



WINDLESHAM PARISH COUNCIL
GRANT APPLICATION FORM – UMBRELLA ORGANISATIONS
GRANTS OVER £1000

Please Indicate which village fund you wish to apply to:

Bagshot **Lightwater** **Windlesham**

Name of Umbrella/Lead Organisation	
Registered Charity Number (if applicable)	
Contact Name	
Position within the organisation	
Telephone number	
Address of organisation	
Postcode	
Email address	

Community Group				
	[Enter Name of Group Here]	[Enter Name of Group Here]	[Enter Name of Group Here]	[Enter Name of Group Here]
For what purpose/project is the grant requested? List separately for each community group.				
What is the evidence/need for the purpose/projects? List separately for each community group.				
Total cost of purpose/project(s). (Please provide a cost breakdown per community group):				
Amount of grant requested. (Please provide breakdown per community group):				
Total number of users per organisation				
Number of your users resident in Windlesham Parish who will directly benefit from the grant.				
Where expenditure is for maintenance or refurbishment of a community building or land please specify the number of years left on the lease.				

List per community group if applicable.				
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Governance and Insurance confirmation

The applicant organisation confirms that it:

Holds appropriate governance arrangements for covering all the groups listed above

Holds current insurance covering the activities of all groups included in this application

Supporting documentation to be submitted with the grant application.

A copy of the written constitution

Copies of the last financial year-end accounts

A copy of your latest bank statement

If the grant relates to property matters, a copy of the lease

Additional documentation required for grant requests over £3,000

Tendering process

Additional documentation required for grants for tree surgery or tree maintenance

Up to date tree survey or tree management plan

I confirm that the above organisation has read and will conform with Windlesham Parish Council's Equality and Diversity Policy.

Yes No

Statement of understanding: I have read and understood Windlesham Parish Council's Grant Awarding Policy and if our organisation's application is successful, we agree to abide by the conditions:

Signed..... Name.....

Position in organisation..... Date.....

NB. If your bid is successful, you will need a bank account in the name of your organisation. If you have any queries, please contact clerk@windleshampc.gov.uk.

The completed form should be returned to The Clerk to Windlesham Parish Council,
The Council Office, The Avenue, Lightwater, GU18 5RG or to one of the Parish Councillors.

For official use

Date Received	
Date of Council meeting	
Council decision	Fund / Fund in part / Reject
Amount to be funded	£
Date of notification of decision	
Minute number	