



# Windlesham Parish Council

Joanna Whitfield  
Interim Clerk to the Council  
Email: [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk)  
Website: [www.windleshampc.gov.uk](http://www.windleshampc.gov.uk)  
Telephone: 01276 471675

The Council Offices  
The Avenue  
Lightwater  
Surrey  
GU18 5RG

23<sup>rd</sup> June 2022

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 28<sup>th</sup> June 2022 at 7.00pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

**Joanna Whitfield**  
Interim Clerk to the Council

## MEETING INFORMATION

**Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email [clerk@windleshampc.gov.uk](mailto:clerk@windleshampc.gov.uk) by midday on Tuesday 28<sup>th</sup> June 2022. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.**

## AGENDA

1. To elect the **Chairman of the Council** for the ensuing year and to
  - a) Receive the Chairman's Declaration of Acceptance of Office
  - b) Chairman to assume the Chair
2. To elect the **Vice-Chairman of the Council** and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. **Apologies for absence**
4. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
5. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.

6. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
7. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 31<sup>st</sup> May 2022
8. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

To note the open minutes of the recent village committee and sub-committee meetings:

- Bagshot Committee –5<sup>th</sup> April 2022
- Lightwater Committee –12<sup>th</sup> April 2022
- Windlesham Committee –12<sup>th</sup> April 2022, 31<sup>st</sup> May 2022

Note: The above Minutes have been ratified at the relevant Village Committee meetings.

9. **Finance - accounts for payment**
  - a. **Accounts for payment**

10. **To receive written reports from:**
  - a. Surrey County Council;
  - b. Surrey Heath Borough Council

11. **To consider how Council will review future planning applications**

12. **To discuss Christmas provision 2022**

- a. **Christmas Trees**
- b. **Christmas Lights**

13. **Working Party Updates**
  - a. **Strategic Plan Working Party**
  - b. **Policy Review Working Party**

14. **To discuss a wayleave request from Swish Fibre with regard to land at Mill Pond, Windlesham.**

15. **Outside Organisations** - To receive any reports from representatives on outside organisations.

16. **Project Updates** - Status updates on outstanding projects

17. **Clerks Update**

18. **Correspondence**

**19. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

**CONFIDENTIAL**

**20. To discuss engaging external RFO Services**

**21. Hook Mill Lane Update**

**22. To discuss code of conduct**