



# Windlesham Parish Council

Sarah Walker  
Clerk to the Council  
Email: [sarah.walker@windleshampc.gov.uk](mailto:sarah.walker@windleshampc.gov.uk)  
Website: [www.windleshampc.gov.uk](http://www.windleshampc.gov.uk)

The Council Offices  
The Avenue  
Lightwater  
GU18 5RG  
Tel: 01276 471675

18<sup>th</sup> July 2019

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held in the Council Chamber on **Tuesday 23<sup>rd</sup> July at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker  
Clerk to the Council

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 25<sup>th</sup> June 2019.
6. **Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:
  - a. Planning Committee – 2<sup>nd</sup> July 2019
  - b. Civic Amenities and Recreation Committee – 2<sup>nd</sup> July 2019
  - c. Personnel Committee – 10<sup>th</sup> July 2019
  - d. Cemeteries Committee - 10<sup>th</sup> July 2019
7. **To receive written reports from:**
  - a. Surrey County Council;
  - b. Surrey Heath Borough Council
8. **Finance:**
  - a) Accounts for payment

b) To consider Clerk's delegated authority to pay invoices

**10. Outside Organisations**

To receive any reports from representatives on outside organisations

**11. Clerks Update**

**12. Councillor Community Pride grants**

**13. Community Governance Review – draft terms of reference**

**14. Community Transport**

**15. Notice of a motion re: climate emergency– from Cllrs forming the working party tasked with creating an environmental strategy/policies for Council**

**16. Notice of a motion from Cllr Goodman – “WPC recognises the excellent work that carers do for our community and propose that effective from April 2020 the parish will not receive the parish precept from any registered carer”**

**17. Polling Districts Surrey Heath consultation – to consider a response**

**18. To consider quote for a noticeboard on Chertsey Road, Windlesham**

**19. Correspondence**

**20. Memorials and Inscriptions**

**21. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

**Exempt Business**

**22. Council Minutes:** To approve as a correct record, the exempt minutes of the previous meeting held on 25<sup>th</sup> June 2019.

**23. Committee and Sub-Committee Minutes** To confirm and sign the exempt minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:

- a) Civic Amenities and Recreation Committee – 2<sup>nd</sup> July 2019
- b) Personnel Committee – 10<sup>th</sup> July 2019

**24. To sign off maintenance contract for Windlesham cemetery**

**25. To consider quotes for a new electric contract – renewable energy**

**26. Hook Mill Lane update**

**27. To consider quotes for Bagshot Chapel roofing**

**28. To consider a quote for trellis/fencing work at Kings Lane playground**

