



Windlesham Parish Council

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The Council Offices
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20th March 2025

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 25th March 2025 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 25th March 2025. Please note that all written submissions for public participation are limited to 150 words and where possible will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting, you must specify this to the Clerk in writing at the time of submission.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 25th February 2025

6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 25th February 2025, 5th March 2025 and 12th March 2025

To note the open minutes of the recent village committee and sub-committee meetings:

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

Finance

- 7. **Accounts for payment**
- 8. **Budget Monitoring Reports**
- 9. **Bank Reconciliation**
- 10. **Members Allowances 2025-26**
- 11. **Investment strategy and recommendations**

Governance

- 12. **To review the Effectiveness of Internal Control and Audit**
- 13. **To review and approve the Council risk assessment**
- 14. **Review of Inventory and Land**

Civic Amenities

- 15. **To consider summer planting for 2025**
- 16. **VE Day 2025 – To consider village decorations**
- 17. **Greenspace Procurement Update**
- 18. **Motion from Cllr Wilson requesting a commitment to equality, inclusivity and a review of social media platforms.**

Updates & Correspondence

- 19. **Correspondence**

CONFIDENTIAL

- 20. **Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 21. **Lightwater Recreation Ground Trust Legal Agreement**
- 22. **Community Reception – To discuss award recipients**
- 23. **Allotment Purchase contract update**
- 24. **Motion to consider action regarding a potential breach of Electoral Law**
- 25. **Burial Matters**