



Windlesham Parish Council

Joanna Whitfield
Clerk to the Council
Email: clerk@windleshampc.gov.uk
Website: www.windleshampc.gov.uk
Telephone: 01276 471675

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

16th February 2023

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 21st February 2023 at 7.15pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

**Joanna Whitfield
Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 21st February 2023. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3. Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4. Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5. Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 24th January 2023

- 6. Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:
 - Planning Committee –24th January 2023, & 14th February 2023
 - Including recommendation therein to submit the response to be presented at the Full Council meeting for the Levelling-up and Regeneration Bill: reforms to National Planning Policy Consultation.
- 7. To discuss applications for co-option to Windlesham Parish Council, Bagshot Ward.**
 - a. Co-opted Councillor to make their Declaration of Acceptance
- 8. To receive written reports from:**
 - a. Surrey County Council
 - b. Surrey Heath Borough Council
- 9. Finance**
 - a. Accounts for payment
 - b. Bank reconciliations
 - c. Regular payments for approval
 - d. Finance report
 - e. Bank Signatories
- 10. To review Council's investments and strategy for 2023-24**
- 11. Pension Valuation**
- 12. Fees and Charges**
 - a. Allotments
 - b. Cemeteries
- 13. Members Allowances 2023 -2024**
- 14. Asset Management – To discuss.**
 - a. Building Maintenance
 - b. Asset Disposal
- 15. Summer Planting**
- 16. Motion from Cllrs Willgoss, Manley, Turner and Malcaus Cooper to revisit the decision made regarding a residents request to reduce the height of the trees at School Lane Field.**
- 17. Communications strategy - To discuss.**
- 18. Coronation Decorations – To discuss.**
- 19. Proposal from Cllr Jennings-Evans for two Councillor representatives to request a meeting with the Greenspace Contract Manager and Contractor – To discuss.**

20. Outside Organisations - To receive any reports from representatives on outside organisations.

21. Clerks update

22. Correspondence

23. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

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24. Hook Mill Lane – To discuss existing covenant.

25. Chairman's Community Reception – To discuss invitations and award nominations.