



# Windlesham Parish Council

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GU18 5RG

4<sup>th</sup> July 2019

**To: Cllrs Jennings-Evans, Malcaus Cooper, Barnett, Goodman, Halovsky-Yu, Gordon, Galliford and White**

**And all members of Council as nominated substitutes**

You are hereby summoned to attend a meeting of the Personnel Committee to be held in Council Chamber on **Wednesday 10<sup>th</sup> July 2019** at **7.00pm** to act upon the under-mentioned business.

Yours sincerely

**Sarah Walker**  
Clerk to the Council

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## AGENDA

1. **To elect the Chairman and Vice Chairman of the Committee for the ensuing year**
2. **Apologies for absence**
3. **To review and agree the terms of reference for the Committee**
4. **Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
5. **Public question time**
6. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
7. **To discuss Christmas office hours**
8. **Review of Clerk's objectives**

## EXEMPT BUSINESS

9. **Staffing Matters**