



Windlesham Parish Council

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9th September 2021

To: Cllrs Goodman, Hansen-Hjul, Hardless, Stacey and Sturt

You are hereby summoned to attend a meeting of the Windlesham Committee to be held at the Community Hub, Windlesham Field of Remembrance, Kennel Lane, Windlesham on **TUESDAY 21ST SEPTEMBER 2021 at 7.00pm** to act upon the under-mentioned business.

Yours sincerely

**Joanna Whitfield
Interim Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 21st September 2021. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

With the lifting of COVID restrictions we will continue to do all we can to minimise the spread of the virus and on arrival attendees must check in using the NHS COVID-19 app. If you do not already have this app, please download it in advance of the meeting. Whilst not mandatory, we politely request that all attendees wear a mask until seated. Please note: public attendance may be restricted dependant on the capacity of the hall whilst allowing for COVID-19 mitigations. Admittance will be on a first come first served basis.

AGENDA

- 1 Apologies for Absence**
- 2 Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
- 3 Public question time**
- 4 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5 Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the previous Village Committee meeting held on the 14th July 2021

6 Planning Applications - to consider and make appropriate representations in relation to the planning applications in Windlesham listed below:

	Windlesham Applications	Type of application	Due date
21/0674/FFU	28 Updown Hill, Windlesham, Surrey, GU20 6DX Two storey rear extension, front porch and first floor flank dormer Full Planning Application	<i>FPA</i>	6th September 2021
21/0840/FFU	16 Turpins Rise, Windlesham, Surrey, GU20 6NG Single storey side to rear extension Full Planning Application	<i>FPA</i>	10th September 2021
21/0855/FFU	Ming Restaurant, Ming, London Road, Windlesham, Surrey, GU20 6PG Erection of detached two storey with roof accommodation block of flats comprising 4no 2-bed and 2no 1-bed flats and 2no 5-bed detached two storey dwellings with roof accommodation. Full Planning Application	<i>FPA</i>	14th September 2021
21/0918/FFU	80 Chertsey Road, Windlesham, Surrey, GU20 6HP First floor rear extension Full Planning Application	<i>FPA</i>	20th September 2021
21/0917/FFU	Poplar Cottage, School Road, Windlesham, Surrey, GU20 6PA Formation of new driveway including new vehicular and pedestrian access point following removal of existing access point. Erection of 1m post and rail fence on the front boundary following removal of existing hedge. Full Planning Application	<i>FPA</i>	20th September 2021
21/0932/FFU	Elm Lodge, Church Road, Windlesham, Surrey, GU20 6BS Erection of first floor rear balcony with privacy side panels. Full Planning Application	<i>FPA</i>	23rd September 2021
21/0923/DTC	Hatton Hill Nursery School, Hatton Hill, Windlesham, GU20 6AB Application to seek approval of highway safety measures reserved by Condition 4 of 20/0487/FFU (Construction of single storey infill extensions and associated works following demolition of plant room & outdoor classroom.) Details to comply	<i>DTC</i>	
21/0936/FFU	Orchard Cottage, Shepherds Lane, Windlesham, Surrey, GU20 6HL Erection of a two-storey, 66 bedroom care home for older people with associated parking and landscaping. Full Planning Application	<i>FFU</i>	23rd September 2021
21/0961/FFU	2 Lavershot Court, London Road, Windlesham, Surrey, GU20 6LF Entrance canopy, render to front elevation, changes to fenestration and roof lantern to existing flat roof Full Planning Application	<i>FFU</i>	30 th September 2021

7 To receive reports from:

- a. **Surrey County Council;**
- b. **Surrey Heath Borough Council**

8 Payments for approval

- 9 **Committee finances – overview**
- 10 **Project Updates -** Status updates on outstanding projects
- 11 **Windlesham Cemetery**
 - a) To read and consider correspondence regarding Windlesham Cemetery
 - b) To consider the future of the designated wildlife area in the old part of the cemetery
 - c) To consider the options regarding the small piece of land to left of the Memorial Wall in the new part of the cemetery.
- 12 **Grant Policy -** To consider a grant funding scheme for 2021-22
- 13 **Site Security –** To consider site security at Mill Pond and Windmill Field
- 14 **Windlesham Rejuvenation Project –** Update on current status
- 15 **Health and Wellbeing Initiative –** Tackling Loneliness within the Community
- 16 **Windlesham Neighbourhood Plan–** To discuss the formation of a working party to review and update the Windlesham Neighbourhood Plan
- 17 **Memorials and Inscriptions -** relating to Windlesham Cemetery
 - Memorial Tree Application
- 18 **Correspondence**
 - CGR Order for reference only