



Windlesham Parish Council

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The Council Offices
The Avenue
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17th March 2022

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 22nd March 2022 at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Interim Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 22nd March 2022. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3 **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4 **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5 **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 22nd February 2022
- 6 **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

To note the open minutes of the recent village committee and sub-committee meetings:

- Bagshot Committee – 1st February 2022
- Lightwater Committee – 8th February 2022
- Windlesham Committee – 9th February 2022

Note: The above Minutes have been ratified at the relevant Village Committee meetings.

- 7 To receive written reports from:**
- Surrey County Council;
 - Surrey Heath Borough Council
- 8 Finance:**
- Accounts for payment
 - Grant Request – Lightwater Resilience Plan
 - Finance Report
 - Bank Reconciliations
- 9 Community Reception – Update**
- 10 Notification of Software Licence Increases**
- 11 Members Allowances 2022 - Update**
- 12 Meeting Schedule 2022-23 – to consider**
- 13 Outside Organisations - To receive any reports from representatives on outside organisations.**
- 14 Project Updates - Status updates on outstanding projects**
- 15 Summer Planting – To consider quotes**
- 16 To discuss conducting a Windlesham Neighbourhood Plan review**
- 17 Clerks Update**
- 18 Consultations**
- Surrey Heath Local Plan – Deadline 9th May 2022**
 - Bracknell Forest Local Plan – Deadline 20th April 2022**
 - Winkfield Parish Council Neighbourhood Plan – Deadline 29th April 2022**
 - Forest Management carried out by The Crown Estate – Deadline 5th April 2022**
- 19 Visioning Day Update**
- 20 Correspondence**
- 21 Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

CONFIDENTIAL

- 22 Windlesham Committee Community Award Nominations**
- 23 Hook Mill Lane – To review all agreements in place relating to this site**
- 24 Staff in confidence – Personnel Update**