



**Windlesham Parish Council**

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**MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL’S CIVIC AMENITIES AND RECREATION COMMITTEE**

**Held on Tuesday 8<sup>th</sup> January 2019 at 7.30pm in the Council Chamber**

<b>Bagshot Cllrs</b>		<b>Lightwater Cllrs</b>		<b>Windlesham Cllrs</b>	
Bakar	P	Hartshorn	P	White	P
Cowlshaw	-	Jennings-Evans	P		
Manley	A	Malcaus-Cooper	A		
Chambers	-	Yu	P		

**In the Chair:** Cllr Valerie White

**In attendance:** Sarah Walker – Clerk to the Council  
Cllr Stacey  
Cllr Sturt  
1 member of the public

P - present      A – apologies      PA – part of meeting      - no information

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**CAR/18/29      Apologies for absence**

Apologies were received from Cllrs Manley and Malcaus-Cooper. Cllrs Chambers and Cowlshaw were noted absent with apologies.

**CAR/18/30      Declarations of interest**

No declarations of interest were made.

**CAR/18/31      Public question time**

The member of the public present raised a question regarding the Council’s tree policy, in light of trees having been felled in Windlesham cemetery. The Clerk gave the member of public a brief review of the Council’s tree work and particularly the need for the work undertaken in the cemetery.

**CAR/18/32      Exclusion of the press and public**

It was agreed to move agenda item 6 – Burial Fee complaint - to be dealt with after exclusion of the Press and Public.

**CAR/18/33**

### **Windlesham Cemetery Extension**

The Clerk reminded Members that an approach had been made to the Diocese of Guildford to purchase further land at Windlesham cemetery to allow an extension to be created.

Having been asked to identify an area for extension, this Committee had done so, but the Diocese had responded saying the area suggested was too large and that other parties also had interests in the remaining land, which needed to be balanced alongside the Council's request.

The Clerk presented 4 extension options to the Committee, with estimates of the numbers of plots that would be provided for each option.

**The Committee discussed the options and it was resolved to put forward option 1 to the Diocese (an extension to the rear of the new section of Windlesham cemetery, of approximately 4,500sq. m.) and to request a site meeting with the Diocese to look at the feasibility of this site. Cllrs Sturt, Stacey and White asked to be invited to the site meeting.**

**CAR/18/34**

### **Bagshot Chapel roof**

The Clerk informed the Committee that when work had been completed on the interior of Bagshot Chapel in 2015, the Council had been advised that the exterior roof would require substantial work within the next 3-5 years.

With that in mind, the Clerk asked for permission to seek 3 quotes for work to replace the Chapel roof. It was noted that it was likely that there would be some grant funding that could be applied for the help with costs, once quotes had been received and an overall idea of price obtained.

**It was resolved that the Clerk would obtain 3 quotes from appropriate contractors, bearing in mind the heritage aspect of the chapel.**

**CAR/18/35**

### **Kings Lane Playground**

The Clerk informed the Committee that before Christmas, following their weekly inspection, Glendale had notified that one of the support legs on the toddler swing at Kings Lane playground had snapped. One of the leg struts had rusted through virtually at ground level and was no longer attached to the ground. There was no structural damage or danger of the frame falling over so the cradle seats and chains were removed immediately for safety.

The Clerk had obtained a quote for a replacement swing (delivery, installation and removal of old swing frame) at a cost of approximately £3,000 + VAT, not including a replacement safety surface.

Councillors were asked to discuss the overall provision of equipment at Kings Lane and several Councillors said that residents had asked to retain this as a younger children's play area.

**It was resolved to obtain 3 designs/quotes for a new playground at Kings Lane and for those quotes to be brought back to the April committee meeting. It was also resolved to obtain quotes for the repair of the exterior fencing at Kings Lane, which has in parts fallen into disrepair.**

**CAR/18/36 Requests for use if Lightwater recreation ground**

The Clerk informed the Committee that two requests for the use of Lightwater Recreation had been received.

- 1) Lightwater fete – to be held on Saturday 11<sup>th</sup> May
- 2) Fireworks – organised by the Scouts, to be held on Saturday 9<sup>th</sup> November

**It was resolved to grant permission for both events, subject to the usual submission of risk assessments by the organisers and recognition of the Parish Council for the use of the land.**

**CAR/18/37 Correspondence**

The Clerk informed the committee that a request had been received to hire Bagshot Chapel for a birthday “gathering”.

**It was resolved to refuse the request, as it was deemed an inappropriate use for the chapel.**

**CAR/18/38 Exclusion of the press and public**

Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:

CAR/18/39 Burial Fee complaint

