



Windlesham Parish Council

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21st March 2024

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 26th March 2024 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

**Joanna Whitfield
Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 26th March 2024. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5. Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 27th February 2024

6. Committee and Sub-Committee Minutes: To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 27th February 2024, and 13th March 2024

To note the open minutes of the recent village committee and sub-committee meetings:

- Windlesham Committee – 6th March 2024 including recommendations therein.
 - Windlesham Playground Repairs & Renewal 2023/24- members resolved to put a recommendation forward to Full Council to earmark the remaining funds under this budget line for the Windmill Field Playground project. (See item 9)
 - Top level Play area Repairs & Renewals EMR– members resolved to put a motion to Full Council to release these funds for allocation to the Windmill Field Playground project. (See item 9)

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

Finance

7. Accounts for payment

8. Financial Reports

Civic Amenities & Meetings

9. To consider a motion from the Windlesham Committee to approve the spend of up to £65k on the replacement of Windmill Field Playground and to release £15k of the Playground Repairs and Renewals earmarked reserves for this project. In addition, Members are asked to consider earmarking the remaining underspend in the 2023-24 Windlesham Village Playground Repairs budget line.

10. Playground Inspections – To consider training opportunity.

11. Annual Parish Meeting – follow up discussion

12. Community Reception

Planning

13. Windlesham Neighbourhood Plan Review – Council to consider a request from the working group.

Updates & Correspondence

14. Request to use Lightwater Recreation Ground – Lightwater Village Fete

15. Outside Organisations - To receive any reports from representatives on outside organisations.

16. Clerks update

17. Correspondence

CONFIDENTIAL

18. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

19. Confidential Correspondence

20. Greenspace Contract Procurement

21. Allotment Lease Update

22. To approve as a correct record the confidential resolution reports