



Windlesham Parish Council

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The Council Offices
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22nd June 2023

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 27th June 2023 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 27th June 2023. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 16th May 2023

6. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee – 23rd May 2023 and the 6th June 2023

To note the open minutes of the recent village committee and sub-committee meetings:

- Windlesham Committee – 13th June 2023

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

7. Co-Option to Lightwater Ward

8. To receive written reports from:

- a. Surrey County Council;
- b. Surrey Heath Borough Council

9. Finance

- a. Accounts for payment
- b. Bank Reconciliation
- c. Budget Monitoring Report
- d. To consider Cllr Finance Training

10. GDPR – Re-appointment of Data Protection Officer

- 11. Motion from Windlesham Committee requesting Full Council** reaffirm its commitment to delegate decisions to Village Committees by default "**with the exception of**" those matters that cannot be for statutory reasons and to agree to implement policies which properly support this devolved operating model for WPC.

12. Council to consider conducting a review of the Windlesham Neighbourhood Plan

13. Members to consider issuing a Chairman's update

14. To discuss Christmas provision 2023

- a. Festive lighting 2023 – Update
- b. Village Christmas Trees

15. Grants

- a. Harper Asprey Wildlife Rescue

16. Trees – School Lane Field Resident Application – Follow up

- 17. Outside Organisations** - To receive any reports from representatives on outside organisations.

18. Previous Resolution Updates - Status updates on previous resolutions

19. Clerks update

20. Correspondence

21. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

CONFIDENTIAL

22. Greenspace Contract - To discuss

23. Confidential Resolution Updates

24. Confidential Correspondence