



Windlesham Parish Council

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23rd January 2019

To: The Members of the Windlesham Parish Council

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held in the Council Chamber on **Tuesday 29th January, at 7.30pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies.

Sarah Walker
Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
3. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
4. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
5. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 27 November 2018.
6. **Committee and Sub-Committee Minutes:** To confirm and sign the open minutes of the recent committee and sub-committee meetings and to adopt the recommendations and agreements contained therein:
 - a. Planning Committee – 4th December 2018, 18th December 2018 and 8th January 2019
 - b. Civic Amenities and Recreation – 8th January 2019
7. **Andrew Milne – Surrey County Council Highways:** Andrew will attend the meeting to discuss Highways Projects
8. **To discuss any business for referral to, or received from:**
 - a. Surrey County Council;
 - b. Surrey Heath Borough Council.

9. Finance:

- a) Accounts for payment
- b) Budget and Precept 2019-20 – final agreement
- c) Internal Interim Audit report

10. Outside Organisations

- a) To receive any reports from representatives on outside organisations
- b) To consider electing John Winterton to the board of Trustees for Windlesham United Charities for a further 4-year term

11. Clerks Update

12. Risk Assessment – to approve the circulated risk assessment for 2018-19

13. Notice of a motion from Councillor Sturt to allow the Neighbourhood police team to use Hook Mill Lane for storage

14. Annual Parish Meeting – to confirm date, venue and consider outside speakers

15. Windlesham Neighbourhood Plan - update

16. Heathrow Consultation – to discuss if Council wish to make representation

17. Bagshot Station adoption

18. Windlesham Cemetery maintenance

19. Councillor Community Pride Grants

20. Lightwater Village Improvements project

21. Correspondence

22. Memorials and Inscriptions

23. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Exempt Business

24. Council Minutes: To approve as a correct record, the exempt minutes of the previous meeting held on 27th November 2018

25. Civic Amenities and Recreation Committee Minutes: To approve as a correct record, the exempt minutes from the meeting held on 8th January 2019 and to adopt the recommendations and agreements contained therein

26. Greenspace contract – to sign contract between WPC and SHBC for provision of greenspace services, commencing 1st February 2019.

27. Staff in confidence

