



Windlesham Parish Council

Joanna Whitfield
Clerk to the Council
Email: clerk@windleshampc.gov.uk
Website: www.windleshampc.gov.uk
Telephone: 01276 471675

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

12th March 2026

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **18th March 2026 at 7pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on 18th March 2026. Please note that all written submissions for public participation are limited to 150 words and where possible will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting, you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 24th February 2026
6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 24th February 2026

To note the open minutes of the recent village committee and sub-committee meetings:

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

- Lightwater Committee – 10th February 2026

Finance

7. **Accounts for payment**
8. **Budget Monitoring Reports**
9. **Bank Reconciliations**

Governance

10. **Resident Representation – Background Paper and Timeline for Consideration**
11. **To consider a motion from Cllr Malcaus Cooper regarding a Governance Structure Review**
12. **Windlesham Neighbourhood Plan – To consider a recommendation from Windlesham Village Committee to remove the Chair and Vice Chair from the working group**
13. **Review and prioritisation of current workstreams**
14. **To consider a coordinated approach to engagement with the new West Surrey Unitary Authority**

Civic Amenities

15. **To consider summer planting for 2026**

Updates & Correspondence

16. **Clerks Update**
17. **Correspondence**

- 18. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 19. Hook Mill Lane Depot Disposal – to discuss valuation and guide price for marketing**
- 20. To note the confidential report for the Full Council Meeting held on the 24th February 2026 and approve recommendations therein.**