



## Windlesham Parish Council

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GU18 5RG

6<sup>th</sup> May 2026

**To: Cllrs Harris, Hartshorn, R Jenning-Evans, Lewis, Marr, White, Willgoss**

You are hereby summoned to attend a meeting of the Civic Amenities and Recreation Committee to be held at Lightwater Library, 83A Guildford Road, Lightwater on **11<sup>th</sup> May 2026 at 7:30pm** to act upon the under-mentioned business.

Yours sincerely

**Joanna Whitfield**  
Clerk to the Council

### MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk) by midday on 11th May 2026. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

### AGENDA

1. To appoint a Chairman for the meeting
2. Apologies for Absence
3. **Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
4. To note the Committee's Terms of Reference
5. Public question time
6. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

### Cemeteries

7. Windlesham Cemetery Drainage
8. Bagshot Cemetery Drainage and Pathway
9. Lightwater Cemetery- Stone Markers

**10. Windlesham Cemetery – to consider a Memorial Tree request**

**Assets**

**11. Replacement of AED (defibrillator) Cabinet in Lightwater Village**

**Greenspaces**

**12. To consider an additional year of tree watering and maintenance at Bosman Drive, Windlesham**

**13. To consider volunteer-led planting at Lightwater Cemetery**

**Grants**

**14. Grant policy and grant application form**

**15. Grants**

**Updates and Correspondence**

**16. Clerks Update**

**17. Correspondence**

**CONFIDENTIAL**

**18. Exclusion to the press and public – To exclude members of the public, including the press, for consideration of items excluded under s1(2) of the Public Bodies (Admission to Meeting) Act 1960.**

**19. To consider a payment dispensation in Windlesham Cemetery**