's preferred method for receiving representations. However, if you are unable to use the consultation portal you may submit your comments by email to planning.consultation@surreyheath.gov.uk or by post to Planning Policy and Sustainability Team, Surrey Heath Borough Council, Surrey Heath House, Knoll Road, Camberley, GU15 3HD

Please see our [Planning Policy Privacy Notice](#) for details as to how we will treat your data.

We have published a [Notice of Scoping](#) which is also set out below. This sets out where hard copies of the documents can be viewed across the Borough and also that you may request to be notified when future stages in the plan-making process take place.

Further information on the Local Plan Review including our timetable and a set of Frequently Asked Questions can be found from our [Local Plan Review](#) webpage.

Call for Sites

Alongside the Scoping consultation, the Council will also be undertaking a Call for Sites exercise whereby we are inviting landowners, developers, businesses, community groups and other interested parties to suggest land or sites that may have potential for future development for housing, employment or other uses.

Further information can be found on our [Call for Sites](#) webpage. The Call for sites will open on 21st September and the deadline for submitting sites is 2nd November 2026.

If you have any queries regarding the above please contact the Planning Policy and Sustainability Team by email at planning.policy@surreyheath.gov.uk or by telephone on 01276 707100.

Yours sincerely,

Surrey Heath Planning Policy and Sustainability Team

Surrey Heath Local Plan Review 2040

Notice of Scoping Consultation

Surrey Heath Borough Council is preparing a new Local Plan known as the Local Plan Review 2040.

The Scoping Consultation is the first consultation in preparing the Local Plan Review, and is being carried out under [Regulation 20](#) of the Town and Country Planning (Local Planning) (England) Regulations 2026.

Consultation period

The consultation opens 14th September and closes noon 19th October 2026.

Consultation matters

This consultation is seeking views on matters relevant to the preparation of the local plan including:

- What the Local Plan Review should contain, and
- How we should engage in preparing the Local Plan Review.

How to view the consultation materials

Consultation documents can be viewed via the Surrey Heath website [Local Plan Review](#) consultation page or directly on our [Consultation portal](#) page.

Hard copies are available to view at:

Surrey Heath Borough Council Offices, Surrey Heath House, Knoll Road, Camberley, GU15 3HD

- Opening times: Monday to Friday 9am to 1pm for face-to-face visits.

[Bagshot Village Community Library](#), High Street, Bagshot, GU19 5AH.

- Opening times: Monday, Tuesday, Wednesday, Friday, 2pm until 5pm; Thursday and Saturday, 10am until 1pm.

[Camberley Library](#), Knoll Road, Camberley, GU15 3SY.

- Opening times: Monday, Wednesday, Thursday, Friday, 9:30am until 5:30pm; Tuesday, 9:30am until 7pm; Saturday, 9:30am until 5pm.

[Frimley Green Library](#), Beech Road, Frimley Green, Camberley, GU16 6LQ.

- Opening times: Monday 1pm until 5pm. Tuesday, Thursday, Friday, 10am until 1pm and 2pm until 5pm.

[Lightwater Library](#), 83A Guildford Road, Lightwater, GU18 5SB.

- Opening times: Tuesday and Friday - 10am until 1pm and 2pm until 5pm; Saturday – 10am until 1pm.

Opening times may change so please check first.

How to respond

We would encourage responses to be made via our [on-line consultation portal](#)

You can also email your responses to planning.consultation@surreyheath.gov.uk or send them by post to:

Planning Policy and Sustainability Team

Built Environment and Regulation

Surrey Heath Borough Council

Surrey Heath House

Knoll Road

Camberley Surrey, GU15 3HD

Request to be notified

You can request to be notified when one or more of the following steps occur during the preparation of the Local Plan Review. If you are registered on our local plan database, we will automatically notify you of the consultation on the proposed local plan content and evidence ((i) in the list below), and on the proposed local plan ((iii) in the list below).

In this list:

‘Regulations’ refer to the [Town and Country Planning \(Local Planning\)\(England\) Regulations 2026](#)).

‘the Act’ refers to the [Planning and Compulsory Purchase Act 2004](#) (as amended)

- (i) When the Council publishes the consultation on the proposed local plan content and evidence (the second formal public consultation on the Local Plan (under Regulation 23(1)(b) of the Regulations))
- (ii) When the Council publishes observations or advice received from a person appointed by the Secretary of State (under section 15CA(5) of the Act). This is also known as the Gateway 2 Assessment.
- (iii) When the Council consults on the proposed local plan (the third formal consultation on the Local Plan (under regulation 27(1)(b) of the Regulations)).
- (iv) When the Council submits the proposed local plan to the Secretary of State for independent examination (under section 15D(1) of the Act);
- (v) When the date, time and place of the Examination hearings and the name of the Examiner is published (under regulation 35(2) and regulation 35(1)(a) of the Regulations).
- (vi) If the local plan examination is paused by the Examiner so that further work can be carried out (under section 15D(7) and section 15DA of the Act);
- (vii) When a document or evidence is sent to the Examiner and/or published whilst the Examination is paused (under section 15DA(6) and 15DA(7) of the Act);
- (viii) When the Council publishes the Examiner’s recommendations and reasons (under section 15 D or 15DA and in accordance with section 15D(13) or section 15DA(10) of the Act);

(ix) When the Council adopts the local plan (under Part 2 of Act).

Further Information

If you have any questions regarding the consultation or would like any further information, please contact the Planning Policy and Sustainability Team at the email above or on 01276 707100.