



Windlesham Parish Council

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22nd February 2024

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 27th February 2024 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 27th February 2024. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 23rd January 2024

6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 23rd January 2024, and 14th February 2024

To note the open minutes of the recent village committee and sub-committee meetings:

- Bagshot Committee – 6th February 2024 including recommendations therein.

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

Finance

7. **Accounts for payment**
8. **Bank reconciliations**
9. **Financial Reports**
10. **Members Allowances 2024-25**
11. **To review the Council's investments and strategy for 2024-2025**

Governance

12. **Strategic Plan Review**

Civic Meetings

13. **Annual Parish Meeting** – to agree on agenda points as requested by residents

Civic Amenities

14. **Summer Planting**
15. **To review building condition reports**

Updates & Correspondence

16. **Outside Organisations** - To receive any reports from representatives on outside organisations.
17. **Clerks update**
18. **Correspondence**

Burial Authority Business

19. **Review of Parish Cemeteries** – Update

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- 20. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**
- 21. To consider necessary legal services required for the cemetery review process.**
- 22. Chairman's Community Reception – discuss award nominations.**
- 23. Hook Mill Lane - Update**
- 24. Allotment Lease Update**
- 25. To approve as a correct record the confidential resolution reports**