



### **Windlesham Parish Council**

Joanna Whitfield  
Clerk to the Council  
Tel: 01276 471675  
Email: [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk)  
Website: [www.windleshampc.gov.uk](http://www.windleshampc.gov.uk)

The Council Offices  
The Avenue  
Lightwater  
Surrey  
GU18 5RG

25<sup>th</sup> July 2023

**To: Cllrs Bakar, Du Cann, Gordon, Hills, White and Willgoss**

You are hereby summoned to attend a meeting of the Bagshot Committee to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **TUESDAY 1<sup>st</sup> August 2023 at 7.00pm** to act upon the under-mentioned business.

Yours sincerely

**Joanna Whitfield**  
Clerk to the Council

#### **MEETING INFORMATION**

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk) by midday on Tuesday 1<sup>st</sup> August 2023. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

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#### **AGENDA**

- 1 To elect a Chairman and Vice Chairman of the Committee for the ensuing year**
- 2 Apologies for Absence**
- 3 Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
- 4 To note the Committee's Terms of Reference**
- 5 Public question time**
- 6 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 7 Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the previous Village Committee meeting held on the 18<sup>th</sup> April 2023.

- 8 To receive reports from:
  - a. Surrey Heath Borough Council
- 9 Payment lists for approval
- 10 Committee finances – Income & Expenditure Report
- 11 To consider privacy screening along the school fence line
- 12 Cemetery Fees and Charges Review
- 13 Cemetery Memorial Testing
- 14 Maintenance of Holly Tree outside Bagshot Cemetery
- 15 Playgrounds
  - a. School Land Field Playground- opening event
  - b. School Lane Field Playground- equipment for older children
  - c. Freemantle Playground tender
- 16 Traffic and Infrastructure
  - a. Update from Working party Chairman
  - b. Re approval of Working party membership
  - c. Potential traffic schemes in Bagshot- Update
- 17 Grants- to consider grant applications from:
  - a. Bagshot Business Association and
  - b. Bagshot WI
  - c. Earlswood Management Group
- 18 Christmas trees on shop fronts and date for switch on
- 19 Request to adopt and maintain an AED Defibrillator on Bagshot Highstreet
- 20 Clerks Update
- 21 Correspondence
- 22 Exclusion to Press and Public