



Sarah Walker  
Clerk to the Council  
Email:sarah.walker@windleshampc.gov.uk  
Website: www.windleshampc.gov.uk

The Council Offices  
The Avenue  
Lightwater  
Surrey  
GU18 5RG

**MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL’S CEMETERIES COMMITTEE**  
**Held on Tuesday 3<sup>rd</sup> September 2019 at 6.15pm in the Council Chamber**

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Trentham	P	Hartshorn	A	Stacey	A
Chambers	-	Malcaus-Cooper	P		
		Harris	P		

**In the Chair:** Cllr Harris

**In attendance:** Sarah Walker – Clerk to the Council

P - present      A – apologies      PA – part of meeting      - no information

.....

**CEM/19/09 Apologies for absence**

Apologies had been received and were accepted for Cllrs Stacey and Hartshorn. Cllr Chambers was noted absent without apologies.

**CEM/19/10 Declarations of interest**

No declarations of interest were made.

**CEM/19/11 Public question time**

No members of the public were present.

**CEM/19/12 Exclusion of the press and public**

There were no items to be dealt with after the exclusion of the press and public.

**CEM/19/13 Proposal for a new tap in Lightwater cemetery**

Following a request for a clean water tap to be installed in the cemetery, the Clerk provided quotes from two plumbing companies to install a self-closing tap. A self-closing tap would prevent water from being left running and hopefully stop any potential abuse of the water supply.

Quote 1 - £160.00 + VAT  
Quote 2 - £170.00 + VAT

**It was resolved to install a new tap and approve quote 1 at £160.00+ VAT.**

**CEM/19/14 To consider a work plan/vision for each cemetery**

Committee members had visited the cemeteries to make observations but the Clerk had been unable to locate electronic maps of each cemetery so committee members could use them to make meaningful notes. The only maps available (other than grave maps) were the large-scale maps in the noticeboards at each cemetery.

It was therefore **agreed that Cllr Harris would be provided with copies of the maps held in the land registry documents and obtain a quote to produce digital maps from those documents.**

**There being no further business, the meeting closed at 18.39pm.**

