



Windlesham Parish Council

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The Council Offices
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23rd March 2023

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 28th March 2023 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 28th March 2023. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5. Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 21st February 2023
- 6. Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

- Planning Committee –14th March 2023

To note the open minutes of the recent village committee and sub-committee meetings:

- Bagshot Committee – 7th February 2023
- Lightwater Committee –21st February 2023
- Windlesham Committee – 1st March 2023

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

7. To receive written reports from:

- a. Surrey County Council;
- b. Surrey Heath Borough Council

8. Finance

- a. **Accounts for payment**
- b. **Bank reconciliations**
- c. **Budget Monitoring report**
- d. **To approve Bagshot & Lightwater Committee spends of over £15K**
- e. **2023-24 Greenspace contract increase**

9. Greenspace Contract – Council to nominate 3 representatives to meet with the Greenspace Contract Management Team.

10. Land at Freemantle Road – Update

11. Buildings and Asset Management – To approve the proposed scope of services

12. To discuss arrangements for a Councillor training session following the elections in May 2023.

13. Return of Council Assets

14. Annual Parish Meeting – follow up discussion

15. To discuss coronation decorations within the villages

16. Consultations – To consider a response to the Surrey Hills Boundary Extension

17. Grant applications – To consider any forthcoming grant applications

18. Outside Organisations - To receive any reports from representatives on outside organisations.

19. Project Updates - Status updates on outstanding projects

20. Clerks update

21. Memorials – To consider memorial applications

22. Correspondence

23. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

CONFIDENTIAL

24. Update on outstanding confidential resolutions

25. Community Chairmans Award Nominations

26. To discuss current waste collection SLA between WFOR and the Parish Council