



Windlesham Parish Council

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21st March 2019

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held in the Council Chamber on **Tuesday 26th March, at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 26 February 2019.
6. **Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:
 - a. Planning Committee – 4th December 2018 (deferred from previous meeting) and 5th March 2019
 - b. Finance and General Purposes – 4th December 2018 and 5th March 2019
7. **To discuss any business for referral to, or received from:**
 - a. Surrey County Council;
 - b. Surrey Heath Borough Council
8. **Finance:**
 - a) To agree payment for VAS signs in Lightwater
 - b) Accounts for payment
 - c) Fees and charges for 2019-20

9. Outside Organisations

To receive any reports from representatives on outside organisations

10. Clerks Update

11. Review of Standing Orders

12. Review of Financial Regulations

13. Councillor Community Pride Grants

14. Allotments water easement – approval of quote for legal work

15. Parish Council Business Plan

16. Review of Council policies

17. Notice of a motion from Cllr Malcaus Cooper to consider applying to trademark the name of Windlesham Parish Council

18. Notice of a motion from Cllr Malcaus Cooper to obtain legal advice from SSALC

19. Tree work at Heywood Drive

20. Correspondence

21. Memorials and Inscriptions

22. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Exempt Business

23. Council Minutes: To approve as a correct record, the exempt minutes of the previous meeting held on 26 February 2019

24. Staffing matters

