



Windlesham Parish Council

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20th July 2023

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 25th July 2023 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 25th July 2023. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5. Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 27th June 2023

6. Committee and Sub-Committee Minutes: To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 27th June 2023 and the 11th July 2023
- Personnel Committee – 4 July 2023

To note the open minutes of the recent village committee and sub-committee meetings:

- Lightwater Committee – 4th July 2023

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

7. To receive written reports from:

- a. Surrey County Council
- b. Surrey Heath Borough Council

8. Finance

- a. Accounts for payment
- b. Budget vs Actual Reports
- c. Investment strategy

9. To review current strategic plan

10. High Curley Running Event

11. Committee Membership – to consider appointing new co-opted Councillors to standing committees.

12. Working party updates

- a. **Review of the Village Committee Terms of Reference working party** – To agree 2 nominated representatives from each committee as per minute reference C/23/38
- b. **Windlesham Neighbourhood Plan working party update**
- c. **Greenspace Tender Specification working party update**

13. To consider a response to the Public Spaces Protection Order Extension

14. Cemetery Memorial Inspections – To consider how remedial works will be funded.

15. Outside Organisations - To receive any reports from representatives on outside organisations.

16. Clerks update

17. Correspondence

18. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

CONFIDENTIAL

19. To approve as a correct record the confidential resolution reports

20. Confidential Correspondence - To review Councils course of action.