



Windlesham Parish Council

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The Council Offices
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22nd October 2026

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 27th October 2026 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting. Alternatively, if you wish to submit questions or comments on any agenda item without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday, 27th October 2026. Please note that the name of the person submitting the representation will be read aloud at the meeting unless anonymity is requested in writing at the time of submission. All public representations, whether written or verbal, are limited to 450 words or a maximum of three minutes.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Participation Time:** In accordance with Standing Orders, a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5. Council Minutes:** To approve as a correct record the open minutes of the previous meeting held on 22nd September and 5th October 2026

- 6. Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- a. Planning Committee 22nd September and 16th October 2026
- b. Finance Committee 29th September 2026

Finance

- 7. Account Payments**
- 8. Budget Monitoring & Bank Reconciliation Sign-off**
- 9. Budget & Precept 2027-28**

Governance

- 10. Lightwater Recreation Ground Trust: Funding of Specialist Legal Advice**

Civic Amenities

- 11. To consider and approve additional tree maintenance work**
- 12. Annual Parish Meeting & Community Awards**

Consultations, Updates & Correspondence

- 13. Clerk's update**
- 14. Correspondence**

CONFIDENTIAL

- 15. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 16. To consider reasons for apologies.**
- 17. To approve as a correct record the confidential resolution report from the Full Council meetings held on the 22nd September & 5th October 2026, noting/approving recommendations therein.**
- 18. To consider cyber security measures**
- 19. Windlesham Cemetery – Greenspace Procurement Award**

20. To review the outcome of the recent Data Protection Audit

21. To review response regarding code of conduct

22. Hook Mill Lane Disposal – deferred from previous Full Council Meeting

23. Encroachment on Council land