



Windlesham Parish Council

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The Council Offices
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20th February 2025

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 25th February 2025 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 25th February 2025. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 21st January 2025 and EGM minutes held on the 17th February 2025.
6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 20th January 2025, and 12th February 2025

To note the open minutes of the recent village committee and sub-committee meetings:

- Lightwater Committee – 14th January 2025
- Bagshot Committee – 4th February 202 including recommendations therein.

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

Finance

7. **Accounts for payment**
8. **Budget Monitoring Reports**
9. **To review the Council's investments and strategy for 2025-26**

Governance

10. **To review and approve the Council Risk Assessment**
11. **To consider committee membership**

Civic Amenities

12. **Christmas Trees and Festive Lights Tender**

Councillor Motions

13. **Motion from Cllr Malcaus Cooper: Proposal to Initiate Discussions with SHBC on Community Asset and Service Transfer**
14. **Motions to Amend Standing Orders**
 - a) **Motion from Cllr R Jennings Evans: To consider amending Standing Orders to clarify Committee Membership**
 - b) **Motion from Cllr Malcaus Cooper: Review and Clarification of Public Participation in Meetings within Standing Orders**

c) Motion from Cllr Wilson: Standing Order Amendment for Regular Borough, County, and Unitary Council Updates

- 15. Motion from Cllr Malcaus Cooper: Request that Council consider making a commitment to achieve Quality Council Status.**

Updates Consultations & Correspondence

- 16. Transport for the South East Draft Transport Strategy Consultation**

- 17. Update on the Borough Council's decision regarding whether to proceed with the Community Governance Review (CGR).**

- 18. Correspondence**

CONFIDENTIAL

- 19. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

- 20. Chairman's Community Reception – discuss award nominations.**

- 21. Lightwater Recreation Ground Trust Legal Agreement**

- 22. To discuss contractual terms regarding the purchase of the Allotment site.**

- 23. Burial Matters**