



Windlesham Parish Council

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The Council Offices
The Avenue
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25th June 2026

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 45 Church Road, Bagshot on **Tuesday 30th June 2026 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting. Alternatively, if you wish to submit questions or comments on any agenda item without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday, 30 June 2026. Please note that the name of the person submitting the representation will be read aloud at the meeting unless anonymity is requested in writing at the time of submission. All public representations, whether written or verbal, are limited to 450 words or a maximum of three minutes.

AGENDA

1. **Apologies for absence.**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Participation Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meetings held on 19th May 2026
6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- a. Planning Committee 19th May 2026 and 10th June 2026
- b. Civic Amenities & Recreation Committee 11th May 2026 – Members should note that all recommendations were reviewed at the Full Council meeting held on the 19th May 2026.
- c. Communications Committee 11th May 2026
- d. Finance Committee 23rd June 2026
- e. Note the Minutes of the Lightwater Recreation Ground Trust meeting held on the 28th April 2026

Governance

7. **Community Governance Review – Surrey Heath Borough Council Final Recommendations and Council Discussion.**

Civic Amenities

8. **Lightwater War Memorial** - To consider submitting a Certificate of Lawfulness
9. **Windlesham Cemetery Greenspace Procurement**
10. **To consider Lightwater Festive Lighting: Lamp Column Power Supply and Additional Motif Proposal**
11. **Grants – to consider a grant application from the Windlesham Fete Committee**

Consultations, Updates & Correspondence

12. **Outside Organisations** - To receive any reports from representatives on outside organisations.
13. **Clerks update**
14. **Correspondence**

CONFIDENTIAL

15. **Exclusion of the press and public** - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
16. **To consider reasons for Councillor absences**
17. **Hook Mill Lane Depot Disposal**
18. **To approve as a correct record, the confidential reports of the previous meeting held on 19th May 2026**