



Windlesham Parish Council

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20th June 2019

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held in the Council Chamber on **Tuesday 25th June at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

PLEASE NOTE REPRESENTATIVES FROM THE DEMENTIA ACTION ALLIANCE WILL GIVE A SHORT PRESENTATION STARTING AT 7.00PM, PRIOR TO THE FULL COUNCIL MEETING

AGENDA

1. **To confirm the election of the Chairman of the Council for the ensuing year and to**
 - a) **Receive the Chairman's Declaration of Acceptance of Office**
 - b) **Chairman to receive the Chain of Office and assume the Chair**
2. **Apologies for absence**
3. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
4. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
5. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
6. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 14th May 2019.
7. **Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:
 - a. Planning Committee – 28th May and 4th June 2019
 - b. Finance and General Purposes Committee – 4th June 2019
8. **To discuss any business for referral to, or received from:**

- a. Surrey County Council;
- b. Surrey Heath Borough Council

9. Finance:

- a) Accounts for payment
- b) Grant payment to Lightwater roundabout ladies

10. Outside Organisations

To receive any reports from representatives on outside organisations

11. Year End Accounts and Audit:

- a. Year-end internal audit report – to review and approve recommendations
- b. Annual Return (AGAR) – to review, approve and sign off the Annual Governance Statement
- c. Annual Return (AGAR) – to review, approve and sign off Accounting Statements for 2018/19

12. Clerks Update

13. Notice of a motion from Councillor Gordon to discuss Parish Council sponsorship of village/fete days

14. Notice of a motion from Councillor Stacey to discuss potential Community Assets in the Parish

15. Parish Council Business Plan – verbal update

16. Councillor Community Pride grants

17. ESSO Pipeline – to consider a Council response to the next consultation phase

18. Heathrow Consultation – to consider a Council response to the next consultation phase

19. Notice of a motion from Councillor Goodman for Council to review its current environmental policies and vision. To agree a new strategy and policies that reflect the importance of the Parish's role in protecting the environment

20. Community Governance Review

21. Correspondence

22. Memorials and Inscriptions

23. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Exempt Business

- 24. Council Minutes:** To approve as a correct record, the exempt minutes of the previous meeting held on 14th May 2019
- 25. To consider quotes for a new electric contract**